



2.4 Teacher Profile and Quality

2.4.1 Average percentage of full-time teachers against sanctioned posts during the last five years

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PRESIDENT

Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

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Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF LECTURER

No. B1- 10/2001

Date: 14-07-2008

Read : Your Application dated 02-06-2008

O R D E R

Ms. Minu C Joy, Cherayil House, Bhoothathankettu P O, Chenkara, Kothamangalam is appointed as Lecturer in Civil Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 8000-275-13500 and pay fixed at Rs. 8000/- + D.A. per month on contract basis for a period of one year from 14-07-2008 without any preferential claim for future appointments.



President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Minu C Joy,
Cherayil House,
Bhoothathankettu P O,
Chenkara, Kothamangalam.

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD - CE Dept.
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ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. BI-10/2001

Date: 01-02-2013

Read: Application dated 08-10-2012.

ORDER

Mrs. Jerin Jose, Vazhuthanapillil House, Thodupuzha - 685 584 is appointed as Asst. Professor, Civil Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f. 01-02-2013, in the scale of pay Rs. 15600-39100 + AGP 6000 and pay fixed at Rs. 21600/- + 40% DA per month on probation for a period of one year.



[Signature]
President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Mrs. Jerin Jose,
Vazhuthanapillil House,
Thodupuzha - 685 584.

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD - CE Dept.
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ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date : 30-12-2014

O R D E R

Ms. Soumya Rani P Thomas, Thurithimattathil House, Kaliyar P O, Vannappuram, Thodupuzha is appointed as Asst. Professor in the Department of Civil Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 15600-39100 + AGP 6000 and her pay fixed at Rs. 21600/- + DA per month w.e.f. 01-01-2015. She is on probation for a period of one year from 01-01-2015.



President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Soumya Rani P Thomas,
Thurithimattathil House,
Kaliyar P O, Vannappuram,
Thodupuzha.

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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- (4) Establishment and Attendance Sections
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ESTABLISHMENT - APPOINTMENT OF ASSOCIATE PROFESSOR IN CSE DEPARTMENT

No. B1- 10/2001

Date: 01-06-2015

APPOINTMENT ORDER

Dr. Anishin Raj is appointed as Associate Professor in the Department of Computer Science and Engineering, Viswajyothi College of Engineering and Technology, Vazhakulam. w.e. f. 1-6-2015. You will be paid the monthly salary of Associate Professor in the pay band of Rs. 37400-67000 and AGP of Rs. 9000. Your total emoluments will be Rs. 69,600 per month. This appointment is subject to a probation for one year.

you are responsible

1. For providing qualitative teaching and continuing research and make substantial contributions to the department through publications in index journals.
2. To ensure strict adherence to the academic norms and practices of both Kerala Technological University and Mahatma Gandhi University.
3. To ensure the submission of assignments, project works, conduct of both internal and University exams and evaluation of answer scripts well in time.
4. To coordinate the proper and smooth functioning of the Post Graduate programme including admissions and necessary guidance for the development of the department in consultation with HOD and Dean (Academics)
5. For the coordination of the NBA accreditation process, especially research, publications and consultancy as per the norms of the NBA accreditation, as the college is due to submit the self study report by July.
6. To ensure academic ambience and discipline by motivating faculty members for research and publications
7. To make significant contributions for the development of the Centre for Research and Development.

Your rich academic experience is especially required in continuing the accreditation process, streamlining academics and maintaining discipline in the campus.

This appointment is placed on the information given by you to us in your biodata, and shall be considered null and void if a material error/suppression or false detail is discovered therein at any time. In that eventuality, the Management can recover the payment made to you towards your remuneration during the employment.

Management assures full co-operation and support. Wishing you our good regards and praying for God's blessings.

[Signature]
President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Dr. Anishin Raj
Thekkedath House,
Avoiy P.O., Muvattupuzha

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 01-06-2012

Read : Relieving Order No. B1-11/2001 dated 11-12-2009

O R D E R

Mr. Sivadas T Nair, Senior Programmer, Computer Science & Engineering Dept. was sanctioned leave to pursue M.Tech. Programme in Computer Science & Engg. He has successfully completed the course with III Rank in the University and is permitted to rejoin in the Department. He is appointed as Asst. Professor in the Department of Computer Science & Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-06-2012, subject to the approval of the University/AICTE, in the scale of pay Rs. 15600-39100 + AGP 6000 and pay fixed at Rs. 21600/- + 40% DA per month. He is also assigned to undertake the activities of Research & Development Centre of the College.



**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

To

Mr. Sivadas T Nair,
Asst. Professor in CSE,
Viswajyothi College of Engineering & Technology,
Vazhakulam, Muvattupuzha.

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 30-07-2013

Ref: Staff Selection Committee for Appt.23-07-2013.

