



6.1 Institutional Vision and Leadership

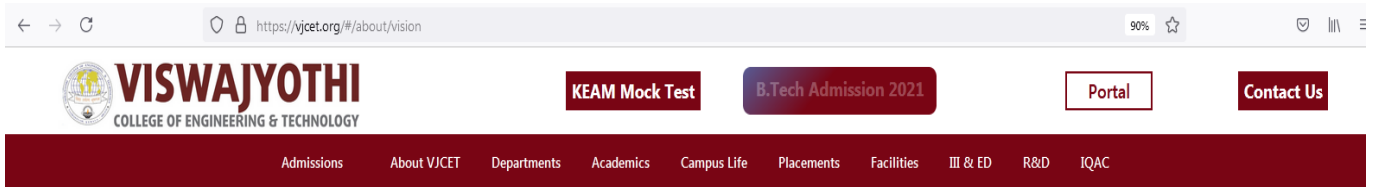
6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

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1. Screenshot of Vision and Mission in the Website



Vision and Mission

Viswajyothi is the lamp of God which brings light to the whole world. It aims to convey glow for the whole world and to bring all to radiance from darkness. "Service of GOD through service of Humanity" is the driving motto of the Kothamangalam Diocese. Viswajyothi College of Engineering & Technology is yet another hallmark of the commitment and experience of the Kothamangalam Diocese in the field of education.

Vision

"Moulding Professionals par Excellence with Integrity, Fairness and Human Values"

Vision of Viswajyothi College of Engineering and Technology is to mould Engineers for tomorrow for the welfare of mankind and society. We aim to give quality education for students with value added thoughts. Our academic motto includes quality education, Ethical Values and Spiritual deeds and conducts of all in Viswajyothi Family.

Mission

We commit to develop the institution into a Center of Excellence of International Standards.

We guide and mould our students in the attainment of intellectual and professional competence for successfully coping with the rapid and challenging advancements in technologies and the ever changing world of business, industry and services.

We help and support our students in their personal growth shaping them into mature and responsible individuals.

We strive to cultivate a sense of social and civic responsibility in our students, empowering them to serve the humanity.

We promise to ensure a free environment where quest for the truth is encouraged.





2. Vision and Mission

Vision

“Moulding Professionals par Excellence with Integrity, Fairness and Human Values”

Mission

- We commit to develop the institution into a Centre of Excellence of International Standards.
- We guide and mould our students in the attainment of intellectual and professional competence for successfully coping with the rapid and challenging advancements in technology and the ever changing world of business, industry and services.
- We help and support our students in their personal growth shaping them into mature and responsible individuals.
- We strive to cultivate a sense of social and civic responsibility in our students, empowering them to serve humanity.
- We promise to ensure a free environment where quest for the truth is encouraged.





VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE New Delhi & Affiliated to APJ Abdul Kalam Technological University

Vazhakulam P.O., Muvattupuzha
Ernakulam Dist., Kerala - 686 670
Tel: 0485 2262211 / 44
Email: vjcet@vjcet.org
www.vjcet.org



3. Trust Deed



01AA 679602

TRUST DEED

DIOCESAN TECHNICAL EDUCATION TRUST KOTHAMANGALAM

12-06-1999

Reg. No. 121/IV/1999

**BISHOP'S HOUSE, KOTHAMANGALAM
KERALA - 686 691**

PHONE : 0485 - 2862236, 2862237, 2861625, 2862835

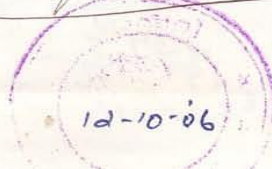
FAX : 0485 - 2861625

TRUST DEED

**Diocesan Technical Education Trust
KOTHAMANGALAM**

Dr. George Punnakottil

Dr. George Punnakottil



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No. 1405 Date 12-10-2006

Value of Rs. 10000/-

Sold to Dr. George Punnakottil, Bishop of Kothamangalam
to be linked with serial No. Diocese

From

[Signature]

EX OFFICIO VENDOR 12-10-06
Sub-Treasury, Kothamangalam

Doc. No. 391 / 04 IV

Presented in the Bishop's House, Kothamangalam
at 5.10 P.M. on the 13th day of October 2006 and dated Rupee
Four thousand one hundred and Twenty two only

Paid by

DR. GEORGE PUNNAKOTTIL
residing at Bishop's House, Kothamangalam.
13th day of October 2006. P.D. Narayanan

[Signature]
Sub-Registrar

Exemption admitted by.

