



VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE New Delhi & Affiliated to APJ Abdul Kalam Technological University

Vazhakulam P.O., Muvattupuzha-686 670, Kerala
Tel: 0485 2262211, 2262255, 9496335522
Email: vjcet@vjcet.org, www.vjcet.ac.in

Established in 2001
Managed by Catholic Diocese Kothamangalam



Reg No .1

Date : 15/07/2015

Action taken for the 1st meeting held on 15/07/2015

Reference : VJCET/IQAC -1

1. All the class test and series tests were conducted as per the semester plan issued for the institution
2. Every department faculty representatives started collecting the attendance report weekly and submitting to respective Head of Department. The long absentees list is verified every month.
3. Realising the importance of Industry / Institute interaction Cell in the institution, brainstorm sessions got started in the department faculty meetings. Initiatives were taken to link the final year projects with industry oriented works and practical applications
4. Innovative ideas among Students are clubbed together for developing entrepreneurship.
5. A detailed study of Kerala Start-up Mission is put into effect for Collaboration with the institution.
6. The invigilation duty for faculty during Mahatma Gandhi University exams at Ilahia College of Engineering & Technology is put into practice. The institute bus is arranged for travel to the Ilahia Campus during Forenoon and Afternoon session.
7. The fee for exam registration is collected directly from the administrative office in the institute.
8. The resume preparation for the final year students for mock interviews is put into practice.
9. Strict monitoring is followed for the students entering into Aptitude training program.
10. Merging of all department libraries to Central Library is in progress.
11. A short session for faculty members regarding publication in reputed journals was taken by Dr. Pramod.
12. The feedback for students and Alumni is continued.



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12. Guidelines for preparation of Course File for Mahatma Gandhi and Kerala Technological University were simplified and asked for submission among faculty members.
13. Students were aware of the activities from the institution for improving the quality of their project work and make it useful for societal purpose.
14. Taking into view the discipline at College, no ragging incidents were reported in the campus.

Action taken for the meeting held on 18/11/2015 is prepared by

Dr. PramodKumar M

IQAC Coordinator



NB: Original is kept at Reg No 1/ Page No 20