ORDER

Ms.Nimmy George, Kunnathu House, Vazhakulam P.O., Muvattupuzha is appointed as Asst. Professor, Computer Science & Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-08-2013, in the scale of pay Rs. 15600-39100 + AGP 6000 and her pay is fixed at Rs. 21600/- + DA as per rules in this Institution. She will be on probation for a period of one year.



President, Diocesan Tech. Edn. Trust, Kothamangalam & Manager, Viswajyothi College of Engg. & Technology, Vazhakulam

To

**Ms.Nimmy George,
Kunnathu House,
Vazhakulam P.O., Muvattupuzha.**

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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ESTABLISHMENT – APPOINTMENT OF ASSISTANT PROFESSOR

No. B1- 10/2001

Date: 05-07-2006

Read : Your Application dated 20-05-2006.

O R D E R

Mr. Cyriac M Odackal, Odackal House, Pala P.O., Kanattupara, Kottayam is appointed as Assistant Professor in Electronics & Communications Engineering Department, Viswajyothi College of Engg. & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 05-07-2006 in the scale of pay Rs. 12000-425-18300 and pay fixed at Rs. 12000/- + D.A. per month.



S. Thomas Malekand

President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

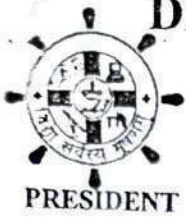
To

Mr. Cyriac M Odackal,
Odackal House, Pala P.O.,
Kanattupara, Kottayam.

5/7/2006

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD, ECE Dept.
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ESTABLISHMENT - APPOINTMENT OF LECTURER

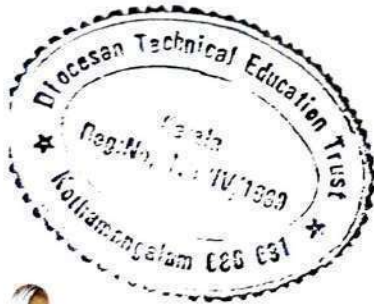
No. B1- 10/2001

Date: 01-07-2006

Read : Your Application dated 09-04-2006

ORDER

Ms. Lekshmi M S, Sasi Bhavan, TC 17/828, CNRA A - 107, Poojappura P.O., Thiruvananthapuram - 695 012 is appointed as Lecturer in Electronics & Communications Engineering Department, Viswajyothi College of Engg. & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-07-2006 in the scale of pay Rs. 8000-275-13500 and pay fixed at Rs. 8550/- + D.A. per month.



Thomas Mallelandy

President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Lekshmi M S,
Sasi Bhavan, TC 17/828,
CNRA A - 107, Poojappura P.O.,
Thiruvananthapuram - 695 012.

Received
Lekshmi

Copy to:

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ESTABLISHMENT - APPOINTMENT OF LECTURER

No. B1- 10/2001

Date: 19-06-2006

Read : Your Application dated 16-05-2006

ORDER

Mrs. Merlin Thomas, Kalambattuparambil House, Kavana, Vazhakulam P.O., Muvattupuzha is appointed as Lecturer in Electronics & Communications Engineering Department, Viswajyothi College of Engg. & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 19-06-2006 in the scale of pay Rs. 8000-275-13500 and pay fixed at Rs. 8275/- + D.A. per month.



J. Thomas Galelady

President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Mrs. Merlin Thomas,
Kalambattuparambil House,
Kavana, Vazhakulam P.O.,
Muvattupuzha.

*Received
Heslin Thomas*

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF PROFESSOR

No. B1- 10/2001

ORDER

Date : 02-05-2016

To

**Dr. B. Aruna,
Kavumchira House, Arakuzha P.O.
Muvattupuzha - 686672**

Appointment order

Dr. B. Aruna, Kavumchira House, Arakuzha P.O. Muvattupuzha, is appointed Professor in the Department of Electrical and Electronics Engineering in Viswajyothi College of Engineering and Technology, Vazhakulam, under Diocesan Technical Education Trust, Bishop's House Kothamangalam, w.e.f.02-05-2016 subject to ratification by the Kerala Technological University. You will be paid a consolidated monthly salary of Rs. 100000/- and Rs. 25000/- as travel expenses with 3 per cent annual increase on salary.

This appointment will be for a period of one year which will be further extended on mutual agreement. Your performance will be evaluated as per Proforma for Self-Appraisal applicable to Professors stipulated by AICTE.

Your cooperation is requested to make the institution a reputed engineering college in accordance with the vision and mission of the college

As the college is in the process of affiliation to Dr. Abdul Kalam Technological University, Kerala, to be completed by 2018-19, strict adherence to the norms and practices of both Kerala Technological University and Mahatma Gandhi University may be ensured.

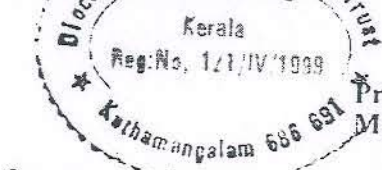
The teaching load will be as per norms of AICTE applicable to Professors in the college. The institutional and departmental responsibilities for the all-round development of students in the department such as co-curricular activities, mentoring, remedial coaching etc. may be fulfilled.