DR. GEORGE PUNNAKOTTIL
Bishop of Kothamangalam.
s/o. Late Sri. Onseph, residing at Bishop's House Kothamangalam

The above s/o. Sri. Onseph, Dr. George Punnakottil,
personally known to me.

13th day of October 2006. P.D. Narayanan

[Signature]
Sub-Registrar



VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

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केरल KERALA

A 612219

- 2 -

This deed of amendment is made and declared at Kothamangalam, Ernakulam District, Kerala State on this the Twelfth day of October 2006 by The Bishop of Kothamangalam, Dr. George Punnakottil aged 70 years, son of late Shri. Ouseph, residing at the Bishop's House, Kothamangalam – 686 691, Kothamangalam Village, Kothamangalam Taluk.

Where as I am the AUTHOR OF THE TRUST by name Diocesan Technical Education Trust, Kothamangalam, duly registered as Deed No. 121/IV/1999 of the Kothamangalam Sub Registrar's Office,

Where as the said Trust is intended to conserve the interests of the Minority Community of the Catholics of the Diocese of Kothamangalam and foster better technical education to the youths of the community.

Where as the intention in creating the Trust has to be made more clear and unambiguous and for that purpose the Trust Deed of the Diocesan Technical Education Trust, Kothamangalam has to be amended.

Now therefore I hereby declare the following amendments shall be made to the Deed of the Trust registered as Deed No. 121/IV/1999 of Kothamangalam Sub Registrar as follows :

1. In the preamble after the first para the following shall be inserted :

‘where as there is a dearth of good technical educational institutions in the diocese of Kothamangalam to cater the educational requirements of the members of the community’

2. After article 3 (a) the following shall be added as article 3 (b)

Dr. George Punnakottil

12-10-06



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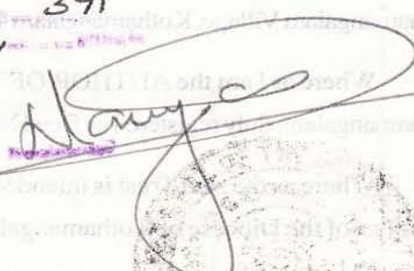
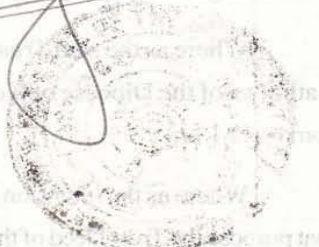
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No. 1406 Date 12-10-2006
Value of Rs. 1000/-
Sold to Dr. George Punnalekkothil (H), Bishop of Kothamangalam
to be linked with serial No. Diocese.
From to


EX OFFICIO VENDOR 12-10-06
Sub Treasury, Kothamangalam

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केरल KERALA

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- 3 -

‘To provide better learning facility in Engineering and Technology to the youths of the community so as to foster them in Christian values and to equip them with world class technical qualifications’

3. In Article 4 (b) ‘All individuals’ may be substituted with these words, ‘Catholics residing within the Diocese of Kothamangalam’.
4. In Article 4 (d) the word ‘two’ shall be substituted with the word ‘three’
5. In Article 5, the word ‘two’ in the 4th paragraph and in Article 6, in the 1st paragraph shall be substituted by the word ‘three’.

Whereas the Diocese of Kothamangalam is actively involved in and rendering valuable service in the field of Education by establishing schools and colleges and institutions for technical education.

