



3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Table of Contents

SL. NO.	CONTENTS	PAGE NO.
1	Sanction order of project from Department of Atomic Energy and Board of Research in Nuclear Sciences (DAE & BRNS)	<u>2</u>
2	Terms and conditions of BRNS for funding	<u>5</u>
3	Email confirmations regarding funding approval from IEEE SIGHT	<u>28</u>
4	Sanction Order of conduction for IEEE project by divisional forest officer, Kuttampuzha	<u>32</u>
5	Sanction Orders from Kerala State Council for Science, Technology and Environment (KSCSTE)	<u>33</u>
6	Email confirmation from Malayala Manorama Yuva Mastermind Season 10	<u>40</u>
7	Email communication from Funding Agency (BRNS)	<u>41</u>



Government of India
Department of Atomic Energy (DAE)
Board of Research in Nuclear Sciences (BRNS)

D K Dalal
Programme Officer (PFRC)

BRNS Secretariat, 1st Floor,
CC, BARC, Trombay,
Mumbai-400085 Phone:
+91-2225594683
Email: dkdalal@barc.gov.in

No: 39/14/03/2017-BRNS/34300

Date: 09/08/2017

OFFICE MEMORANDUM

Sub: **R/P entitled "Development of level sensor for Lead Lithium loop system" under Dr. K K Rajan, EEE Dept., Viswajyothi College of Engineering and Technology, Vazhakulam Muvattupuzha, Kerala, 686670. bearing sanction 39/14/03/2017-BRNS with PFRC, BRNS.**

On the recommendations of the Board of Research in Nuclear Sciences (BRNS), I am pleased to convey the administrative approval and sanction of the President of India for the captioned project for **2 years** beginning from financial year **2017-2018** with a total grant of **Rs. 33,08,500/- (Rupees thirty three lakh eight thousand five hundred only)** for the project as under :

Item of expenditure	Year 1 (2017-2018)	Year 2 (2018-2019)
Equipments	500000	1150000
Staff Salary - JRF (1)	300000	300000
Technical Assistance	50000	200000
Consumables	50000	50000
Travel - PI	70000	80000
Travel - PC/DC	20000	20000
Contingencies	50000	50000
Overheads	74250	135000
Total(INR)	1114250	1985000

Note: * Aluminium block, Desk top computer and black and white printer , Multimeter, Oscillator/ Function generator , Sample level and probe electronics.

JRF salary calculated @25,000/- p.m.

Please note that as per the government orders under **Direct Benefit Transfer (DBT) scheme, the staff salary has to be transferred to his/her bank account.** Accordingly, Aadhar Number(UID) of the appointed staff, Bank Account details and the Mobile number linked to the bank account should be obtained and it should be intimated to this office.

Overheads calculated @ 7.5% of the other heads except contingency. The remaining 7.5% towards overheads (**Rs. 2,09,250/-**) shall be released only on meeting the requirements specified (See Annex-B).

- I am also pleased to convey the sanction of the President of India to incur an expenditure of **Rs. 11,14,250/- (Rupees eleven lakh fourteen thousand two hundred fifty only)** towards grant for the year 2017-2018 .
- The expenditure involved is debitable to: **04 3401 00 004 27 0231.**
- This issues with the concurrence of Scientific Secretary, BRNS and IFA.

D K Dalal

Pay & Accounts Officer, DAE, Mumbai - 400 001.

Copy forwarded to:

1. Director of Audit, Scientific Department, AEAP, OYC, CSM Marg, Mumbai-400 001.
2. Joint Secretary (R&D), DAE, Anushakti Bhavan, CSM Marg, Mumbai-400 001.
3. Principal, Viswajyothi College of Engineering and Technology, Vazhakulam Muvattupuzha, Kerala, 686670..
4. Principal Investigator(PI): Dr. K K Rajan, EEE Dept., Viswajyothi College of Engineering and Technology, Vazhakulam Muvattupuzha, Kerala, 686670..

A. First year grant is being released in full along with this Sanction Letter through Pay & Accounts Officer, Department of Atomic Energy, Anushakti Bhavan, CSM Marg, Mumbai-400 001 directly. You may await a Money transfer (MT) through ECS and The amount would be credited electronically to A/C No: 0335053000001199, A/C Name: Principal, Viswajyothi College of Engineering and Technology, IFSC: SIBL0000335, South Indian Bank, Vazhakulam, Muvattupuzha, Kerala.

i) Acceptance of this sanction and the MT for the amount sanctioned for the first financial year may please be acknowledged (Form-I).

ii) A sticker of the BRNS LOGO (Copy Enclosed) should be pasted on all the items procured under the project.

iii) THIS SANCTION IS FURTHER SUBJECT TO THE CONDITIONS STIPULATED IN ANNEX (ENCLOSED), WHICH MAY BE GONE THROUGH CAREFULLY.

B. Second year Sanction Letter will be issued automatically in the month of April/May of the 2nd financial year, however, the grant will be released (unspent balance of previous year and Interest earned will be adjusted) after the PI submits the following documents to the Programme Officer PFRC:

a) Claim in Form-II quoting the reference of the sanction issued for the first year.

b) Utilisation Certificate (UC) as on 31st March of the preceding financial year in Form-III duly audited by the Internal Auditor of the University/ Institution or a Chartered Accountant.

c) Statement of Accounts (SA) as on 31st March of the preceding financial year should be updated on the website. Interest earned in previous year should be reflected in the Statement of Accounts. A printout of the same should be sent to BRNS after it is duly audited by the Internal Auditor of the University/ Institution or a Chartered Accountant.

d) Copy of appointment order and joining report of the staff appointed for the project along with minutes of the Selection Committee, should be uploaded in a single pdf file under the file head "Staff Appointment Details". In addition, the details of the appointed staff should also be updated in the available menu.

e) The inventory of equipment also should be updated in the menu. besides uploading the purchase order of the items costing more than 1 Lakh.

f) A One Page report on the progress of work during first year.

C. Third and subsequent years (if any) the Sanction Letter and the grant will be released on fulfillment of the following requirements:

i) **Renewal/ Extension Application:** Principal Investigator (PI) is required to upload by January 15 a pdf copy of duly signed renewal/ extension application in the prescribed form-(PRA) after logging into his/her account at <https://brns.res.in>. All applications received shall be examined by experts from the field and PIs may be invited to a Technical Programme Discussion Meeting (TPDM). Renewal of the project will be based on the recommendations of the TPDM, Advisory Committee and the Board.

ii) **Sanction Letter:** If the progress is found to be satisfactory the renewal sanction for the year will be issued in the beginning of that financial year in April/May.

iii) **Claim:** On receipt of the renewal sanction, the PI shall claim the funds sanctioned by submitting the following documents to Programme Officer PFRC, BRNS Secretariat, First Floor, Central Complex, BARC, Trombay, Mumbai-400 085:

a) Claim in Form-II quoting reference of the renewal sanction.

b) Utilisation Certificate (UC) as on 31st March of the preceding financial year in Form-III duly audited by the Internal Auditor of the University/ Institution or a Chartered Accountant. should be reflected in the Statement of Accounts.

c) Statement of Accounts (SA) as on 31st March of the preceding financial year including the amount of Interest earned in previous year and duly audited by the Internal Auditor of the University/ Institution or a Chartered Accountant.

d) Copy of appointment order and joining report of the staff appointed for the project along with minutes of

the Selection Committee.

e) An inventory of equipment and the copy of Purchase order of equipments costing more than 1 Lakh.

D. At the end of Terminal Year the Settlement Grant and the Balance 7.5% Overheads will be released on fulfillment of the following requirements:

a) Claim Form-II if any,

b) The final Consolidated Statement of Accounts (SA) and Consolidated Utilization Certificate duly audited by an external Chartered Accountant or the Statutory (Govt.) Auditor. It is mandatory to include the amount of bank interest earned on the grant released into the SA.

c) Final Consolidated Progress Report and a brief report as per format given in Form-VII .

5. AAO (Cheque), DAE, Anushakti Bhavan, CSM Marg, Mumbai - 400 001 – With a request that the amount granted for the first year of the project may be released.
6. Member Secretary (PFRC) : Dr. Ravi A. V. Kumar, ravi@ipr.res.in; Ph:+91-9825366039
7. Co-Investigator (CI) : Dr Aruna B, Prof. FEE Department, Viswajyothi College of Engineering and Technology, Vazhakulam, Muvattupuzha, Kerala, PIN- 686670, Email : aruna@vjcet.org
8. Project Collaborator (PC): Rajendraprasd Bhatacaryay, Sceintist F, IPR,Bhat, Gandhi Nagar 382428, Email : rbhattac@ipr.res.in

You or your nominee may please be the DAE representative for selection of Research Fellow/ Research Associate for the project.



D K Dalal

Note:

1. Please quote the Sanction Number 39/14/03/2017-BRNS in all your correspondence with BRNS

TERMS AND CONDITIONS
Governing financial assistance for
RESEARCH PROJECTS
Funded by BRNS

1. General

1.1 All funds released shall be spent for the purpose of carrying out the sanctioned project and shall not be utilised or diverted for any other project or activity.

1.2 Fund Management by PI

- The assets procured or created out of this grant shall remain the property of the Government of India and shall not, without the prior approval of the Government of India, be disposed of, encumbered or utilised for purposes other than those for which the grant is sanctioned.
- No part of this grant should be diverted to any other institution or utilised for purpose other than those for which the grant is sanctioned.
- The accounting of the funds received under the project would be done separately and the interest earned on unutilized balance should be reflected in Statement of Accounts (SA) and therefore **it is advisable to maintain a separate account in respect of this grant.**
- The institution/principal investigator (PI) shall refund the unspent balance under the sanctioned heads and shall not utilise such balance to meet the expenditure in any other item.
- Re-appropriation of funds without prior permission of the BRNS is not permissible. Unspent balance of the previous year will be deducted from the sanctioned amount, while releasing grant for the subsequent year.
- The expenditure shall be restricted to the amounts specified under each head of account and re-appropriation of funds is not allowed.

1.3 Yearly Submission of Financial Documents

- The PI shall submit the Statement of Accounts and Utilisation Certificate for the Financial Year (i.e. from 1st April of the year to 31st March of the subsequent year) irrespective of the date of sanction.
- Such submission should be preferably in the month of April/ May for timely release of the grant.

1.4 Commencement of the project

- Commencement of the project would be the date of receipt of funds or issue of sanction letter. PI, in their acceptance letter can specify either of the two dates for future use.