As the department is in the process of NBA accreditation, your experience in this regard may be utilised for the accreditation of the department and in streamlining the process for continuous accreditation of the department of EEE.

The research ambience in the college needs to be strengthened by your contributions through publication of academic papers, presentations in national conferences, submission of project proposals and consultancy.

In discharging your responsibilities the management assures full cooperation and support.

Wishing you God's blessings



[Signature]
**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
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ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 01-09-2011

O R D E R

Ms. Breeza Paulose, Vettimattathil House, Kunnackal P O, Muvattupuzha - 682316 is provisionally appointed as Asst. Professor in Electrical & Electronics Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-09-2011, in the scale of pay Rs. 15600-39100 + AGP 6000 and pay fixed at Rs. 21600/- + DA per month.



President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Breeza Paulose,
Vettimattathil House,
Kunnackal P O,
Muvattupuzha - 682316.

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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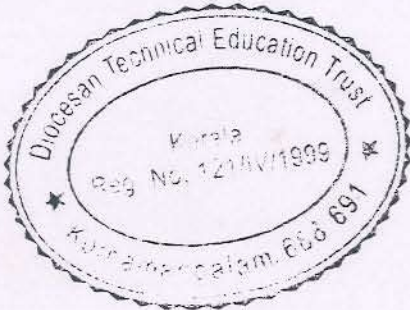
ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 01-07-2014

O R D E R

Ms. Neena Alex, Nallanirappel House, Perumballoor P.O., Muvattupuzha is appointed as Asst. Professor, Electrical & Electronics Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 15600-39100 and her pay fixed at Rs. 22000 (Rs.21600 + 400 allowance) per month w.e.f. 01-07-2014. She is on probation for a period of one year from 01-07-2014.



**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

To

Ms. Neena Alex,
Nallanirappel House,
Perumballoor P.O.,
Muvattupuzha

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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ESTABLISHMENT - APPOINTMENT OF ASSOCIATE PROFESSOR

No. B1- 10/2001

Date : 01-01-2016

ORDER

Dr. Sajan T. John, Thattamparambil House, Moonnilavu P.O., Kottayam, Kerala-686586 is appointed as Associate Professor in the Department of Mechanical Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f. 01-01-2016, in the pay band of Rs.37400-67000 with AGPoF Rs.9000. You will be eligible for the DA(50%) as per norms followed by the Management. Total emoluments will be Rs.69600/- per month.

Initially you will be on probation for a period of one year from the date of joining. Your performance will be subject to evaluation after a semester or more at the discretion of the Management.

Realising the vision and mission of the College, you are responsible for achieving high standards in teaching-learning and evaluation and maintaining good discipline in the department.

During the tenure we expect you to expedite the NBA accreditation process which is due to be submitted in a short while.

You are responsible to ensure strict adherence to the academic norms and practices of both Kerala Technological University and Mahatma Gandhi University.

You have to ensure academic and research ambience through publications and research, project work and consultancy for professional development.

Wishing you good regards and God's blessings.

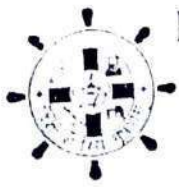


[Signature]
**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

Dr. Sajan T. John,
Thattamparambil House,
Moonnilavu P.O.,
Kottayam, Kerala-686586

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
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ESTABLISHMENT – APPOINTMENT OF ASSISTANT PROFESSOR

No. B1- 10/2001

Date : 12-07-2017

ORDER

Mr. Arun K., Cheradiyil House, Purapuzha P.O., Thodupuzha, Kerala-685583 is appointed as Assistant Professor in the Department of Mechanical Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under DTET w.e.f. 12-07-2017, in the pay band of Rs.15600-39100 with AGP of Rs.6000. He will be eligible for basic pay of Rs.26790/ (8 increments for experience)+ DA(50%)as per norms followed by the Management. Total emoluments will be Rs.40185/- per month.

The basic terms, conditions and responsibilities as follows:-

1. Your service of one year from the date of joining shall be treated as probationary period which will be evaluated based on your performance on completion of one year.
2. The work load of teaching will be as per norms applicable to Assistant Professors in this college
3. You have to ensure strict adherence to the academic norms and practices of both Kerala Technological University and Mahatma Gandhi University until affiliation will be completed in the year 2018-19 by KTU.
4. It shall be your responsibility to cooperate and successfully complete procedures and related documentation for the NBA accreditation of the department due in the upcoming academic year.
5. Academic and research ambience in the Department is to be promoted through publication of academic papers, undertaking research projects and consultancy. Your performance and research contributions will be subject to periodic evaluation by the academic review committee.
6. Your leave and vacation shall be regulated as per the rules and regulation of the Institution in force.