Whereas there is a dearth of good technical educational institutions in the diocese of Kothamangalam to cater the educational requirements of the members of the community.

Whereas it has been the intention of the Author to promote technical education in a better way and it is now decided by the author aforesaid to form a public charitable trust for the said purpose.

Whereas the author above referred has set apart a sum of Rs.1000/- (Rupees one thousand only) constituting the “Trust Fund”.

Whereas the author has already nominated Trustees and constituted a Board of Trustees with them and the trustees are willing and have agreed to be invested with the ownership of the Trust Fund of Rs.1000/- for the purpose of carrying out the objects of the Trust as set forth hereunder.

Dr. George Punnakkottil

+ *George Punnakkottil*

12-10-06



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No. 1407 Date 12-10-2006.

Value of Rs. 1000/-

Sold to Dr. George Punnakkalathil Bishop of Kothamanga
to be linked with serial No.
Diocese.

From to

[Signature]

EX OFFICIO VENDOR 12-10-06
Sub Treasury, Kothamangalam

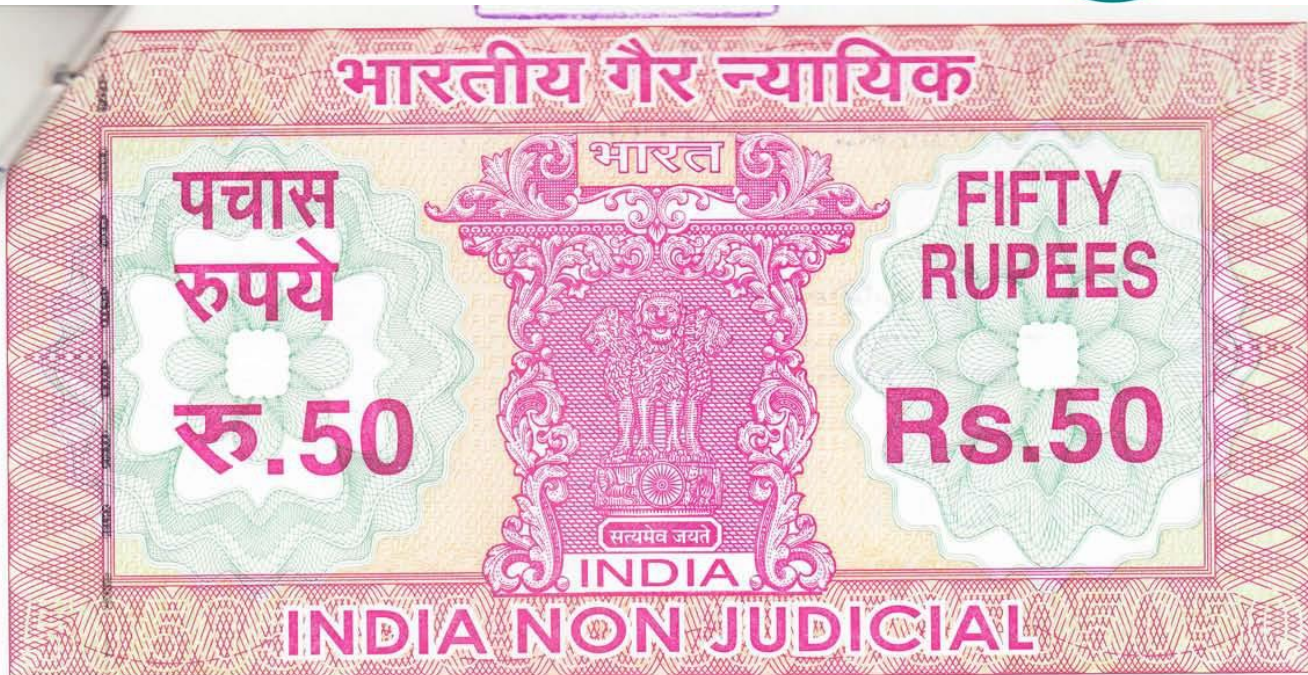


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केरल KERALA

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Now it is hereby decided and declared by the author of the trust as follows :