2. Staff

2.1 The appointment of staff should be strictly as per the posts mentioned in the sanction letter for the project. The following procedure should be followed for staff selection

- The post for appointment of staff under BRNS project should be advertised on the websites of BRNS and the parent institute.
- For such an advertisement, PI shall fill the application form as per the format given in Staff Advertisement Application and mail the same to the concerned Programme Officer.
- In addition, the Principal Investigator may send the same advertisement to all nearby educational institutions for display on their notice boards. Posts can also be advertised in Current Science or local newspapers.
- The selection of JRF/SRF would be based on personal interview by a Selection Committee constituted by the parent institute.
- The Selection Committee will include the Principal Coordinator (PC) or his nominee as one of the member.
- Interview in video conferencing mode is also admissible. The schedule and arrangements for the interview will be coordinated by the PI in consultation with PC well in advance.

- The minutes of the Staff Selection Committee and the staff appointment letter should be sent to BRNS Secretariat.
- The staff appointed will devote his/her efforts for all aspects of the sanctioned research project, under the guidance of the PI. For all practical purposes, the staff would be under the administrative control of the institution/university where the project is being carried out.
- The staff employed on the research project financed by the DAE shall be encouraged to give lectures and/or do course works restricted to a maximum of two hours per week in the host institution. Such permission may be granted by the PI of the project in consultation with the Head of the Institution.

2.2 Salary Structure

- The qualification, emoluments and general service rules for the staff sanctioned will be as per the DAE Office Memorandum No.10/I(21)/2014/Fellowship/R&D-II/3944 dated March 24, 2015.
- **The respective qualifications/experience and salary are as under**

<u>Category</u>	<u>Qualification/experience</u>	<u>Salary per month*</u>
JRF	M.Sc/BE/B.Tech/BVSc/B.Pharm & on re-designation as SRF by a committee	Rs.25,000/- for 1 st & 2 nd year Rs.28,000/- from 3 rd year
SRFM.Tech/ME/M.Sc./MPharm/MBBS/BDS or M.Sc/BE/B.Tech/BVSc/B.Pharm	with 2 years of experience	Rs.28,000/- Consolidated.
RA-I**	Ph.D in Science/ MD or MTech/ME/MVSc/MPharm/MBBS/BDS with 2 years of experience	Rs.36,000/- Consolidated.
RA-II**	Ph.D in Science/ MD or MTech/ME/MVSc/MPharm/MBBS/BDS with 2 years of experience and Possessing exceptional academic record	Rs.38,000/-
RA-III**	Ph.D in Engineering or same as for RA-II but selected under specific BRNS scheme	Rs.40,000/-

- In addition to the Salary, the appointed staff is also entitled to House Rent Allowance (HRA) and Medical Allowance (MA) as per PI's institute/university rules. HRA can be claimed along with appended 'Certificate for HRA'. HRA will be released on receipt of (i) Minutes of the Selection Committee, (ii) Office Order, (iii) Joining Report of Staff.
- ** The slab at which the Salary for RA to be fixed may be decided by the appointing authority taking into consideration the qualification and experience of the candidate.
- Junior Research Fellows (JRF) who has completed two years of their fellowship in the sanctioned project may be granted enhanced rate of fellowship after reviewing their suitability by a committee constituted internally by the PI in charge.
- Grant for the fellowship and HRA would be released only, if the process of appointment is as per the procedure mentioned in the sanction letter.

3. Equipment Grant

- All major equipment costing more than Rs.1 lakh is indicated in the sanction letter. Expenditure for procuring equipment will be strictly limited to the sanctioned amount as indicated in the sanction letter.
- In case of escalation in prices or changes in specification/type of equipment, prior permission from the BRNS should be obtained. Request for such permission should be routed through the Programme Officer and Member Secretary of the concerned Advisory Committee.

- The BRNS does not assure financial responsibility for any equipment purchased without prior approval. In no case should the institution purchase items like air conditioners, exhaust fans, furniture, projector and other office automation equipment out of the sanctioned amount of the project.
- Preference should be given to procure indigenous equipment, particularly from Electronics Corporation of India Ltd. (ECIL), Hyderabad, wherever it is possible.
- The University/institution should maintain proper and separate stock register of all items of equipment including platinum and stores, both capital and consumables, purchased out of BRNS funds. Equipment purchased should be marked either with a metal disc or painted boldly with the letters 'DAE-BRNS'. All equipment should be serially numbered.
- An inventory of equipment purchased from BRNS grant and the copy of purchase orders of items more than Rs.1 Lakh should be sent to the Programme Officer, BRNS Secretariat, 1st Floor, Central Complex, BARC Trombay, Mumbai – 400 085, immediately after the close of the financial year in prescribed Form V.
- All equipment purchased by the Institution/ University from the project grant shall remain the property of the Institution / University and BRNS logo should be affixed on each of the item procured through BRNS funding. If the Institution/ University wish to dispose off such equipment within 5 years of its purchase, prior permission shall be obtained from the Scientific Secretary, BRNS.
- Items which have uses other than scientific like laptop, refrigerators, cameras, vehicles needed for surveys etc. procured under the head of equipment for scientific purposes, will have to be surrendered to the PI's Institute / University after completion of the project. However, BRNS at its discretion may ask the institute to hand over these items for their official use by another PI at the same or at another location.

4. Consumables

- The grant under the head 'consumables' will be used for the purchase of chemicals, glassware and other items not covered under the head 'Equipment'.
- Quotations for the purchase of consumables costing more than one Lakh Rupees should be submitted along with the proposal. And purchase order copies should be submitted after the procurement of the items. Specifications for the consumables to be procured, names of the suppliers and documents in support of the estimated cost, quotations / proforma-invoice in respect of such consumables costing more than Rs.1,00,000/- should be provided.

5. Technical Assistance

- Under this 'Head of Account', the PI can provide overtime/honorarium to existing technical/scientific staff of the institute, engage laboratory attendants/or other help on casual basis subject to the rules of the host institution.
- This Head may also include hiring services from outside that are not available in the institute like equipment/experimental set-up fabrication, usage of sophisticated/high end facilities, computer hire charges etc.

6. Travel

- The entitlement of mode (Rail/Air) and class of travel will be governed by the rules of the respective institutions to which the PI, CI and PC belongs.
- One visit per year by PC to PI's institution and vice versa during the project period may be taken as a general guideline.
- PI may also use the funds sanctioned under head 'Travel' to attend a conference within India during the second half of the project. Wherever the project involves fieldwork, PI may include travel funds accordingly in the project formulation.

6.1 For Staff

- Staff appointed for the research project may be allowed to utilise the travel grant to meet travel expenses in connection with the work of the project or for attending symposia etc. at the rates admissible to regular employees of the institution concerned, subject to the following conditions:
 - i. The journey should have the approval of the PI,
 - ii. The grant for travel could be utilised only for payment of TA to the staff employed on the research project,
 - iii. The expenditure involved will not result in any excess over the amount provided under sub-head "Travel" and no additional funds will be provided on this account.

7. Contingency Grant can be used

- i. To buy any urgently required laboratory items for the project or for buying books, and the books so purchased should be deposited in the departmental library of the Institute.
- ii. To meet the expenditures on local travel of the investigator(s), and the staff engaged on the project, for work related to the project.
- iii. Towards payment of honorarium for visiting scientists to give lectures, which have direct bearing on the project work.
- iv. To meet the expenses involved in the selection of JRF/SRF/RA and also for the payment of tuition fee, registration fee and other expenditure of the staff employed for Ph.D. programme of the university subject to the availability of funds.
- v. The PI can utilise the sanctioned contingency grant per annum for any purpose indicated in this para without getting the prior approval from BRNS, subject to the condition that a consolidated account is rendered at the end of the financial year.

8. Overheads (OH)

- The BRNS allows 15% of the total grant of the project or 15% of the total spent, whichever is less, excluding the amount for contingency, HRA & MA, as 'Overheads', with limiting values as given in the following table:

Project duration as per original Sanction (in years)	Amount of Overhead
1	15% of total grant of the project, excluding Contingency, HRA & MA or Rs. 2 Lakh, whichever is less.
2	15% of total grant of the project, excluding Contingency, HRA & MA or Rs. 4 Lakh, whichever is less.
3	15% of total grant of the project, excluding Contingency, HRA & MA, or Rs. 6 Lakh, whichever is less.
4	15% of total grant of the project, excluding Contingency, HRA & MA, or Rs. 8 Lakh, whichever is less.
5 or more	15% of total grant of the project, excluding Contingency, HRA & MA, or Rs. 10 Lakh, whichever is less.

Upper cut-off limit would not be extended in case of project extension.

- This grant shall be used for covering the cost of use of existing infrastructure, utilities such as water, electricity, air conditioning, communication and administrative services provided by the university / institute.
- 7.5% of the total amount of grant (excluding contingencies, HRA and MA) shall be released annually with other grant as the 'Overheads'.
- After completion of the project, PI shall submit the consolidated audited Statement of Accounts and Utilization Certificate including full Overheads (**7.5% OH already obtained during the project tenure+ remaining 7.5% of the sanctioned amount as committed**). The BRNS shall then reimburse the balance Overheads after scrutiny and acceptance of the Project Completion Report, Audited Statement of Accounts Utilisation Certificate and the claim form.

9. Audit

- The accounts of the institution receiving financial assistance from BRNS in excess of Rs.1.00 lakh per annum will be subject to a test check by the Comptroller and Auditor General of India at their discretion.
- The Overhead Fund can be utilized for incurring expenditures towards the general administrative requirements of the project and for paying fees to Auditor/Chartered Accountant for auditing of accounts of the project.

10. Publications

The following procedure has been laid down for the publication of papers on the work of the research projects.

10.1 All research projects will henceforth be classified as “Reserved” or “Unreserved” for the purpose of publication of results of the work as per the discretion of BRNS Advisory Committee.

10.2 In case of ‘Unreserved’ projects, the Investigator-in-charge can send papers for publication to any appropriate scientific journal. A specific permission from BRNS is not necessary. PI must send a copy of the manuscript of the papers to the PC before forwarding the paper to the journal. The paper must give due credit to PC and acknowledge the financial assistance provided by BRNS quoting the sanction number of the project. In the case of “Reserved” projects, it will be incumbent on the investigator-in-charge to forward a copy of the manuscript of the paper to the BRNS and obtain its prior approval, before publishing it. In the event of the Department not approving the publication of the papers, the Investigator-in-charge should neither publish the material in the same or modified form nor disclose it in any public or social forum.

10.3 Soft copy of the published papers should be uploaded on the [site](#).

11. Equipment Developed under the Project

- ❖ Equipment/ Materials/ Products developed under the project shall remain the property of BRNS, if specified in the sanction letter, and such equipment shall be transferred to a BRNS unit.
- ❖ The expenditure of such a transfer to the destination as indicated by BRNS would be borne from the cost of the project.

12. Intellectual Property & Commercialization

Before applying for patent rights or technology transfer, prior permission from BRNS is mandatory and therefore the following guidelines need to be followed.