Wishing you our good regards and God's blessings

**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

To, **Mr. Arun K.**,
Cheradiyil House,
Purapuzha P.O.,
Thodupuzha, Kerala-685583

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

Bishop's House,
Kothamangalam,
Kerala - 686 691
Ph: 0485 - 2862236, 2861625
Fax: 0485 - 2861625

PRESIDENT

Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 04-02-2013

Read : Application dated 22-08-2012.

ORDER

Mr. Frenosh K Francis, Quarter No. 6/7, V.S.S.C Housing Colony, Pallithura P O, Thiruvananthapuram - 695 586 is appointed as Asst. Professor, Mechanical Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 04-02-2013, in the scale of pay Rs. 15600-39100 + AGP 6000 and pay fixed at Rs. 21600/- + 40% DA per month on probation for a period of one year.



[Signature]
President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Mr. Frenosh K Francis,
Quarter No. 6/7,
V.S.S.C Housing Colony, Pallithura P O,
Thiruvananthapuram - 695 586.

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD - ME Dept.
- (3) Establishment and Attendance Sections
- (4) Trust office
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Diocesan Technical Education Trust, Kothamangalam^{SH-35}



(Reg. No. 121/IV/1999)

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Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF LECTURER

No. B1- 10/2001

Date: 01-01-2007

Read : Your Application dated Nil

O R D E R

Mrs. Viji George, Nampiarambil-Pallathu House, Vazhakulam P O, Muvattupuzha is appointed Lecturer in Mathematics, Science & Humanities Department, Viswajyothi College of Engg. & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-01-2007 in the scale of pay Rs. 8000-275-13500 and pay fixed at Rs. 8275/- + D.A. per month.



President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Mrs. Viji George,
Nampiarambil-Pallathu House,
Vazhakulam P O, Muvattupuzha.

Received

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD, ME Dept.
- (3) Establishment and Attendance Sections
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Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

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Fax: 0485 - 2861625

PRESIDENT

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ESTABLISHMENT - APPOINTMENT OF ASSISTANT PROFESSOR

No. B1- 10/2001

Date: 03-06-2011

Read : Your Application dated 01-06-2011

O R D E R

Mr.Biju George, Kalambukattu House, Mullapuzhachal P.O.Vazhakulam, Ernakulam Dt.686670 is appointed as Assistant Professor, Economics in Science & Humanities Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 15600-39100 + AGP 7000 and pay fixed at Rs. 25600/- + DA per month.



J Thomas Pletting
President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Mr.Biju George,
Kalambukattu House,
Mullapuzhachal P.O.
Vazhakulam, Ernakulam Dt.686670

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD - S&H Dept.
- (3) Establishment and Attendance Sections
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- (5) File

Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

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Kerala - 686 691

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Fax: 0485 - 2861625

RESIDENT

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ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 02-11-2011

O R D E R

Ms. Deenu Baby, Malekudiyil House, Ayavana P O, Enanalloor, Muvattupuzha - 686676 is appointed as Asst. Professor in Statistics in Science & Humanities Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 02-11-2011, in the scale of pay Rs. 15600-39100 + AGP 7000 and pay fixed at Rs. 25600/- + DA per month.



President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Deenu Baby,
Malekudiyil House,
Ayavana P O, Enanalloor,
Muvattupuzha - 686676.

*Received
Deenu*

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD - S&H Dept.
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Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

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Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

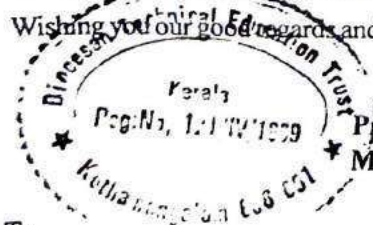
Date: 11-07-2017

ORDER

Ms. Finu John, Kadankavil House, St. Johns Street, Pattikad P.O. Thrissur, Kerala - 680652, is appointed Assistant Professor in the Department of Civil Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency, on probation, w.e.f. 11-07-2017 for a period of one year. She will be paid a consolidated pay of Rs.22000/- per month.

1. Your service of one year from the date of joining shall be treated as probationary period which will be evaluated based on your performance on completion of one year.
2. The work load of teaching will be as per norms applicable to Assistant Professors in this college
3. You have to ensure strict adherence to the academic norms and practices of both Kerala Technological University and Mahatma Gandhi University until affiliation will be completed in the year 2018-19 by KTU.
4. It shall be your responsibility to cooperate and successfully complete procedures and related documentation for the NBA accreditation of the department due in the upcoming academic year.
5. Academic and research ambience in the Department is to be promoted through publication of academic papers, undertaking research projects and consultancy. Your performance and research contributions will be subject to periodic evaluation by the academic review committee.
6. Your leave and vacation shall be regulated as per the rules and regulation of the Institution in force.