Article 1

- That the Author has created a public charitable trust, to be known as **Diocesan Technical Education Trust, Kothamangalam** to promote technical education.
- That the sum of Rs. 1000/- (Rupees one thousand only) already set apart as the Trust fund by the author and all sums of money, lands and other properties that may hereafter be collected or received by way of donations, requests or otherwise for the purpose of the Trust and all incomes, profits or gains arising to the trust and all investments in any kind of property made by the Trust and all income arising therefrom and accretions thereto (all of which are included in the expression "Trust Fund and Properties") shall be held in trust and applied for the purposes as set forth below, in accordance with the provisions and directions herein contained.

Article 2 – Name

The name of the Trust shall be "Diocesan Technical Education Trust" and the present office of the trust shall be located at the Bishop's House, Kothamangalam – 686 691, Kothamangalam Village, Kothamangalam Taluk. The office may be shifted to such other place as may be decided by the Board of Trustees.

Dr. George Punnakkottil

12-10-06



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No. 1408 Date 12-10-06

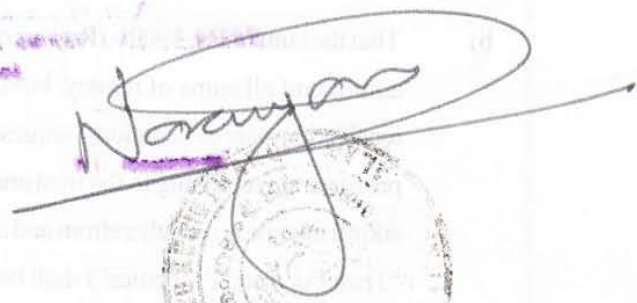

Value of Rs. 50/-

Sold to Dr. George Punnakkottil (R), Bishop of Kothamangalam
to be linked with serial No.

From to

Diocese.


EX OFFICIO VENDOR 12-10-06
Sub Treasury, Kothamangalam



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Article 3 - Objects

- To provide world class Technical education and training, adequate to meet the challenges of modern society by establishing and running colleges, institutes and other teaching and training establishments.
- To provide better learning facility in Engineering and Technology to the youths of the community so as to foster them in Christian values and to equip them with world class technical qualifications.
- To impart need based training in Engineering and Technology to increase employment potential of the youth.
- To establish, organize and maintain an International Institute of Allied Arts, Technology and Management, thereby providing a much more responsive alternative to the current higher technology education patterns available in India.
- To establish and maintain Institutions for study and research in Bio-Technology and other emerging fields of Technology.
- To establish, assist, subsidise, organize and/or take over educational and training institutions for the benefit of the public and students in particular.

Dr. George Punnakottil

George Punnakottil
12-10-06



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No. 1409 Date 12-10-06
Value of Rs. 10/-
Sold to Dr. George Punnakalathil (#) Bishop of Icotha
to be linked with serial No.
From 1405 to 1408 Diocese

K. P. George
EX OFFICIO VENDOR 12-10-06
Sub Treasury, Kothamangalam

2006 391
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George





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केरल KERALA

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- g) To offer full-time, part-time and short term programmes to upgrade the Technical skills of the young and talented.
- h) To promote entrepreneurial skills among the youth.
- i) To incorporate environmental issues in all programmes and activities.
- j) To offer Research expertise to industrial firms, geared to specific needs.
- k) To acquire by gift, purchase, hire, exchange, lease or otherwise suitable land, vacant or with buildings, and to build or acquire buildings, furniture, equipments etc.
- l) To organize, provide and maintain facilities for holding lecturers, seminars, classes, studies, courses of work, examinations and tests and conferment of Diplomas and certificates for professional studies, training or other attainment and the holding of competitions in connection with professional subjects and arranging for and giving awards and prizes in respect thereof and to provide, establish, institute, administer, conduct and undertake grants, scholarships, rewards and other benefactions.
- m) To accept, hold or administer any gift, donation or contribution in kind or money and to undertake and execute any trust which may be deemed conducive to any or all of the objectives of the Trust.
- n) To acquire and dispose of properties, raise or discharge loans from nationalized banks or any other bank or institution or organization or Individual for the furtherance of any or all of the objectives of the trust.