12.1 Patent rights

- ❖ All patent rights on design and inventions derived from the research work financed or aided by BRNS shall belong to the Government of India or its nominees.
- ❖ Prior permission from BRNS is mandatory, before applying for patent rights. Detailed guidelines for filling the patent would be provided on demand. DAE may, at its discretion, allow or direct any benefit thereof to be retained or given to the inventor.

12.2 Technology Transfer

- ❖ The transfer of technologies for processes / products which have the scope for commercialization should be done through Technology Transfer and Collaboration Division (TT&CD), BARC or equivalent division / set-up in other DAE units. The application for technology transfer should be routed through BRNS. Financial assistance provided by BRNS should be acknowledged at all the forum. This should be done by affixing BRNS logo on the product. BRNS however would not be responsible to pay any additional money for the purpose of technology demonstration.

13. Final Year Grant

- ❖ Final year grant will be released in full on completion of the project, including the remaining overheads (7.5%) on submission of complete set of documents.

14. Documents to be submitted after Completion of the project

- ❖ Within three months from the date of termination of the project PI shall submit the following documents.
 - i. Claim (Form II), if any.
 - ii. Utilisation Certificate (UC- Form III) and Statement of Accounts (SA-Form IV) duly audited by a Statutory Auditor or an external Chartered Accountant with the statement that the grant received during the financial year was utilised for the purpose for which they were sanctioned
 - iii. Printout of SA (after entering the spent amount) and UC, which are editable after logging in on the web portal and post the duly signed hard copies to BRNS Secretariat.
 - iv. An Inventory of equipment purchased out of the grants released by the Department for the project (Form V).
 - v. Copies of the purchase orders of items costing more than rupees Rs.3 Lakh procured under the project.
 - vi. A final consolidated project report (Form VII) (minimum two hard copies), besides uploading it on the website.
 - vii. One page brief report as per the specified format.
- ❖ It is mandatory that the final Utilisation Certificate and Statement of Accounts are audited by Statutory-Auditor (Government Auditor) or Chartered Accountant (external) except in cases where the accounts of the institution are audited by the C&AG and the same is certified by the Head of the Institution.

15. Monitoring

- ❖ Activities of the Research Projects would be periodically monitored by the BRNS Advisory Committee through Technical Programme Discussion Meeting (TPDM), correspondences, site visits or a combination thereof.
- ❖ All decisions by Scientific Advisory Committee or Scientific Secretary or his/ her representative shall be binding on all matters concerning the Research Projects.

16. Extension of the Project Tenure

- ❖ In case the sanction is not issued in the beginning of the financial year, the project tenure can be extended to complete the original term, on getting the request from the PI through submission of Project renewal/extension form (PRA).
- ❖ The Scientific Advisory Committee can recommend further extension; not exceeding 50% of the total time overrun and 25% of the cost overrun, to facilitate completion of Ph.D. by the JRF appointed under the project from the beginning of the project and/or to cater of any other kind of unforeseen financial implications.
- ❖ Grant can be allowed to carry forwarded for the next financial year, if the progress of the project is hampered due to (a) non-utilization of funds because of delay in receipt of the grant, (b) natural calamity, (c) social unrest, (d) completion of crop season, (e) serious health issue, etc. PI must intimate BRNS about such a problem as soon as possible and seek prior permission for such a break in the project within the same financial year, failing which the grant for that year would be deemed to be lapsed.

DEPARTMENT OF ATOMIC ENERGY

The general terms and conditions governing the release of grant-in-aid

- a) Sanction against a specific project/ equipment etc. and the purpose mentioned in the sanction shall be subject to the implied conditions:
 - (i) the grant shall be spent only for the purpose for which it is sanctioned within a reasonable time; and
 - (ii) portion of the grant which is not ultimately required for expenditure for the approved purposes shall be duly surrendered to the Government of India (Department of Atomic Energy); and
 - (iii) the diversion of grant in question to another Institution for the same purpose or for any other purpose without specific approval of the Government of India is prohibited.
- (b) The grantee institution shall render an audited statement of account and utilization certificate in GFR-19(A) for the grants released.
- (c) Any unspent balance out of the sanctioned grant is either refunded to the Government of India or specific concurrence of the Government of India is obtained to its being carried forward for expenditure during the next financial year.
- (d) If the grant is not utilized immediately, it is expedient to keep a part or whole of the grant in a bank account earning interest and the interest thus earned should be reported to this Department. The interest so earned will be treated as a credit to the grantee to be adjusted towards future installments of the grant.
- (e) The grantee institution should maintain separate audited account for the grant released.
- (f) The Comptroller and Accountant General (CAG) will have the right of access to the books and accounts of the grantee institution for which a reasonable prior notice would be given by the Accountant General concerned.
- (g) The grantee institution shall maintain an audited record in the form of a registrar in the prescribed proforma for permanent, semi permanent assets acquired solely or mainly out of Government grant. The Account of grantee institutions shall be open to inspection by the sanctioning authority/audit whenever the Institution is called upon to do so.
- (h) The assets referred to in (g) above will be the property of the Government and should not without prior sanction of the Government be disposed off or encumbered or utilized for purposes other than those for which the grant has been sanctioned.
- (i) During the course of the project work, Government will be free to relocate the assets. At the conclusion of the project, Government will be free to sell or otherwise dispose off the assets, which are the property of Government and the grantee institution shall render to Government the necessary facilities for the sale of these assets. Should the grantee institution ceases to exist, such assets etc., shall be returned to the Government of India.
- (j) Application by grantee institution for any other financial assistance or receipt of grant from any other agency/ Ministry / Department for the same project/ equipment should have the prior approval of the Department.
- (k) In case of non-submission of UC and SA duly audited by Statutory Auditor / Chartered Accountant, further grants shall not be released to the Principal Investigator (PI) and in addition action will be initiated as per rules.

Project Renewal Application Form (PRA)

Kindly upload Scan copy of duly filled PRA form application form after logging in at <https://brns.res.in/>

- Beginning of the financial year (1st April) in which the project is sanctioned is considered as the first year of the project, irrespective of the month in which the sanction is actually issued. This form is required to be submitted by the Principal Investigator (PI) of an ongoing project, to seek renewal/extension of second and subsequent years including extension of the project beyond stipulated period.
- In case the sanction is not issued in the beginning of the financial year, the project tenure can be extended to complete the original term, on getting the request from the PI through submission of this form.

INSTRUCTIONS

Applicant must carefully read the instructions given below before filling the form starting from page 2.

1. **Submission of Renewal Application:** For renewal/ extension of an ongoing project, please UPLOAD scan copy of the **Form-PRA** along with a brief Progress Report ONLINE. Also send a hard copy of the same via SPEED POST to the concerned Programme Officer, BRNS Secretariat, Central Complex 1st Floor, BARC, Trombay, Mumbai - 400085. Application should be duly signed and forwarded by the PI, Head of Institution and the Principal Collaborator (PC). This form should be reach BRNS office well in advance, before the end of the financial year (31st March). Application should be complete in all respects. Information should be furnished as per the space provided in the form. **The 'progress reported' and the 'work proposed' for the next financial year should have concurrence of the PC.**
2. **Processing of Renewal Applications:** All applications received by **1st January** shall be examined by experts from the field. Based on their comments the PIs may be invited to a Technical Programme Discussion Meeting (TPDM) for an oral presentation at Mumbai or at any other convenient place before a panel comprising of the members of the Advisory Committee and the experts sometime during **January/ February**. Renewal of the project will be based on the recommendations of the TPDM, Advisory Committee and the Board and subject to budget availability for the relevant financial year. **This whole process may take around 3 months** and if the progress is found to be satisfactory, the Renewal Sanction will be issued in the beginning of the said financial year in **April/ May**.
3. However if the funds for the first year are released towards end of the end of the financial year and PI has not been able to spend money, then the sanction would be revalidated for utilization in the following year, on receiving written request from the PI. In this case it is not required to fill PRA form.
4. **Release of Funds:** After receipt of the renewal sanction letter, PIs are required to submit following documents within the financial year for which the grant has been sanctioned:
 - a. Claim form (form II).
 - b. Utilisation Certificate (form III) for the previous financial year as on 31st march of previous year.
 - c. Statement of Accounts (form IV) for the previous financial year as on 31st march of previous year
 - d. Inventory of Equipment (Form V)
 - e. Copy of appointment order and joining report of the staff appointed for the project along with minutes of the Selection Committee.
5. PI is advised to register themselves at <https://brns.res.in> and update the fields mentioned in sections c, d & e also. The Statement of Accounts should be printed from the website after entering the amount spent and interest earned on unspent balance (if any) and posted to BRNS after original signatures.
6. It may be noted that the details of grants utilized and Equipment /Consumable procured, as mentioned in the last two pages of this form although look similar to forms IV (Statement of Account) and Form V (Inventory of equipment) given in Terms & Conditions of the project, they differ in the date of preparation and signatory authorities. Whereas this form (PRA) is to be used for technical approvals, other two forms are for financial purpose and therefore due attention may please be paid to prepare them separately.

Government of India
Department of Atomic Energy (DAE)
Board of Research in Nuclear Sciences (BRNS)

*Insert Photo of PI
as used for I-card
(~1.5"X1.5")*

APPLICATION FORM PRA
(for seeking renewal/extension of an ongoing project)

Summary Sheet

Project Details

Renewal/ Extension for F.Y.:

Title				
Sanction No.		Date of Commencement		Extension
Total Cost		Date of Termination		sought up to

	<u>Name</u>	<u>Address</u>	<u>e-mail</u>	<u>Phone</u>
PI				
CI				
PC				

Particulars	Amount in Rupees	
	Amount Originally Sanctioned for the Next F.Y.	Revision Requested *
Equipment		
Staff Salary		
JRF:		
SRF:		
RA:		
Technical Assistance		
Consumables		
Travel		
PI:		
PC/DC:		
Contingencies		
Overheads		
Grand Total		

* Give Appropriate Justification if Revision is requested:

Work Report

1. Research Fellow (s) Recruited

Name*	
Designation	
Joining date	
Name of the DAE nominee present for selection of the appointee	
Aadhar Number	
Bank Details of the appointed Staff* (The staff salary needs to be credited through Bank transfer, under intimation to BRNS)	

* Add the same table for more number of staff appointed

2. Originally Planned Objectives / Deliverables Expected:

3. Summary of progress made till date in up to 200 words (Detailed Progress Report to be attached separately):

--

4. List of publications from this project (Journals / Symposia / Reports)

Plan of Work for the Renewal Year

5. At PI's Institute:

6. At PC's Institute:

Details of grants received and utilized (The following table can also be printed from the website, after having entered the amount SPENT. Other fields get automatically populated / calculated.) .