Wishing you our good regards and God's blessings



U. Anjalee
President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Finu John,
Kadankavil House,
St. Johns Street, Pattikad P.O.
Thrissur, Kerala - 680652

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - CE Dept.
- (4) Establishment and Attendance Sections
- (5) Trust office
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PRESIDENT

Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

Bishop's House,
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*Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam &
Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF ASSISTANT PROFESSOR

No. B1- 10/2001

Date : 04-07-2017

ORDER

Mr. Basil Baby, Pisharath House, S.Mazhuvannoor P.O., Ernakulam Dt., Kerala-686669 is appointed as Assistant Professor in the Department of Civil Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under DTET w.e.f. 04-07-2017, in the pay band of Rs.15600-39100 with AGP of Rs.6000. He will be eligible for basic pay of Rs.21600/- + DA(50%) as per norms followed by the Management. Total emoluments will be Rs.32400/- per month.

The basic terms, conditions and responsibilities as follows:-

1. Your service of one year from the date of joining shall be treated as probationary period which will be evaluated based on your performance on completion of one year.
2. The work load of teaching will be as per norms applicable to Assistant Professors in this college
3. You have to ensure strict adherence to the academic norms and practices of both Kerala Technological University and Mahatma Gandhi University until affiliation will be completed in the year 2018-19 by KTU.
4. It shall be your responsibility to cooperate and successfully complete procedures and related documentation for the NBA accreditation of the department due in the upcoming academic year.
5. Academic and research ambience in the Department is to be promoted through publication of academic papers, undertaking research projects and consultancy. Your performance and research contributions will be subject to periodic evaluation by the academic review committee.
6. Your leave and vacation shall be regulated as per the rules and regulation of the Institution in force.

Wishing you our good regards and God's blessings



[Signature]
President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To: **Mr. Basil Baby**,
Pisharath House,
S.Mazhuvannoor P.O., Ernakulam Dt., Kerala-686669

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - CE Dept.
- (4) Establishment and Attendance Sections
- (5) Trust office
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Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

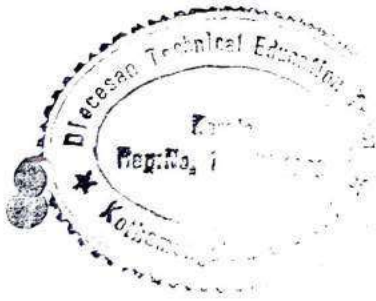
ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date : 30-12-2014

O R D E R

Ms. Rose Mary Xavier, Njaloore House, Pothanicaad P O, Kothamangalam is appointed as Asst. Professor in the Department of Civil Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 15600-39100 + AGP 6000 and her pay fixed at Rs. 21600/- + DA per month w.e.f. 01-01-2015. She is on probation for a period of one year from 01-01-2015.



President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Rose Mary Xavier,
Njaloore House,
Pothanicaad P O,
Kothamangalam.

30.12.14

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - CE Dept.
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PRESIDENT

*Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam &
Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF LECTURER

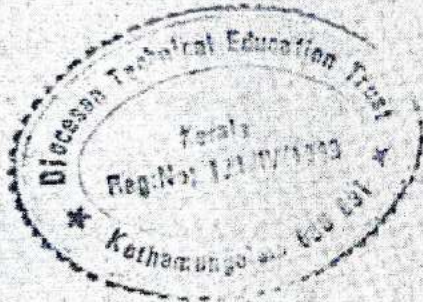
No. B1- 10/2001

Date: 16-08-2011

Read : Your Application dated 16-08-2011

O R D E R

Ms. Devina Vipinan, Valladiyil House, Neyyassery P O, Thodupuzha - 685581 is appointed as Lecturer in Civil Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 16-08-2011, on a consolidated pay of Rs.19800/- per month.



J. Thomas Galekudy

President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Devina Vipinan,
Valladiyil House,
Neyyassery P O,
Thodupuzha - 685581.

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD - CE Dept.
- (3) Establishment and Attendance Sections
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Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

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Fax: 0485 - 2861625

Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 26-07-2013

Ref: Staff Selection Committee for Appt.23-07-2013.

O R D E R

Ms.Alphonsa Kuriakose, Tharayil House, Kodikulam P.O., Thodupuzha is appointed as Asst. Professor, Computer Science & Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-08-2013, in the scale of pay Rs. 15600-39100 + AGP 6000 and her pay is fixed at Rs. 21600/- + DA as per rules in this Institution. She will be on probation for a period of one year.



Francis Kappath

President, Diocesan Tech. Edn. Trust, Kothamangalam & Manager, Viswajyothi College of Engg. & Technology, Vazhakulam

To

Ms.Alphonsa Kuriakose,
Tharayil House,
Kodikulam P.O., Thodupuzha

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - CSE Dept.
- (4) Establishment and Attendance Sections
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Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

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Kerala - 686 691

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Fax: 0485 - 2861625

PRESIDENT

Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 26-07-2013

Ref: Staff Selection Committee for Appt.23-07-2013.

O R D E R

Mrs.Anu Jose, Kalambattuparambil House, Mudavoor P.O., Muvattupuzha is appointed as Asst. Professor, Computer Science & Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-08-2013, in the scale of pay Rs. 15600-39100 + AGP 6000 and her pay is fixed at Rs. 21600/- + DA as per rules in this Institution. She will be on probation for a period of one year.