Dr. George Punnakottil

George Punnakottil

12/10/16



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NO: 9110

12.10.06

Rs. 1000/-

Dr. George, Punnakkottil (H), Bishop of Kothamangalam, Diocese

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ഇഷ്യൂ ചെയ്തു

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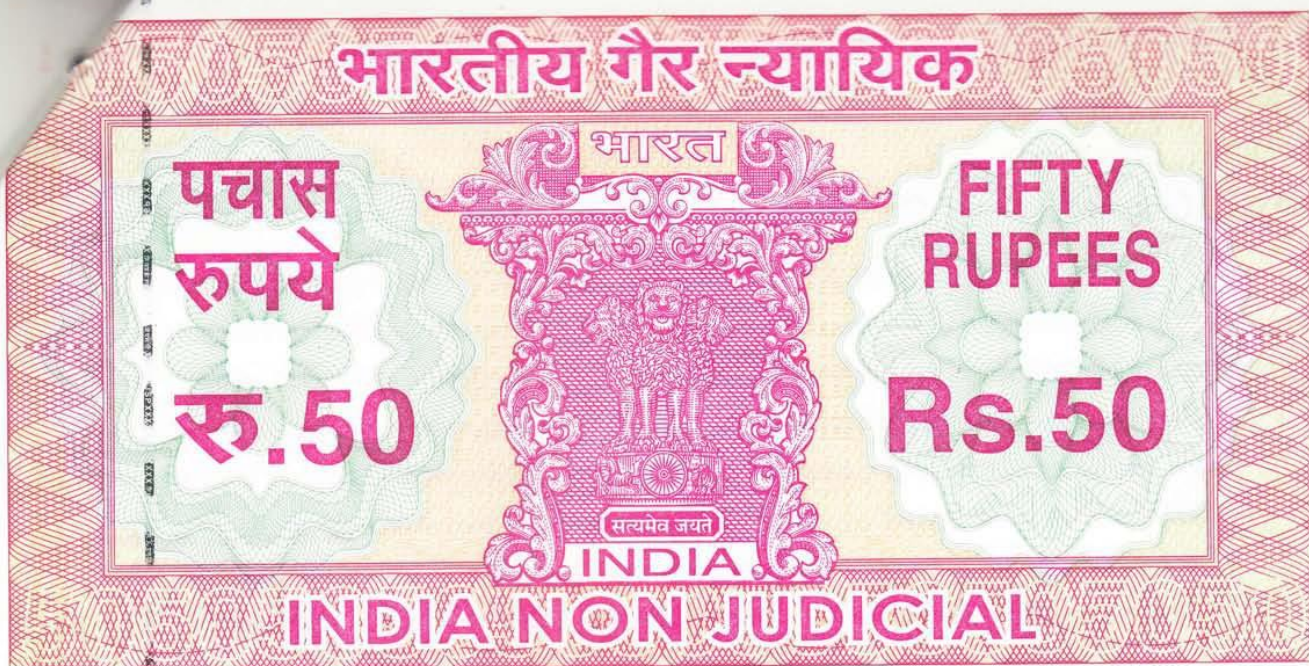


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केरल KERALA

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- p) To print, publish and distribute reports journals, periodicals and other relevant literature intended to promote the objectives of the trust.
- p) To assist the placement of unemployed educated.
- p) To invest the funds of the trust not immediately required in such a manner as may be provided from time to time.
- p) To collaborate with individuals, institutions or organizations, within India or abroad for the furtherance of any or all the objectives of the trust.
- s) To do all other lawful things incidental or conducive to the attainment of the above objectives.