Sr. No.		Sanctioned	Opening Balance	Received	Total (4+5)	Spent	Unspent (Carried Forward)
1 st	(20 - 20)						
1	2	3	4	5	6	7	8
1.	Equipment		NIL			To be entered by the PI	
2.	Staff Salaries		NIL			To be entered by the PI	
3.	Techn. Asst.		NIL			To be entered by the PI	
4.	Consumables		NIL			To be entered by the PI	
5.	Travel		NIL			To be entered by the PI	
6.	Contingencies		NIL			To be entered by the PI	
7.	Overheads		NIL			To be entered by the PI	
8.	Interest Earned		NIL			To be entered by the PI	
9.	TOTAL :		NIL				
2 nd	(20 - 20)						
1.	Equipment					To be entered by the PI	
2.	Staff Salaries					To be entered by the PI	
3.	Techn. Asst.					To be entered by the PI	
4.	Consumables					To be entered by the PI	
5.	Travel					To be entered by the PI	
6.	Contingencies					To be entered by the PI	
7.	Overheads					To be entered by the PI	
8.	Interest Earned					To be entered by the PI	
9.	TOTAL :						
	GRAND* TOTAL						

* Another set of nine rows for subsequent financial years may be added, while seeking extension beyond third financial year of the project.

List of equipment sanctioned for the project:

Total Amount Sanctioned under the Equipment Head:

List major equipment procured / fabricated (to be updated online also):

Name of the equipment	Specification	Amount
1.		
2.		
3.		
4.		

Add another table to list those consumables which costed rupees one lakh or more.

Confirmed that the BRNS LOGO displayed below has been pasted on all the equipment listed above.

Signatures with dates & Place

Principal Investigator (PI)

Co- Investigator (CI)

Through (Head of Institution)

Principal Collaborator (PC)



Acceptance cum Receipt

To,
Programme Officer,
BRNS Secretariat,
Central Complex, 1st Floor,
BARC, Trombay, Mumbai-400 085.

Subject: Sanction No. _____ dated _____ communicating a
total financial assistance of Rs. _____ for 1/2/3-year
duration from 20____ to 20____ for the Research Project entitled

“ _____ ”

- 1) The terms and conditions of the grant-in-aid communicated by DAE as Annexure A & B are accepted.
- 2) The grant has been received in the university/institutions A/c electronically on _____(date)
- 3) *The date of commencement of the project may please be considered as the **date of receipt of grant / date of issue of sanction letter** (strike off one of the options)

Signature & Seal: Principal Investigator

Signature & Seal: Registrar/Head of Institution

*Expenditure made before commencement of the project would not be admissible.

CLAIM

To,
Programme Officer,
BRNS Secretariat, 1st Floor,
Central Complex, BARC,
Trombay, Mumbai-400 085.

Subject: Sanction No. _____ dated _____
communicating a total financial assistance of Rs. _____ for
1/2/3-year duration from 20____ to 20____ for the Research Project
entitled _____

The terms and conditions of Grant-in-aid communicated by DAE are accepted and an amount of
Rs. _____ is claimed towards expenditure for the project during the current financial year in
accordance with the details given below:

1. Amount received so far :
2. Amount spent so far :
3. Amount remaining unspent :
4. Amount sanctioned for the current
financial year () :
5. Amount now claimed for the
current financial year () :

The amount may kindly be credited electronically to :

A/c. Name:

A/c. Number:

Bank & Branch Name :

IFS code :

Signature & Seal: Principal Investigator

Signature & Seal: Registrar/Head of
Institution

UTILISATION CERTIFICATE

Certified that Grant-in-aid of Rs. _____ (Rupees _____
_____) was sanctioned by the **Government of India, Department of Atomic Energy, Mumbai-400 001** vide their letter No. _____ dated _____ and Rs _____ were paid on date(s) _____ for the year(s) _____ of which Rs _____ has been utilized and there is an unutilised balance of Rs _____ of the said grant as on **31st March** _____ has been surrendered to the Government (vide letter No..... Dt....)/ will be adjusted towards the grants-in-aid payable during the next year in respect of this Research Project.

Signature & Seal: Principal Investigator

Signature & Seal: Registrar/Head of Institution

Signature & Seal: Statutory Auditor (Govt.)/ Chartered Accountant/Internal Auditor*

***Note:** Consolidated Statement of Accounts & Utilization Certificate, which is to be submitted on completion of the project should also include remaining 7.5% Overheads. These forms shall be audited by Statutory Auditor (Government Auditor) or Chartered Accountant (external). However, the UC and SA audited by the internal auditor are accepted provided the accounts of the institution are audited by the C&AG and **same is certified by the Head of the Institution**. In respect of the other institutions where there is no audit by C&AG, they are required to submit the UC & SA audited by Statutory auditor/Chartered Accountant.

STATEMENT OF ACCOUNTS (SA) as on 31st March 20..

Sanction No: Dated:

Sr. No.		Sanctioned	Opening Balance	Received	Total (4+5)	Spent	Unspent (Carried Forward)
1st Year	(20 - 20)						
1	2	3	4	5	6	7	8
1.	Equipment		NIL				
2.	Staff Salaries		NIL				
3.	Techn. Asst.		NIL				
4.	Consumables		NIL				
5.	Travel		NIL				
6.	Contingencies		NIL				
7.	Overheads		NIL				
8.	Interest Earned		NIL				
	TOTAL :		NIL				
2nd	(20 - 20)						
1.	Equipment						
2.	Staff Salaries						
3.	Techn. Asst.						
4.	Consumables						
5.	Travel						
6.	Contingencies						
7.	Overheads						
8.	Interest Earned						
	TOTAL :						
3rd	(20 - 20)						
1.	Equipment						
2.	Staff Salaries						
3.	Techn. Asst.						
4.	Consumables						
5.	Travel						
6.	Contingencies						
7.	Overheads						
8.	Interest Earned						
	TOTAL :						
	GRAND						

Principal Investigator

Head of the Institution

Auditor/Chartered Accountant/Accountant General*

***Note:** Consolidated Statement of Accounts & Utilization Certificate, which is to be submitted on completion of the project should also include remaining 7.5% Overheads. These forms shall be audited by Statutory Auditor (Government Auditor) or Chartered Accountant (external). However, the UC and SA audited by the internal auditor are accepted provided the accounts of the institution are audited by the C&AG and **same is certified by the Head of the Institution**. In respect of the other institutions where there is no audit by C&AG, they are required to submit the UC & SA audited by Statutory auditor/Chartered Accountant.

The above table is just indicative of the format of the Statement of Accounts. It should be printed from the website, after having entered the amount SPENT. Other fields get automatically populated / calculated.

Signature & Seal: Registrar/Head of Institution

BRNS FORM-VI

APPLICATION FOR ADVERTISING POST(S) UNDER RESEARCH PROJECT

AT BRNS WEBSITE <https://brns.res.in>

POST	Post: JRF/SRF/RA (Strike, whichever is not applicable)
Sanctioned No.	
Title Of Project	
Name & Address of the Institute	
Last Date for Applying	
Link for full advertisement at Host Institution's website	
Name & Address of the Contact Person	
Signature of the PI	

मकान किराया भत्ता हेतु प्रमाण पत्र /
Certificate for House Rent Allowance

यह प्रमाणित किया जाता है कि श्री/डॉ.----- (संस्था का नाम) -----
में ----- (ज्वाइनिंग तारीख) से ----- (पाठ्यक्रम/कोर्स का नाम) कर रहे हैं।
It is certified that Shri/Dr. ----- is pursuing
----- (name of the course) since ----- (date of joining) at
----- (name of the Institute).

2. आगे यह भी प्रमाणित किया जाता है कि श्री/डॉ.----- को इंस्टीट्यूट द्वारा कोई/हॉस्टेल
आवास ऑफर या प्रदान नहीं किया गया है और इस दौरान उन्होंने कभी भी इंस्टीट्यूट द्वारा ऑफर या प्रदान
किये गये अलॉटेड हॉस्टेल आवास में रहने से इंकार नहीं किया है। अतएव वह ----- (तारीख)
से ----- % की दर (एचआरए की नगर दर) पर एचआरए हेतु पात्र हैं।

It is further certified that Shri/Dr. ----- has not been
offered hostel accommodation by the Institute and at no point of time, he refused to stay
in the allotted hostel accommodation offered by the Institute. He is therefore eligible for
HRA at the rate of ----- % of fellowship (city rate of HRA) w.e.f. -----

या/OR

2. यह भी प्रमाणित किया जाता है कि श्री/डॉ.----- को इंस्टीट्यूट द्वारा
----- से (हॉस्टेल आवास ऑफर की तारीख) हॉस्टेल आवास ऑफर किया गया था और उन्होंने
अलॉटेड हॉस्टेल आवास में ठहरने से इंकार किया तथा इंस्टीट्यूट के कैम्पस से बाहर अपने ठहरने का खुद
प्रबंध किया। अतएव वह ----- से (आवास के ऑफर की/आवास से इंकार करने की
तारीख) एचआरए के पात्र नहीं हैं।

It is further certified that Shri/Dr. ----- has been offered hostel
accommodation by the Institute on ----- (date of offer of hostel accommodation)
and he refused to stay in the allotted hostel accommodation and made his own
arrangement to stay outside the campus of the Institute. He is not eligible for HRA
since ----- (date of offer of hostel accommodation or denial of
accommodation).

(हस्ताक्षर Signature)

इंस्टीट्यूट की सील/
Seal of the Institute

(प्रमाण पत्र हस्ताक्षर करने वाले अधिकारी का नाम व पदनाम)
(Name and designation of Officer signing the certificate)

नोट/Note: 1. जो लागू न हो, उसे काट दें/ Please strike out whichever is not applicable.
2. रजिस्ट्रार/एकडेमिक यूनिट के प्रमुख, प्रमाण पत्र पर हस्ताक्षर करें।
Registrar /Head of the Academic Unit may sign the certificate.

DEPARTMENT OF ATOMIC ENERGY (DAE)
BOARD OF RESEARCH IN NUCLEAR SCIENCES (BRNS)

CLAIM FOR HRA/ MA

This claim must be accompanied by the HRA certificate given in the next page.

To,
Programme Officer, BRNS,
1st Floor, Central Complex,
BARC, Trombay, Mumbai-400 085.

Subject: Research Project Sanction No. _____ dated _____ for
the Research Project entitled _____
granted to _____ (Name of the Institution/ University).

Sr. No.	Staff Details	Period for claim	*Rate (pm)	Amount in Rupees
1.	Name: Aadhar Number: *Bank Account Number: IFSC Code:			
	<i>Add rows for more staff</i>			

* As per the notification from Ministry of Finance the institute must credit the staff salary to the beneficiary's bank account and compliance to Direct Benefit Transfer (DBT) should be intimated to BRNS, by providing transaction details.

Certified that the departmental accommodation/hostel has not been provided to the appointed RA/SRF/JRF and the above mentioned rate is as per the norms of the institute.

