



VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE New Delhi & Affiliated to APJ Abdul Kalam Technological University

Vazhakulam P.O., Muvattupuzha-686 670, Kerala

Tel: 0485 2262211, 2262255, 9496335522

Email: vjcet@vjcet.org, www.vjcet.ac.in

Established in 2001

Managed by Catholic Diocese Kothamangalam



Reg No .4

Date :17/02/2020

Action taken for the 18th meeting held on 17/02/2020

Reference :VJCET/IQAC – 19

1. The mentoring session for the students is continued and counselling session is made for the students identified on demand.
2. The facility for Xerox copy available in the C block is functioning properly.
3. The practise of providing remedial coaching is given to students in online platform. the facility of Central library usage became very less due to pandemic as students entry to the institution is restricted.
4. The teaching learning Process practiced in the institution is carried out with utmost care.
5. Alumni chapters and meetings were held in online mode. The suggestions put forward by the alumni for the welfare of studying student community was taken into consideration.
6. All the faculty members adhere to the academic course plan released by the University. All the classes were taken in online platform.
7. Mechanical engineering department applied for a Modernisation(MODROBS) funding from AICTE. Three of departments applied for KTU funding to conduct faculty development programme at the Institution.
8. The work for submission of compliance report with respect to National Board of accreditation is in progress. Compliance report submission for fire programs (Civil engineering, Computer Science engineering, Electronics and communication engineering, Information technology, Mechanical engineering) is worked on.
9. The cultural activity program planned in the institution was not held due to the pandemic.
10. The tutorial session for students was continued in online mode.
11. The process of conducting series test for students is practiced in online platform. Care was taken to see each faculty member is invigilating not more than 20 students in online mode.



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12. Proper care is taken to note Students are attending the online classes. Attendance monitoring is followed.
13. Replication in course information sheets is avoided by replacing with the syllabus provided from University. The course file and lab manual is made with the same format available in the academic year 2018-2019.
14. Separate file system (Faculty advisor file, remedial class file, personal file, placement file) is maintained in every department.
15. Students were attending online courses offered by foreign universities during pandemic for their professional growth and development of institutional projects.
16. The University examination to be held were cancelled as per Government and University notifications due to covid-19 pandemic.
17. The stream committee and class committee meetings were held in online platform. The program assessment committee meeting of every department was tested in online platform.
18. A majority of students in the final semester course published their Final year project work in reputed journals.
19. Students were attending training sessions for the placement activities organised by the institution in online platform.
20. Proper care is taken to note, students are entering the online classes with proper decoram.
21. Students and faculty members in majority opted for NPTEL courses for knowledge enhancement and continuous improvements.



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22. Students feedback for their coursework subjects were interesting taken in online platform.
23. More and more activities of webinars,invited talks were initiated through online platform.
24. The project competition for the final semester students was not held due to the pandemic.

The subscription of books by the central library for the year 2020-2021 was put on hold.

Action taken for the meeting held on 17/02/2020 is prepared by



Dr. Anoop C K

IQAC Coordinator

NB: Original is kept at Reg no:4/Page no 36