Article 4 – Trustees

There shall be the following categories of trustees and the Board of Trustees shall be constituted from such Trustees in the manner provided hereunder.

a) Ex-officio Trustees

The Vicar General, Procurator and the General Education Secretary respectively of the Kothamangalam Diocese shall be trustees of the Trust by virtue of their office.

Dr. George Punnakkottil

+ George Punnakkottil
18/9/06



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NO: 9111

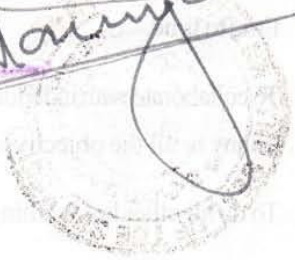
12.10.06

Rs. 50/-

Dr. George, Punnakkottil CD, Bishop of Kothamangalam.
Diocese.

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12.10.06

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Dr. George Punnakkottil



- 8 -

b) Hereditary Trustees

Catholics residing within the Diocese of Kothamangalam who donate not less than Rs. 200000/- (Rupees Two Lakhs only) to the Trust, on acceptance by the Board of Trustees shall be Hereditary Trustees. In the event of death of any hereditary trustee or in the event of his vacating the place in the trust for any other reason, unless the name of a nominee to succeed him is duly registered in the office of the Trust by the hereditary trustee by filing an application attested by two witnesses, one of whom a member of the Executive Committee of the Trust; any of his legal heirs may be admitted as trustee by the Board of trustees to fill up his vacancy in the trust, subject to clause (e) below. (Nomination once made may be changed by the hereditary trustee at any time prior to his ceasing to be the trustee). Decision of the Board of Trustees shall be final in this matter.

c) Institutional Trustees

Institutions or organizations under the Kothamangalam Diocese having identical views as of this trust that donate to the trust not less than Rs. 200000/- (Rupees Two Lakhs only), on acceptance by the Board of Trustees may nominate a representative and such nominee shall be a nominated trustee or institutional trustee.

d) Honorary Trustees

Distinguished person or persons of pre-eminent repute and outstanding career, not exceeding three in number at a time may be chosen by the Board of Trustees and co-opted as honorary trustees for a period not exceeding three years at a time.

e) No person shall be eligible to hold office of the Trustee, who is a minor, insolvent, a person of unsound mind, a paid servant under the Trust or any of the institutions under the trust, a person convicted for a criminal offence involving moral turpitude, or any person against whom disciplinary action is taken and punishment inflicted for serious allegation of corruption or misbehaviour in any other trust or society.

f) Notwithstanding the tenure of office of nominated or institutional trustees as above fixed, they may continue in office until their successors assume office unless objected to by the institution or organization nominating them.

g) Annual general meeting of the Trustees shall be held once in a year within 4 months of the closing of the financial year. The secretary will apprise the meeting of the overall working and financial affairs of the trust for the previous year.

Dr. George Punnakottil



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- h) Notwithstanding anything contained elsewhere in this deed, the following persons shall be the trustees initially and they shall form the first Board of Trustees. They shall also constitute the first Executive committee. They may hold office for a period of three years by which time a regular Board of trustees and Executive Committee shall be formed in terms of this deed.
1. Fr. Thomas Malekudy, Bishop's House, Kothamangalam
 2. Fr. Joseph Peechattu, Bishop's House, Kothamangalam
 3. Fr. Joseph Puthenkulam, Bishop's House, Kothamangalam
 4. Fr. George Kunnamkot, St. George's Forane Church, Muthalakodam
 5. Prof. T. S. Chacko, Thudianplackal, Thodupuzha
 6. Sri. Jose Kappen, Chartered Accountant, Thodupuzha
 7. Sri. P. A. Uthup, Padathil, Neyyassery, Thodupuzha
 8. Sri. T. P. Joseph, Thekkekara, Ramalloor, Kothamangalam
 9. Sri. K. T. Thomas, Advocate, Thodupuzha

Article 5 – Board of Trustees and their Powers

The overall administration, management and control of the affairs of the trust and its properties shall vest in a board of trustees and the decision of the Board of Trustees shall be final.