ACCEPTANCE

THE TERMS AND CONDITIONS OF GRANT-IN-AID COMMUNICATED BY DAE ALONGWITH THE SANCTION LETTER ARE ACCEPTED.

Signature & Seal: Principal Investigator

Signature & Seal: Registrar/Head of
Institution

Note: Please upload duly signed PDF copy of this letter into your account at <https://brns.res.in>

BRNS FORM-VII

Brief report on BRNS funded PROJECT

*(This part should also be mailed to the PO as a word file, besides its upload to the website
Please delete the fields which are not applicable)*

Sanction Number:

Mode of Execution: MoU / CRP / RP / YSRA

Date of Start:

Date of Completion:

Total Amount Sanctioned (in Lakhs):

Amount Received (in Lakhs with date)

Institutes involved in case of MoU/CRP

Category: Facility Development / Product Development / Technology Demonstration/

Applied Research/ Conceptual/Exploratory/ Survey/Others

Title:

Insert Passport size
photo here

Name of PI & Affiliation:

Name of CI & Affiliation:

Name of PC & Affiliation:

Name of major Equipments procured and their cost :

Present working status of the Equipment;

Number of other users & their affiliation and % use by others

Details of the High cost consumables used

Patent with brief description

Number of Journal Publications with impact factor:

Number of symposia presentations:

Number of staff trained under this project

List of Objectives as mentioned in original proposal

(List accomplishments/ short falls against each of the objectives)

Accomplishments of the projects in 3 to 4 bullets

Summary in about 300 words (which is understandable by general scientific fraternity)

bringing out the novelty of the work.

Insert two photographs representing outcome of the project.

INFORMATION TO BE INCLUDED IN THE CONSOLIDATED REPORT

(Three hard copies should be submitted within three months of the completion of the project, besides its upload through the website)

1. Brief Report as mentioned above.
2. Detailed technical report of the entire work done on the project.
3. Listing of computer program developed, if any
4. List of Publication in referred journals
5. (Reprints to be attached only in the hard copy of the report)
6. List of Papers presented in symposia/ conference
7. Name and designation of staff appointed during the project tenure.
8. Degree and title of the research work submitted/ awarded on the basis of work carried out by the staff appointed for the project.
9. Inventory of Equipment and costly consumables received during tenure of the project.
10. Details of total grant, viz. Final Statement of Account and the Utilization Certificate
11. Particulars such as the title of the project, funding agency duration of any other projects under your charge.
12. Details of all the previous DAE projects under your charge (project title, total funds, duration)
13. Any Other specific remarks/ suggestions for future work in this subject area.



Sponsored by

**DEPARTMENT OF ATOMIC ENERGY (DAE)
BOARD OF RESEARCH IN NUCLEAR SCIENCES
(BRNS)**



Anish Jose <anishmj@ieee.org>

Fwd: Subject: HAC & SIGHT Call for COVID-19 Proposals: Funding Decision (#20-COV-153)

2 messages

Anandhu Anil <anilanandhu882@gmail.com>
To: anishmj@ieee.org, t_sivadasnair@yahoo.com

Thu, Nov 5, 2020 at 7:00 PM

----- Forwarded message -----

From: Anandhu Anil <anilanandhu882@gmail.com>

Date: Thu, 5 Nov, 2020, 6:57 pm

Subject: Fwd: Subject: HAC & SIGHT Call for COVID-19 Proposals: Funding Decision (#20-COV-153)

To: <anandhuanil@ieee.org>

----- Forwarded message -----

From: **Betsy Toland** <b.toland@ieee.org>

Date: Thu, 5 Nov, 2020, 6:12 am

Subject: Re: Subject: HAC & SIGHT Call for COVID-19 Proposals: Funding Decision (#20-COV-153)

To: sunitha haris <sunitha_haris@yahoo.com>

Cc: Sivasdas T Nair <_sivasdasnair@yahoo.com>, Anandhu Anil <anilanandhu882@gmail.com>, hac-projects <hac-projects@ieee.org>, Sarada Jayakrishnan <sarada.jk@gmail.com>, Sunitha Beevi.K <sunithakhan@ieee.org>

Thank you, Sunitha!

...

Betsy Toland

IEEE Corporate Development, Admin

supporting IEEE MAC, SIGHT, IEC

445 Hoes Lane, Piscataway, NJ, USA 08854-4141

Offices: +1 732-562-5493

b.toland@ieee.org

IEEE -- Advancing Technology for Humanity

On Wed, Nov 4, 2020 at 7:31 PM sunitha haris <sunitha_haris@yahoo.com> wrote:
Dear Betsy

Dear Betsy

Thank you very much for accepting this proposal for HAC & SIGHT funding. We are willing to route the money through Kerala section account

Thanks and regards
Sunitha

Sent from Yahoo Mail for iPhone

On Thursday, November 5, 2020, 3:18 AM, Betsy Toland <b.toland@ieee.org> wrote:

Dear Sivadas T Nair and Anandhu Anil,

Thank you very much for your recent proposal "IGNITE" (20-COV-153) in response to the IEEE HAC & SIGHT Special Call for Project Proposals.

The HAC & SIGHT Review Committee would like to provide support for this project and is pleased to award funding in the amount of US \$4,998.00. This amount must be used to fund the project as per the budgeted amount submitted with your proposal.

With regard to travel, please note the Message from IEEE on coronavirus COVID-19, particularly "We request that all members avoid conducting in-person activities in areas impacted by the coronavirus threat and instead maximize the use of our online and virtual alternatives." Furthermore, all members of the project team need to be aware of and follow the travel restrictions pertaining to the country(ies) or location(s) where the project is being implemented.

If your project involves working with children, your team is required to follow the IEEE Guidelines for Working with Children. Per these guidelines, the Primary Project Contact must register the activity or program by completing this Registration Form.

As an added benefit of being an HAC/SIGHT COVID funded project, you will be part of a Community of Practice (CoP) for projects within a related subject area. Upon acceptance, we will connect you with your CoP. The aims for the CoP are to increase information sharing between related projects, provide guidance and mentoring, develop and track common indicators, and collect lessons learned to enable future replication and scaling.

The HAC & SIGHT Review Committee requires that you clearly measure the project's progress and use of funding and provide brief updates every month, ideally with photos or video for social media sharing, as well as a final report within 2 months of the project's completion. You will be asked to keep your Project Assessment Matrix up to date. We may contact you with suggestions to improve your Project Assessment Matrix. The monthly reports will be assigned within the online funding portal where you entered your application and you will receive a notice of the assignment via email.

Please confirm:

1. that you accept the terms of this offer;
2. that the funds can be routed through the **IEEE Kerala Section** via their custody account - if so, we request the acknowledgement from the OU's Chair or Treasurer (cc'd on this email) that the funds will be received from us to disburse for your project;
3. start & end dates of your project with this funding; we suggest **30-Nov-2020 - 29-May-2021**, to give time to transfer funds. Please advise if you prefer another date range (6 months is max allowed).

Upon receipt of this information, we can begin to initiate the necessary documents to proceed with this funding.

Congratulations!

HAC & SIGHT Review Committee

Betsy Toland

IEEE Corporate Development, Admin

supporting IEEE HAC, SIGHT, IEC

445 Hoes Lane, Piscataway, NJ, USA 08854-4141

Office: +1 732-562-5493

b.toland@ieee.org

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Anish Jose <anishmj@ieee.org>

HAC & SIGHT COVID-19 Proposals: Funding Decision (#20-COV-100)

9 messages

Betsy Toland <b.toland@ieee.org>

Thu, Jul 2, 2020 at 5:22 AM

To: Anish M Jose <anishmj@ieee.org>

Cc: Albin Paul <albinpaul@ieee.org>, hac-projects <hac-projects@ieee.org>, Sarada Jayakrishnan <saradajk@gmail.com>, "Sunitha Beevi.K" <sunithakhan@ieee.org>

Dear Anish M Jose,

Thank you very much for your recent proposal **"Let's Unchain It" (20-COV-100)** in response to the IEEE HAC & SIGHT Special Call for Project Proposals.

The HAC & SIGHT Review Committee would like to provide support for this project and is pleased to award funding in the amount of **US \$2,158.00**. This amount must be used to fund the project as per the budgeted amount submitted with your proposal.

With regard to travel, please note the [Message from IEEE on coronavirus COVID-19](#), particularly "We request that all members avoid conducting in-person activities in areas impacted by the coronavirus threat and instead maximize the use of our online and virtual alternatives."

As an added benefit of being an HAC/SIGHT COVID funded project, you will be part of a Community of Practice (CoP) for projects within a related subject area. In your case, you will be part of the Infection Control Devices CoP. The aims for the CoP are to increase information sharing between related projects, thus speeding the learning curve, when possible; provide guidance and mentoring, when needed; develop and track common indicators; and collect lessons learned to enable future replication and scaling.

The HAC & SIGHT Review Committee requires that you clearly measure the project's progress and use of funding and provide brief updates every two weeks, ideally with photos or video for social media sharing, as well as a final report within 2 months of the project's completion.

Please confirm:

1. that you accept the terms of this offer
2. that the funds can be routed through the **IEEE Kerala Section** via their custody account - *if so, we request acknowledgement from the OU's Chair or Treasurer that the funds will be received from us to disburse for your project.*
3. start & end dates of your project with this funding, suggesting **15 July 2020 - 14 January 2021** to give time to transfer funds. Please advise if you prefer another date range (6 months is max allowed).

Upon receipt of this information, we can begin to initiate the necessary documents to proceed with this funding.

Congratulations!

HAC & SIGHT Review Committee

- - -

Betsy Toland

IEEE Corporate Development, Admin

supporting IEEE HAC, SIGHT, IEC, & AHCA

445 Hoes Lane, Piscataway, NJ, USA 08854-4141

Office: +1 732-562-5493

b.toland@ieee.org

IEEE -- Advancing Technology for Humanity

Sarada Jayakrishnan <saradajk@gmail.com>

Thu, Jul 2, 2020 at 8:38 AM

To: Betsy Toland <b.toland@ieee.org>

Cc: Anish M Jose <anishmj@ieee.org>, Albin Paul <albinpaul@ieee.org>, hac-projects <hac-projects@ieee.org>, "Sunitha Beevi.K" <sunithakhan@ieee.org>, Jayakrishnan <jayan@inapp.com>

Dear Betsy

Thanks for the favourable consideration of the proposal of **"Let's Unchain It"**.

The Section will be ready to support on fund disbursement.

Regards

Sarada

----- Forwarded message -----

From: Julianna M Pichardo de la Rosa <j.pichardodelarosa@ieee.org>

Date: Wed, Oct 23, 2019 at 11:36 PM

Subject: Re: IEEE SIGHT Project Proposal #19-SPC3-15 - SMART CLASSROOM AMONG THE WOODS

To: Albin Paul <albinpaul@ieee.org>

Cc: <sight-projects@ieee.org>

Dear Albin and VJCET SIGHT,

Thank you for submitting your proposal "Smart Classroom in the Woods" (**19-SPC3-15**) for consideration by the IEEE SIGHT Projects Committee, and for providing additional information as requested by the Committee.