President, Diocesan Tech. Edn. Trust, Kothamangalam & Manager, Viswajyothi College of Engg. & Technology, Vazhakulam

To

Mrs.Anu Jose,
Kalambattuparambil House,
Mudavoor P.O., Muvattupuzha.

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - CSE Dept.
- (4) Establishment and Attendance Sections
- (5) Trust office
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ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 26-07-2013

Ref: Staff Selection Committee for Appt.23-07-2013.

O R D E R

Ms.Cinita Mary Mathew, Kochuvembillil House, Ezhalloor, Thodupuzha is appointed as Asst. Professor, Computer Science & Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-08-2013, in the scale of pay Rs. 15600-39100 + AGP 6000 and her pay is fixed at Rs. 21600/- + DA as per rules in this Institution. She will be on probation for a period of one year.



Francis Appath

President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms.Cinita Mary Mathew,
Kochuvembillil House,
Ezhalloor, Thodupuzha

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF LECTURER

No. B1- 10/2001

Date: 01-06-2011

Read : Your Application dated nil

O R D E R

Ms. Jis Jose, Thadickattu House, Arakuzha P O, Muvattupuzha is appointed as Lecturer in Electrical & Electronics Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-06-2011, on a consolidated pay of Rs.19800/-per month.



President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Jis Jose,
Thadickattu House,
Arakuzha P O, Muvattupuzha

Copy to:

- (1) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) HOD - EEE Dept.
- (3) Establishment and Attendance Sections
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*Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam &
Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 16-01-2012

Read : Application dated nil

O R D E R

Ms. Jane Maria S, Jane Nivas, Madakkathanam P.O. Ernakulam Dt. is appointed as Asst. Professor, Electrical & Electronics Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency for the academic year 2011-12 in the scale of pay Rs. 15600-39100 + AGP 7000 and pay fixed at Rs. 25600/- + DA per month w.e.f 16-01-2012.



President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

To

Ms. Jane Maria S,
Jane Nivas,
Madakkathanam P.O.
Ernakulam Dt.

Copy to:

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- (2) HOD - EEE Dept.
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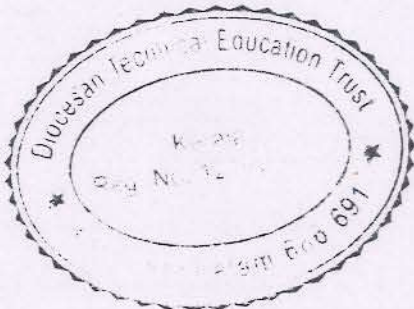
ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 01-08-2012

O R D E R

Mr. Jomu M George, Thayil House, Kanjiramattom, Thodupuzha East P O, Pin - 685585 is appointed as Asst. Professor, Electrical & Electronics Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency on a consolidated pay of Rs. 20000/- per month w.e.f. 01-08-2012. He is on probation for a period of one year from 01-08-2012.



Francis Pappad

**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

To

Mr. Jomu M George,
Thayil House,
Kanjiramattom,
Thodupuzha East P O, Pin - 685585

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - EEE Dept.
- (4) Establishment and Attendance Sections
- (5) Trust office
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Fax: 0485 - 2861625

PRESIDENT

Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

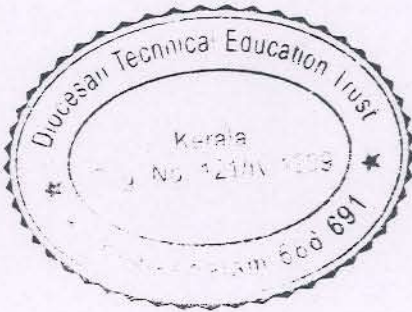
ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 01-07-2014

O R D E R

Ms. Seena Paul, Kodakkathanathu House, Perumbillychira P.O., Thodupuzha is appointed as Asst. Professor, Electrical & Electronics Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 15600-39100 and her pay fixed at Rs. 22000 (Rs.21600 + 400 allowance) per month w.e.f. 01-07-2014. She is on probation for a period of one year from 01-07-2014.



President, Diocesan Tech. Edn. Trust, Kothamangalam & Manager, Viswajyothi College of Engg. & Technology, Vazhakulam

To

Ms. Seena Paul,
Kodakkathanathu House,
Perumbillychira P.O.,
Thodupuzha

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - EEE Dept.
- (4) Establishment and Attendance Sections
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Diocesan Technical Education Trust, Kothamangalam

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Bishop's House,

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Kerala - 686 691

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PRESIDENT

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Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF PROFESSOR

No. B1- 10/2001

ORDER

Date : 01-07-2016

To

Mrs. Sheela V.K.,
TF3, Udayasoorya Apartments,
Udayanagar, Kathrikadavu,
Kaloore P.O., Ernakulam.

