VISWAJYOTHI
COLLEGE OF ENGINEERING & TECHNOLOGY
Approved by AICTE New Delhi & Affiliated to APJ Abdul Kalam Technological University

Vazhakulam P.O., Muvattupuzha
Ernakulam Dist., Kerala - 686 670
Tel: 0485 2262211 / 44
Email:vjcet@vjcet.org
www.vjcet.org

B.Tech Programmes (CE, CSE, ECE, IT & ME) Accredited by NBA

Reg No.31   Date: 15/12/2022

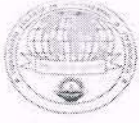## Action taken for the 31st meeting held on 15/12/2022

Ref:VJCET/IQAC-31

1. The programs accredited by NBA are following the guidelines are speculated by NBA.

2. The results of NACC Re DVV declared. The institution is awarded A grade.

3. It is decided that to conduct technical program for the higher secondary school students in the coming years.

4. All the files are managed as per the specification by Kerala Technical University. Suggestions put forwarded by KTU members are put in action.

5. All measures are taken for the completion of Portions on time as if stipulated by University.

6. Minor programs for awareness among students for anti-drug campaign are followed in the institution.

7. Staff members are permitted to avail the vacation in the month of December as a part of post covid ailment.

8. Students did not appear for the placement drive by M/s Armila system at government Munnar college.

9. Student fee collection is followed up.

10. The clarification for all the questions authority is made to the portal.

11. An international conference is held in the MBA department in the month of February. The job fair is organised for the graduates.

12. In bachelors Hotel Management and Catering Technology is continued. A two day workshop is held for HMCT students.

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13. There is a good improvement in the academic performance of students for the internal examinations held.

14. Discussions are held with the Meshilogic and support is made for the automation system clearing the generation of internal marks and academic related application.

15. General instructions for 1st year students are given by head of department and concerned faculty members. The B.Tech 1st year is continued.

16. Student participated in the Manorama online digital contest hosted in connection with the fifth edition of Kerala premises digital.

17. Vertical eye has started the training to first year students are found of placement activity.

18. Department started organising the association inauguration.

19. The answer key for University question paper is circulated to students to improve the academic curriculum.

20. An add on course on 'An introduction to electrical engineering practices in industry' is promoted by Electrical engineering department.

21. The tutorial system and remedial classes are taken for the students' academic progress.

22. Attendance monitoring for students is carried out in the fairway and it is students are attending majority chess without fail.

23. Programs conducted a part of IIIC and

IEDC are recorded. Small videos are prepared and uploaded to the institute NISP portal.

24. Faculty members started publishing in Good Impact Factor SCI/SCIE journals. Applications are submitted to KTU MODROBS and conduct of conferences in the departments.

25. NPTEL lecture and videos are put for reference to students for course dictionary.

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26. Initiative is taken by final year students to publish articles in journals from the final year project work. Best and average project is identified by project coordinators in every departments.

27. Course File and Lab manual monitoring for subjects and laboratories held in the previous semester is made. Corrections are made as per suggestions made by stream and program heads.

28. Students and faculty members are making use of central library.

29. Student feedback, alumni feedback, faculty feedback is taken on regular internal time for improvements.

Actions taken for the meeting held on 15/12/2022 is prepared by

Dr. Anoop CK
IQAC cocordinator

NB: Original is kept at RegNo7/Page no 4