IEEE SIGHT would like to provide support for this project via an award of full funding in the amount of USD \$4,631. Congratulations!

These funds should be allocated according to the most recent budget submitted with your application and attached here for reference. Please note, the IEEE SIGHT Projects Committee requires that you clearly measure the project's impact and sustainability, in order to respond to the reporting requirements for funded projects.

The SIGHT Chair will also be appointing a mentor for the project to provide guidance and direction during your project, and who will be periodically contacting you for updates. We will notify you shortly of who the mentor will be.

Please confirm:

1. that you accept the terms of this offer
2. that the funds will be routed through GIEEE to the **IEEE Kerala Section**. It is required this be processed with IEEE's monthly transfer to GIEEE, which would then disburse to the Section. We hereby request the bank account details of the Kerala Section, as well as the acknowledgement from the Section Chair or Treasurer that the funds received from us will be disbursed for your project.
3. start & end dates of your project with this funding. In order to allow time for the transfer of funds, we suggest November 15, 2019 - November 14, 2020

Upon receipt of the attached form and confirmation of the three points above, we can prepare the necessary documents to proceed with this funding.

Congratulations again; we look forward to supporting you and the team as you transition to the implementation stage of your project.

Regards,
Julianna

On Fri, Sep 27, 2019 at 1:47 PM Julianna M Pichardo de la Rosa <j.pichardodelarosa@ieee.org> wrote:

Dear Albin,

Thank you for your responses. I will share them and the attachments with the SIGHT Projects Subcommittee. Please allow for up to 2 weeks for them to make a final decision.

Regards,

നരേന്ദ്ര ബാബു എസ്. ഐ.എഫ്.എസ്
ഡിവിഷണൽ ഫോറസ്റ്റ് ഓഫീസർ



9

ഡിവിഷണൽ ഫോറസ്റ്റ് ഓഫീസ്
മലയാറ്റൂർ ഡിവിഷൻ
കോടനാട് വി.ഒ, പിൻ 683544
ഫോൺ- 0484-2649052
ഇമെയിൽ- dfo-mtr for@kerala.gov.in

നമ്പർ : LC1 - 5485/ 2019

തീയതി : 21.01.2020

സ്വീകർത്താവ്,

റെയിഞ്ച് ഫോറസ്റ്റ് ഓഫീസർ
കൂട്ടമ്പുഴ

Sanction Order of conduction for IEEE project by divisional forest officer Kuttampuzha in Malayalam Transcript

സർ,

വിഷയം : കൂഞ്ചിപ്പാറ ട്രൈബർ സെറ്റിൽമെന്റ് കോളനി സ്കൂളിൽ എഡ്യൂക്കേഷണൽ പ്രോജക്ട് നടപ്പാക്കുന്നതിനുള്ള അനുമതി നൽകുന്നത് - സംബന്ധിച്ച്

സൂചന : 1) പ്രിൻസിപ്പൽ, വിശ്വജ്യോതി കോളേജ് ഓഫ് എൻജിനീയറിംഗ് & ടെക്നോളജി സമർപ്പിച്ച 26.09.2019 ലെ F - 07 : VJCL / Adm / GC / 2019 - 247 നമ്പർ കത്തുകൾ
2) താങ്കളുടെ 04.01.2020 ലെ കെ.പി. 668/19 നമ്പർ കത്ത്

മേൽ വിഷയത്തിലേക്കും സൂചനയിലേക്കും താങ്കളുടെ ശ്രദ്ധ ക്ഷണിക്കുന്നു. സൂചന (1) പ്രകാരമുള്ള താങ്കളുടെ റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ കൂഞ്ചിപ്പാറ ട്രൈബർ സെറ്റിൽമെന്റ് സ്കൂളിൽ എഡ്യൂക്കേഷണൽ പ്രോജക്ട് (സൗരോർജ്ജ സംവിധാനം, ഡിജിറ്റൽ ക്ലാസ്സ് റൂം എന്നിവ) നടപ്പിലാക്കുന്നതിന് ഇതിനാൽ അനുമതി നൽകുന്നു. ഈ പദ്ധതി വനസംരക്ഷണ സമിതിയുടെയും താങ്കളുടെയും മേൽനോട്ടത്തിൽ മാത്രം നടപ്പിലാക്കേണ്ടതുണ്ട്. അംഗീകൃത പദ്ധതിയ്ക്ക് പുറമെ യാതൊരുവിധ പ്രവർത്തനങ്ങളും ബന്ധപ്പെട്ട ഏജൻസിയുടെ ഭാഗത്തുനിന്നും ഉണ്ടാകുന്നില്ല എന്ന് താങ്കൾ ഉറപ്പ് വരുത്തേണ്ടതും പദ്ധതി നടപ്പിലാക്കിയത് സംബന്ധിച്ചുള്ള റിപ്പോർട്ട് യഥാസമയം ഈ ഓഫീസിൽ സമർപ്പിക്കേണ്ടതുമാണ് നിർദ്ദേശിക്കുന്നു.

വിശ്വസ്തതയോടെ,

ഡിവിഷണൽ ഫോറസ്റ്റ് ഓഫീസർ

പകർപ്പ് പ്രിൻസിപ്പൽ, വിശ്വജ്യോതി കോളേജ് ഓഫ് എൻജിനീയറിംഗ് & ടെക്നോളജി, വാഴക്കുളത്തിന് നൽകുന്നു. മേൽ പദ്ധതി നടപ്പിലാക്കുന്നതിനായി കൂട്ടമ്പുഴ റെയിഞ്ച് ഫോറസ്റ്റ് ഓഫീസറുമായി ബന്ധപ്പെടേണ്ടതാണ്.



Kerala State Council for Science, Technology and Environment

Prof (Dr.) K.P. Sudheer
Executive Vice President
KSCSTE, Pattom

16.01.2020

Letter No. 01056 /SPS 64/2019/KSCSTE

Dear Mr. Cyriac M Odackal,

Sub:-Financial assistance for Student Project scheme of KSCSTE reg.
Ref:-Your application received under Student Project scheme

This is to invite your attention to the reference cited and to inform that the project proposal titled "Stroke Rehab and Exercising Glove" submitted by Mr. Cyriac M Odackal as PI and Jephin Baby,Vishnu M,Amal Chandran as student investigator(s) has been approved. An amount of ₹10000/- is sanctioned by the Council. The budget estimate of the project is as detailed below.

SL.NO.	ITEMS	AMOUNT(₹)
1	Consumables	7500
2	Minor equipments	1000
3	Travel	500
4	Research Literature & Documentation	500
5	Others (for analysis)	500
	Total	10000

The PI has to submit the signed Terms and Conditions (as per the guidelines) and the date of start of the project within two weeks to the undersigned. The project should be completed within six months and submit the certified soft copy of the final report (in pdf to sed.kscste@kerala.gov.in), audited Statement of Expenditure and Utilization Certificate counter signed by the Head of the Institution for releasing the grant. The format for final report, SE and UC can be downloaded from www.kscste.kerala.gov.in.

Thanking you,

Yours sincerely,

To

Prof (Dr.) K.P. Sudheer

Mr. Cyriac M Odackal, Associate Professor, Dept. of Electronics & Communication, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Copy to:

The Principal, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Jephin Baby,Vishnu M,Amal Chandran, Student(s), Bachelor of Technology (BTech), Electronics & Communication, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Sasthra Bhavan, Pattom P.O., Thiruvananthapuram - 695 004, Kerala State, India
Tel : 0471 - 2548200-09, EVP - 2543557, 2548222, MS - 2534605, 2548220, CoA - 2543556, 2548248
Fax : 0471 - 2540085, 2534605 e-mail : kscste@gmail.com, www.kscste.kerala.gov.in



Kerala State Council for Science, Technology and Environment

Prof (Dr.) K.P. Sudheer
Executive Vice President
KSCSTE, Pattom

16.01.2020

Letter No.00968 /SPS 64/2019/KSCSTE

Dear Mrs. Anu C Kunjachan,

Sub:-Financial assistance for Student Project scheme of KSCSTE reg.
Ref:-Your application received under Student Project scheme

This is to invite your attention to the reference cited and to inform that the project proposal titled **"ATM theft prevention and security system when surveillance camera are cut and made out of order"** submitted by Mrs. Anu C Kunjachan as PI and Anjana S.Chandini Binu,Joann P Bernard as student investigator(s) has been approved. An amount of ₹10000/- is sanctioned by the Council. The budget estimate of the project is as detailed below.

SLNO.	ITEMS	AMOUNT(₹)
1	Consumables	4500
2	Minor equipments	2000
3	Travel	500
4	Research Literature & Documentation	200
5	Others (for analysis)	2800
	Total	10000

The PI has to submit the signed Terms and Conditions (as per the guidelines) and the date of start of the project within two weeks to the undersigned. The project should be completed within six months and submit the certified soft copy of the final report (in pdf to sec.kscste@kerala.gov.in), audited Statement of Expenditure and Utilization Certificate counter signed by the Head of the Institution for releasing the grant. The format for final report, SE and UC can be downloaded from www.kscste.kerala.gov.in.

Thanking you,

Yours sincerely,

Prof (Dr.) K.P. Sudheer

To

Mrs. Anu C Kunjachan, Assistant Professor, Dept. of Electronics & Communication, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Copy to:

The Principal, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

✓ Anjana S.Chandini Binu,Joann P Bernard, Student(s), Bachelor of Technology (BTech), Electronics & Communication, Viswajyothi College Of Engineering And Technology, Muvattupuzha, 686670

Sasthra Bhavan, Pattom P.O., Thiruvananthapuram - 695 004, Kerala State, India
Tel : 0471 - 2548200-09, EVP - 2543557, 2548222, MS - 2534605, 2548220, CoA - 2543556, 2548248
Fax : 0471 - 2540085, 2534605 e-mail : kscste@gmail.com, www.kscste.kerala.gov.in



Kerala State Council for Science, Technology and Environment

Prof (Dr.) K.P. Sudheer
Executive Vice President
KSCSTE, Pattom

16.01.2020

Letter No. 00344 /SPS 64/2019/KSCSTE

Dear **Mr. Eldhose Kurian**,

Sub:- Financial assistance for Student Project scheme of KSCSTE reg.
Ref:- Your application received under Student Project scheme

This is to invite your attention to the reference cited and to inform that the project proposal titled "**PORTABLE NUTMEG SEPARATOR-NutX**" submitted by Mr. Eldhose Kurian as PI and Eldhose Raju, Albin Paul, Harikrishnan A S, Jipil P Chettoor as student investigator(s) has been approved. An amount of **₹10000/-** is sanctioned by the Council. The budget estimate of the project is as detailed below.