Appointment order

Mrs. Sheela V.K., TF3, Udayasoorya Apartments, Udayanagar, Kathrikadavu, Kaloore P.O., Ernakulam., is appointed Assistant Professor in the Department of Information Technology in Viswajyothi College of Engineering and Technology, Vazhakulam, under Diocesan Technical Education Trust, Bishop's House, Kothamangalam, w.e.f. 01-07-2016 subject to ratification by the Kerala Technological University. You will be paid a consolidated monthly salary of Rs. 38000/-.

This appointment will be for a period of one year which will be further extended on mutual agreement. Your performance will be evaluated as per Proforma for Self-Appraisal applicable to Assistant Professors stipulated by AICTE.

Your cooperation is requested to make the institution a reputed engineering college in accordance with the vision and mission of the college

The teaching load will be as per norms of AICTE applicable to Assistant Professors in the college. The institutional and departmental responsibilities for the all-round development of students in the department such as co-curricular activities, mentoring, remedial coaching etc. may be fulfilled.

As the department is in the process of NBA accreditation, your experience in this regard may be utilised for the accreditation of the department.

The research ambience in the college needs to be strengthened by your contributions through publication of academic papers, presentations in national conferences, submission of project proposals and consultancy.

In discharging your responsibilities the management assures full cooperation and support.

Wishing you God's blessings

President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) Establishment and Attendance Sections
- (4) Trust office
- (5) File



PRESIDENT

Diocesan Technical Education Trust, Kothamangalam

(Reg. No. 121/IV/1999)

Bishop's House,
Kothamangalam,
Kerala - 686 691
Ph: 0485 - 2862236, 2861625
Fax: 0485 - 2861625

Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

ESTABLISHMENT – APPOINTMENT OF ASSISTANT PROFESSOR

No. B1- 10/2009

Date: 12-11-2012

Read : Your Application dated 18-09-2012

O R D E R

Ms. Ambily Jose, Alappattu House, Pannoor P.O., Karimannoor, Thodupuzha is appointed as Assistant Professor, Department of MBA in Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay 15600-39100 + AGP 6000 and total emolument will be Rs. 21600/- + 40% DA per month on a probationary basis for a period of one year from 12-11-2012 without any preferential claim for future appointments.



President, Diocesan Tech. Edn. Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

To

Ms. Ambily Jose,
Alappattu House,
Pannoor P.O., Karimannoor,
Thodupuzha.

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - M.B.A.
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Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

ESTABLISHMENT - APPOINTMENT OF ASSISTANT PROFESSOR

No. B1- 10/2001

Date: 01-07-2013

Read : Your application dtd.nil.

O R D E R

Mr.Unnikrishnan T.G., Thekkeparambil House, Vengalloor P.O., Thodupuzha is appointed as Assistant Professor, Mechanical Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency w.e.f 01-07-2013, in the scale of pay Rs. 15600-39100+ AGP 6000. His pay is fixed at Rs. 22896/- + DA per month and the appointment is for a period of one year.



John Dappall

President, Diocesan Tech. Edn. Trust, Kothamangalam & Manager, Viswajyothi College of Engg. & Technology, Vazhakulam

To

Mr.Unnikrishnan T.G.,
Thekkeparambil House,
Vengalloor P.O., Thodupuzha

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - ME Dept.
- (4) Establishment and Attendance Sections
- (5) Trust office
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Diocesan Technical Education Trust, Kothamangalam

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Fax. 0485 - 2861625

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Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

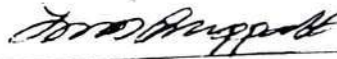
ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date: 01-08-2014

O R D E R

Mr. Jerry Varghese, Karimamplackal House, TC 10/1612, Mannanthala P.O. Thiruvananthapuram is appointed as Asst. Professor, Mechanical Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 15600-39100 + AGP 6000 and his pay is fixed at Rs. 21600/- + DA per month w.e.f. 01-08-2014. He is on probation for a period of one year from 01-08-2014.



**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

To

Mr. Jerry Varghese,
Karimamplackal House,
TC 10/1612, Mannanthala P.O.
Thiruvananthapuram

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - ME Dept.
- (4) Establishment and Attendance Sections
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PRESIDENT

Diocesan Technical Education Trust, Kothamangalam

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Manager, Viswajyothi College of Engineering & Technology, Vazhakulam*

ESTABLISHMENT - APPOINTMENT OF GUEST FACULTY

No. B1- 10/2001

Date: 01-08-2014

Ref. Staff Selection Committee dtd.01-07-14.

ORDER

Mr. Arun K.R., Karikkottupurath House, Mulavoor P.O., Muvattupuzha is appointed as Guest Faculty in Mechanical Engineering Department, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency on a consolidated pay of Rs. 22000/- per month w.e.f. 01-08-2014.



**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

To

Mr. Arun K.R.,
Karikkottupurath House,
Mulavoor P.O., Muvattupuzha

Copy to:

- (1) Director
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
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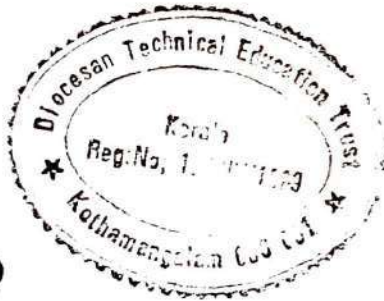
ESTABLISHMENT – APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date : 30-12-2014

O R D E R

Mr. Rakesh Jose, Kayathinkara House, Kattappana South P O, Idukki - 685515 is appointed as Asst. Professor in the Department of Mechanical Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 15600-39100 + AGP 6000 and his pay fixed at Rs. 21600/- + DA per month w.e.f. 01-01-2015. He is on probation for a period of one year from 01-01-2015.



**President, Diocesan Tech. Edn. Trust, Kothamangalam &
Manager, Viswajyothi College of Engg. & Technology,
Vazhakulam**

To

Mr. Rakesh Jose,
Kayathinkara House,
Kattappana South P O,
Idukki - 685515.

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - ME Dept.
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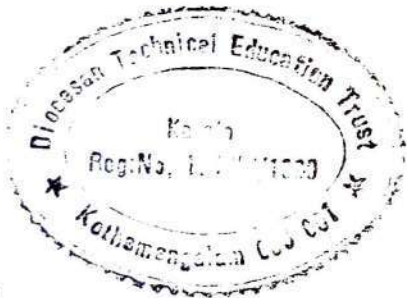
ESTABLISHMENT - APPOINTMENT OF ASST. PROFESSOR

No. B1- 10/2001

Date : 30-12-2014

O R D E R

Mr. Arun Raphel, Mandy House, Perambra P O, Thrissur - 680 689 is appointed as Asst. Professor in the Department of Mechanical Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under this Educational Agency in the scale of pay Rs. 15600-39100 + AGP 6000 and his pay fixed at Rs. 21600/- + DA per month w.e.f. 01-01-2015. He is on probation for a period of one year from 01-01-2015.



President, Diocesan Tech. Edn. Trust, Kothamangalam & Manager, Viswajyothi College of Engg. & Technology, Vazhakulam

To

Mr. Arun Raphel,
Mandy House,
Perambra P O,
Thrissur - 680 689.

*Received
Arun Raphel
Arun*

Copy to:

- (1) Director, Viswajyothi College of Engineering & Technology, Vazhakulam
- (2) Principal, Viswajyothi College of Engineering & Technology, Vazhakulam
- (3) HOD - ME Dept.
- (4) Establishment and Attendance Sections
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Fax: 0485 - 2861625

Proceedings of the President of the Diocesan Technical Education Trust, Kothamangalam & Manager, Viswajyothi College of Engineering & Technology, Vazhakulam

ESTABLISHMENT – APPOINTMENT OF ASSISTANT PROFESSOR

No. B1- 10/2001

Date : 04-07-2017

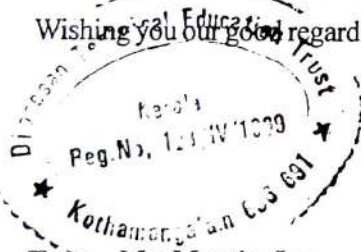
ORDER

Mr. Martin Jose, Korattikunnan House, Angamaly P.O., Ernakulam Dt., Kerala-683572 is appointed as Assistant Professor in the Department of Mechanical Engineering, Viswajyothi College of Engineering & Technology, Vazhakulam, Muvattupuzha under DTET w.e.f. 04-07-2017, in the pay band of Rs.15600-39100 with AGP of Rs.6000. He will be eligible for basic pay of Rs.21600/- + DA(50%) as per norms followed by the Management. Total emoluments will be Rs.32400/- per month.

The basic terms, conditions and responsibilities as follows:-

1. Your service of one year from the date of joining shall be treated as probationary period which will be evaluated based on your performance on completion of one year.
2. The work load of teaching will be as per norms applicable to Assistant Professors in this college
3. You have to ensure strict adherence to the academic norms and practices of both Kerala Technological University and Mahatma Gandhi University until affiliation will be completed in the year 2018-19 by KTU.
4. It shall be your responsibility to cooperate and successfully complete procedures and related documentation for the NBA accreditation of the department due in the upcoming academic year.
5. Academic and research ambience in the Department is to be promoted through publication of academic papers, undertaking research projects and consultancy. Your performance and research contributions will be subject to periodic evaluation by the academic review committee.
6. Your leave and vacation shall be regulated as per the rules and regulation of the Institution in force.

Wishing you our good regards and God's blessings



President, Diocesan Tech. Edn. Trust, Kothamangalam & Manager, Viswajyothi College of Engg. & Technology, Vazhakulam

To, **Mr. Martin Jose**,
Korattikunnan House,
Angamaly P.O.,
Ernakulam Dt., Kerala-683572

Copy to:

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