SL.NO.	ITEMS	AMOUNT(₹)
1	Consumables	7565
2	Minor equipments	435
3	Travel	1050
4	Research Literature & Documentation	500
5	Others (for analysis)	450
	Total	10000

The PI has to submit the signed Terms and Conditions (as per the guidelines) and the date of start of the project within two weeks to the undersigned. The project should be completed within six months and submit the certified soft copy of the final report (in pdf to sed.kscste@kerala.gov.in), audited Statement of Expenditure and Utilization Certificate counter signed by the Head of the Institution for releasing the grant. The format for final report, SE and UC can be downloaded from www.kscste.kerala.gov.in.

Thanking you,

Yours sincerely,

Prof (Dr.) K.P. Sudheer

To

Mr. Eldhose Kurian, Assistant Professor, Dept. of Mechanical Engineering, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Copy to:

The Principal, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Eldhose Raju, Albin Paul, Harikrishnan A S, Jipil P Chettoor, Student(s), Bachelor of Technology (BTech), Mechanical Engineering, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Sasthra Bhavan, Pattom P.O., Thiruvananthapuram - 695 004, Kerala State, India
Tel : 0471 - 2548200-09, EVP - 2543557, 2548222, MS - 2534605, 2548220, CoA - 2543556, 2548248
Fax : 0471 - 2540085, 2534605 e-mail : kscste@gmail.com, www.kscste.kerala.gov.in



Kerala State Council for Science, Technology and Environment

Prof (Dr.) K.P. Sudheer
Executive Vice President
KSCSTE, Pattom

16.01.2020

Letter No. 01144 /SP5 64/2019/KSCSTE

Dear **Mr. Nibin B.**,

Subj: Financial assistance for Student Project scheme of KSCSTE reg.
Ref: Your application received under Student Project scheme

This is to invite your attention to the reference cited and to inform that the project proposal titled **"ROBOTIC ASSIST FOR WALKING DISABILITY"** submitted by Mr. Nibin B as PI and Muhammed Salih Midhun Babu, Naveen B Joseph, Anandhu Sabu as student investigator(s) has been approved. An amount of **₹10000/-** is sanctioned by the Council. The budget estimate of the project is as detailed below.

SL.NO.	ITEMS	AMOUNT(₹)
1	Consumables	5000
2	Minor equipments	2000
3	Travel	1000
4	Research Literature & Documentation	1000
5	Others (for analysis)	1000
	Total	10000

The PI has to submit the signed Terms and Conditions (as per the guidelines) and the date of start of the project within two weeks to the undersigned. The project should be completed within six months and submit the certified soft copy of the final report (in pdf to sed.kscste@kerala.gov.in), audited Statement of Expenditure and Utilization Certificate counter signed by the Head of the Institution for releasing the grant. The format for final report, SE and UC can be downloaded from www.kscste.kerala.gov.in.

Thanking you,

Yours sincerely,

Prof (Dr.) K.P. Sudheer

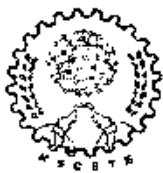
To

Mr. Nibin B, Assistant Professor, Dept. of Mechanical Engineering, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Copy to:

The Principal, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670

Muhammed Salih, Midhun Babu, Naveen B Joseph, Anandhu Sabu, Student(s), Bachelor of Technology (BTech), Mechanical Engineering, Viswajyothi College Of Engineering And Technology, Vazhakulam P.O, Muvattupuzha, 686670



Kerala State Council for Science, Technology and Environment

Dr. Ajit Prabhu V.
Chief Scientist (Scientist G)
& Head (TDPMD)

No. ME6/241/INNOVATE/2019

22.01.2019

Sir/Madam

Sub: - KSCSTE —TECHFEST – INNOVATE 2019 - reg.

With reference to your proposal on the above subject, I am happy to inform that KSCSTE has approved your project proposal entitled '*V-Rex Lifting Equipment*' for a financial support of. Rs. 20,000/- subject to the following conditions.

1. All the products/prototypes developed under INNOVATE scheme shall be demonstrated in TECHFEST-2019 which is to be held during 15th to 17th February 2019.
2. The financial assistance to the project selected under INNOVATE scheme shall be disbursed only after the successfully demonstrating the technology in TECHFEST – 2019 of KSCSTE.
3. The financial assistance is provided for covering the expenses for fabrication, consumables, contingencies and testing charges.
4. No financial assistance is extended for research literature, major equipment and travel (unless extensive travel is required for the work)
5. The Objectives, Methodology, Output, Application of the project to the society and other relevant details shall be displayed at TECHFEST-2019 in poster of size 120 cm (height) x90cm (width).
6. Excess expenditure incurred (if any) shall be met from the internal funds of the Institution/ other sources.
7. The Institution shall be the custodian of the projects supported under the INNOVATE scheme. It is the responsibility of the institution for safe handling and transportation of the projects to the TECHFEST-2019 venue, as it has to be taken into the stock of the Institution after the event.
8. The financial grant shall be released only based on the recommendation of an expert committee constituted by KSCSTE after evaluating the prototype of the project.
9. Head of the Institution should forward the project report with photographs of the product/prototype, copy of the participation certificate at TECHFEST-2019 and audited Statement of Expenditure and Utilization Certificate in the standard format after the completion of the project and exhibition at TECHFEST-2019.
 - In the case of Govt. Departments/Autonomous institutions under the Government and Universities, audited SE and UC of the Financial Head counter signed by the Head of the Institution is acceptable.
 - In the case of affiliated colleges/institutions, the audited SE and UC signed by the registered Chartered Accountant counter signed by the Head of the Institution is essential.
10. However, KSCSTE may demand for the original bills and vouchers for verification at random.
10. The financial assistance will be disbursed to the Head of the Institution concerned, subject to recommendation of the expert committee and verification of audited financial statements.

If the above conditions are agreeable, you are requested to start design and develop the project, so as to present in TECHFEST-2019. You have to register separately to participate in the TECHFEST – 2019 of which the details are available in the Website: techfest.ktu.edu.in. Kindly refer the File No. in all future correspondence. Wishing you and your team All the best and with warm regards.

Thanking you.

Yours Sincerely,

Dr. Ajit Prabhu V.

Mr. Eldhose Kurian,

Asst. Professor, Dept. of Mechanical Engg. Viswajyothi College of Engg. & Technology, Muvattupuzha -686 670

Copy to: 1. The Principal, Viswajyothi College of Engg. & Technology, Muvattupuzha -686 670

2. Dr. Thajuddin Ahamed V. I, General Convenor, TECHFEST-2019, Email: thajud_in88@gmail.com



Kerala State Council for Science, Technology and Environment

Dr. Ajit Prabhu V.
Chief Scientist (Scientist G)
& Head (TDPMD)

No. ME5/78/INNOVATE/2019

22.01.2019

Sir/Madam

Sub: - KSCSTE —TECHFEST – INNOVATE 2019 - reg.

With reference to your proposal on the above subject, I am happy to inform that KSCSTE has approved your project proposal entitled 'Fully Automated Weed Control' for a financial support of. Rs. 20,000/- subject to the following conditions.

1. All the products/prototypes developed under INNOVATE scheme shall be demonstrated in TECHFEST-2019 which is to be held during 15th to 17th February 2019.
2. The financial assistance to the project selected under INNOVATE scheme shall be disbursed only after the successfully demonstrating the technology in TECHFEST – 2019 of KSCSTE.
3. The financial assistance is provided for covering the expenses for fabrication, consumables, contingencies and testing charges.
4. No financial assistance is extended for research literature, major equipment and travel (unless extensive travel is required for the work)
5. The Objectives, Methodology, Output, Application of the project to the society and other relevant details shall be displayed at TECHFEST-2019 in poster of size 120 cm (height) x90cm (width).
6. Excess expenditure incurred (if any) shall be met from the internal funds of the Institution/ other sources.
7. The Institution shall be the custodian of the projects supported under the INNOVATE scheme. It is the responsibility of the institution for safe handling and transportation of the projects to the TECHFEST-2019 venue, as it has to be taken into the stock of the Institution after the event.
8. The financial grant shall be released only based on the recommendation of an expert committee constituted by KSCSTE after evaluating the prototype of the project.
9. Head of the Institution should forward the project report with photographs of the product/prototype, copy of the participation certificate at TECHFEST-2019 and audited Statement of Expenditure and Utilization Certificate in the standard format after the completion of the project and exhibition at TECHFEST-2019.
 - In the case of Govt. Departments/Autonomous institutions under the Government and Universities, audited SE and UC of the Financial Head counter signed by the Head of the Institution is acceptable.
 - In the case of affiliated colleges/institutions, the audited SE and UC signed by the registered Chartered Accountant counter signed by the Head of the Institution is essential.
10. However, KSCSTE may demand for the original bills and vouchers for verification at random.
10. The financial assistance will be disbursed to the Head of the Institution concerned, subject to recommendation of the expert committee and verification of audited financial statements.

If the above conditions are agreeable, you are requested to start design and develop the project, so as to present in TECHFEST-2019. You have to register separately to participate in the TECHFEST – 2019 of which the details are available in the Website: techfest.ktu.edu.in. Kindly refer the File No. in all future correspondence. Wishing you and your team All the best and with warm regards.

Thanking you,

Yours Sincerely,

Dr. Ajit Prabhu V.

Mr. Unnikrishnan T.G.,

Asst. Professor, Dept. of Mechanical Engg. Viswajyothi College of Engg. & Technology, Muvattupuzha -686 670

Copy to: 1. **The Principal**, Viswajyothi College of Engg. & Technology, Muvattupuzha -686 670

2. **Dr. Thajuddin Ahmed V. I.**, General Convenor, TECHFEST- 2019, Email: thajud_in88@gmail.com

Sasthra Bhavan, Pattom P.O, Thiruvananthapuram - 695 004, Kerala State, India.

Tel: 0471- 2548252, 2543234, 2548211. Fax : 0471-2543234 e-mail : to.drprabhu@gmail.com

Website : www.kscste.kerala.gov.in



Kerala State Council for Science, Technology and Environment

Dr. Ajit Prabhu V.
Chief Scientist (Scientist G)
& Head (IDPMD)

No. MI 37/131 INNOVATE 2019

22.01.2019

Sir/Madam

Sub: - KSCSTE —TECHFEST —INNOVATE 2019 - reg.

With reference to your proposal on the above subject, I am happy to inform that KSCSTE has approved your project proposal entitled *KISSAN DHU (Pineapple Planter Machine)* for a financial support of Rs. 20,000 subject to the following conditions:

1. All the products/prototypes developed under INNOVATE scheme shall be demonstrated in TECHFEST-2019 which is to be held during 15th to 17th February 2019.
2. The financial assistance to the project selected under INNOVATE scheme shall be disbursed only after the successfully demonstrating the technology in TECHFEST - 2019 of KSCSTE.
3. The financial assistance is provided for covering the expenses for fabrication, consumables, contingencies and testing charges.
4. No financial assistance is extended for research literature, major equipment and travel (unless extensive travel is required for the work).
5. The Objectives, Methodology, Output, Application of the project to the society and other relevant details shall be displayed at TECHFEST-2019 in poster of size 120 cm (height) x 90 cm (width).
6. Excess expenditure incurred (if any) shall be met from the internal funds of the Institution/ other sources.
7. The Institution shall be the custodian of the projects supported under the INNOVATE scheme. It is the responsibility of the institution for safe handling and transportation of the projects to the TECHFEST-2019 venue as it has to be taken into the stock of the Institution after the event.
8. The financial grant shall be released only based on the recommendation of an expert committee constituted by KSCSTE after evaluating the prototype of the project.
9. Head of the Institution should forward the project report with photographs of the product/prototype, copy of the participation certificate at TECHFEST-2019 and audited Statement of Expenditure and Utilization Certificate in the standard format after the completion of the project and exhibition at TECHFEST-2019.
 - In the case of Govt Departments/Autonomous institutions under the Government and University-audited SE and UC of the Financial Head counter signed by the Head of the Institution is acceptable.
 - In the case of affiliated colleges/institutions, the audited SE and UC signed by the registered Chartered Accountant counter signed by the Head of the Institution is essential.

However, KSCSTE may demand for the original bills and vouchers for verification at random.
10. The financial assistance will be disbursed to the Head of the Institution concerned, subject to recommendation of the expert committee and verification of audited financial statements.

If the above conditions are agreeable, you are requested to start design and develop the project, so as to present in TECHFEST-2019. You have to register separately to participate in the TECHFEST - 2019 of which the details are available in the Website techfest.ktu.edu.in. Kindly refer the File No. in all future correspondence. Wishing you and your team All the best and with warm regards.

Thanking you,

Yours Sincerely,

Dr. Ajit Prabhu V.

Mr. Basil Baby

Address: Professor, Dept. of Mechanical Engg. Vswayathi college of Engineering & Technology Muvattupuzha - 686660.
 E-mail: 1. The Principal, Vswayathi college of Engineering & Technology Muvattupuzha - 686670.
 2. Dr. Thapudhina Ahmed V. I. General Convener, TECHFEST-2019 Email: thapudhina88@gmail.com
 Sashira Bhavani, Patnam P.O. Thiruvananthapuram - 695004 Kerala State India
 Tel: 2548252 2543234 2548211 Fax: 0471 2543234 e-mail: todrprabhu@gmail.com
 Website: www.kscste.kerala.gov.in

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My meetings

Hangouts

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From: Mastermind AJCE <mastermind@amalyjyothi.ac.in>
Date: Mon, Oct 14, 2019 at 5:46 PM
Subject: YUVA MASTERMIND 10
To: <aidhosek@vjcet.org>

Dear Sir/Madam,
Greetings from Malayala Manorama & Startups Valley Amal Jyothi TBI & Makerhub IEDC, Amal Jyothi College of Engineering!!

We are happy to inform that your project is shortlisted in Yuva Mastermind Season 10 in **College** category

Project Title: Portable Nutmeg Separator
As per our previous communication, the time schedule for the interaction is given below:

Date: October 21, 2019 (Monday)
Time: 12:00:00 PM
Venue: Malayala Manorama, K.K.Road, Kottayam

You may bring along with you the following too:
1. A *bona fide*-studentship Certificate for the team members issued by the Head of Institution under his/her signature and office seal.

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2. Action-Plan drawn up week-wise for the Project.

Template for the same is attached herewith.

For further clarifications, please contact anyone of the following:

Prof. Abi Varghese (Ph: 9746627877), Asst. Professor (Mechanical Engineering), Amal Jyothi College of Engineering, Kanjirappally

Prof. Sreerag V (Ph: 9249249213), Asst. Professor, (Mechanical Engineering), Amal Jyothi College of Engineering, Kanjirappally

Looking forward to meeting you on October 21, 2019.

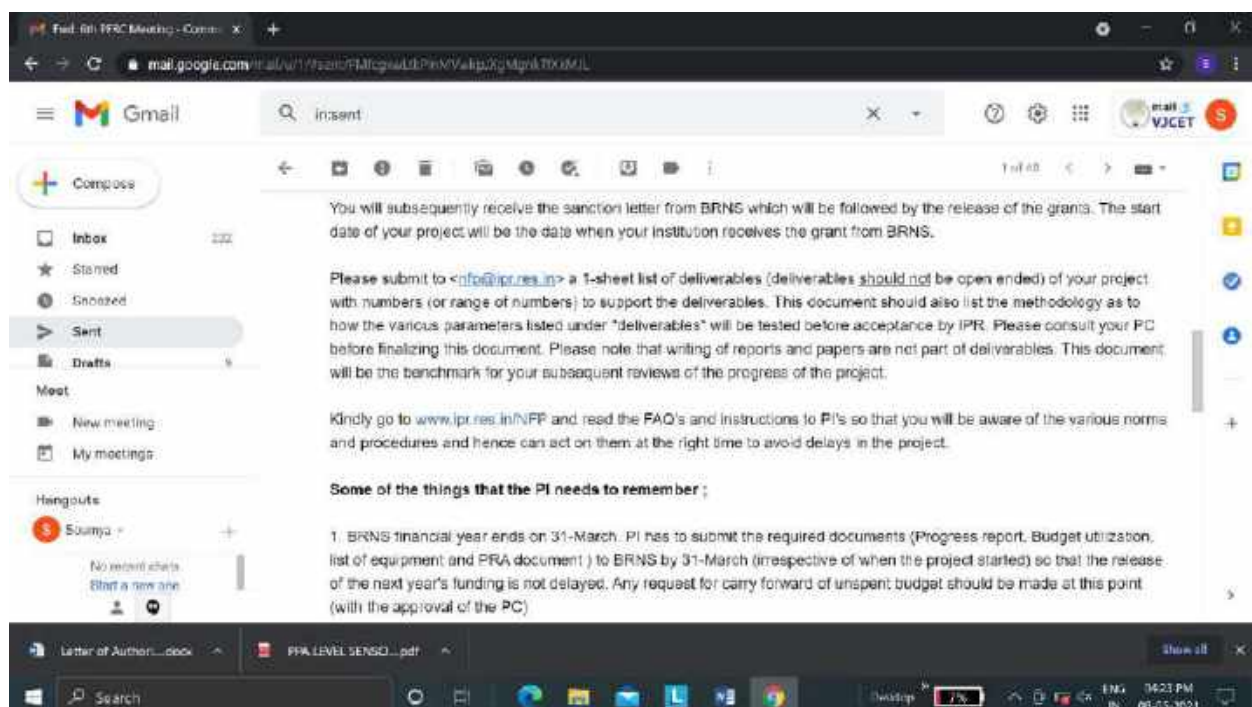
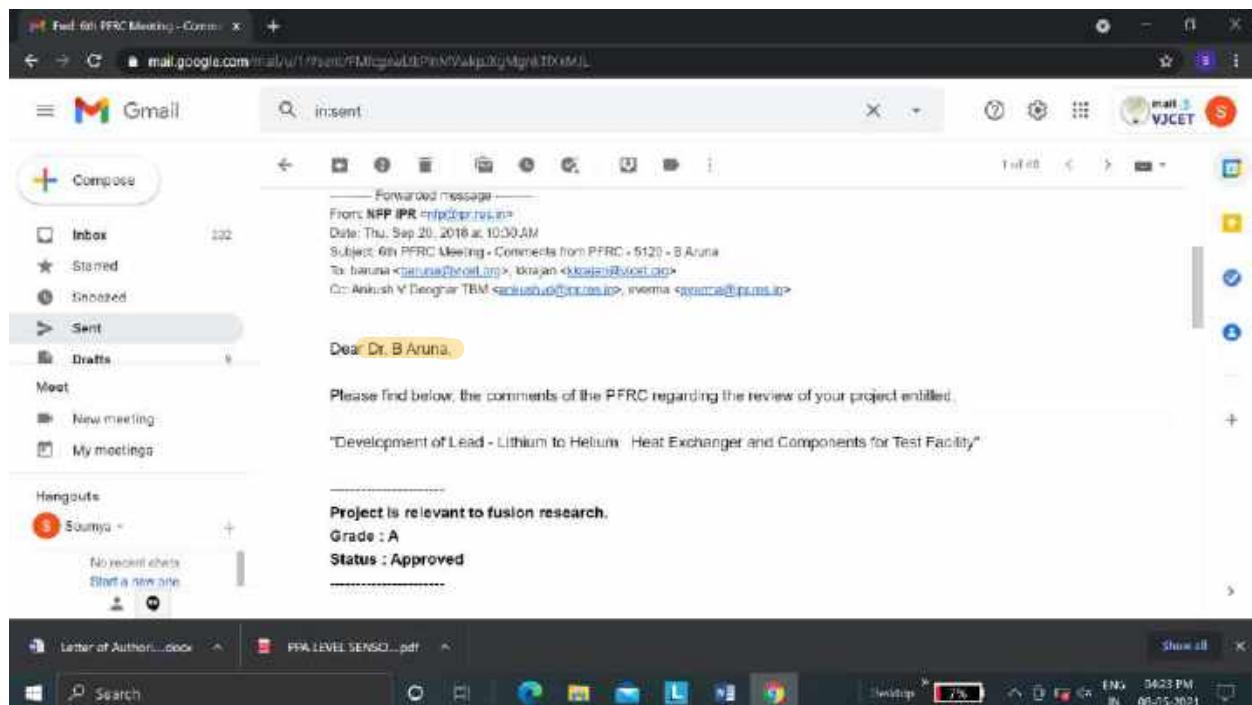
I A will be provided for the mentor and one team member (through the shortest route, by bus or second class train)

Yuva Mastermind Team

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1 of 68

2. All 2 year projects will be reviewed in the 1st and 2nd years. Three year projects will be reviewed in the 2nd and 3rd years. However, all PIs will have to submit the necessary documents by 31-March. Any request for re-appropriation of funds, additional funds etc should be indicated in the PRA with appropriate justifications and approvals. This project will probably be reviewed again, sometime in July 2018.

3. Please maintain good communication (scientific & administrative) with your PC. His/her approval will be required for all requests from the PI to BRNS.

4. For all queries related to release of payments etc, please contact BRNS directly.

If you have any queries regarding running the project, please feel free to contact me.

Congratulations and good luck with your project!

Regards
Dr Ravi A V Kumar
MS-PPRC

Letter of Author...docx

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