The Board of Trustees shall have a total of 27 (Twenty Seven) members consisting of the three ex-officio trustees and twelve trustees each representing the hereditary trustees and institutional trustees elected from among them as provided herein below.

The Board of Trustees shall have a President, Vice-President, Secretary, Joint Secretary and Treasurer. The Vicar General of the Kothamangalam Diocese shall be the president. The Vice President, Secretary, Joint Secretary and Treasurer shall be elected by the members of the Board of Trustees.

The term of the Board of Trustees shall be three years. At the annual general meeting of the Trustees the specified number of Trustees to the Board of trustees from Hereditary Trustees and Institutional Trustees shall be elected by the Hereditary Trustees and Institutional Trustees as the case may be. The president of the Board of Trustees and in his absence the vice president will preside over such meetings. The quorum for the meeting will be 30% of the total members of the Hereditary Trustees and Institutional Trustees present in the meeting. Vacancy if any arising in the Board of trustees during the term of three

Dr. George Punnakottil



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years may be filled up by the Board of trustees by co-option from the respective category and such co-opted Trustees shall continue only upto the next election. Notwithstanding the expiry of the term of three years the elected Trustees may continue in the Board of Trustees until the successor assumes office.

The Board of Trustees shall meet at least once in every three months and the annual meeting of the Board of Trustees shall be held within four months of the closing of the financial year to evaluate the working of the Trust and the institutions under the Trust to consider and pass the audited accounts and report. The quorum for a meeting of the Board of trustees shall be nine members present in the meeting.

The Board of Trustees shall have the following powers :

- a) To manage, administer and control the Trust Fund and properties and institutions belonging to the Trust or under its management.
- b) To take on lease, purchase or otherwise acquire and to sell, mortgage and otherwise dispose of any property, movable or immovable for the purpose of the trust or the constituent institutions belonging to or under the management of the trust.

Provided that no immovable property of the Trust shall be pledged, sold or otherwise disposed of without the authority of the board of trustees obtained by a resolution passed by two-third majority of the total number of members of the Board voting in favour of the resolution in the meeting specially called for the purpose.

- c) To take on rent, purchase or construct buildings for the purpose of the Trust or the institutions belonging to the Trust.
- d) To choose not more than three eminent persons as honorary trustees for a period not exceeding three years.
- e) To frame rules and regulations that are not repugnant to the provisions of this deed necessary for the proper and efficient administration of the Trust and the institutions under the Trust.
- f) To borrow such amounts from individuals, Banks, or other institutions on the security of the land, buildings and other assets of the Trust.
- g) To appoint on such terms and conditions as the Board prescribes from time to time, officers, technical and professional and other staff and experts as they deem necessary and expedient for the purpose of maintaining the institutions under the trust and to take appropriate disciplinary actions including termination of service.

Dr. George Punnakottil



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- h) To appoint auditor or auditors to audit the accounts of the Trust and of the institutions under the Trust and to fix his or their remuneration.
- i) To accept donations specified under Article 6 above and admit Trustees.
- j) To co-opt members to the Board of Trustees and remove any member from the Board of Trustees for good and sufficient reason. Provided however that such removal shall be made only through resolution passed in a meeting of the Board of Trustees specially called for the purpose with 2/3 of the total number of the members of the Board voting in favour of the resolution.

Article 6 – Constitution and Powers of Executive Committee

The Board of Trustees shall constitute from among them as executive committee consisting of nine members for a term of three years to carry on the functions stated hereinafter. A committee whose period expires is entitled to continue in office till a duly constituted successor committee assumes charge. The executive committee shall have a President, Vice-president, Secretary, Joint Secretary and Treasurer and not less than 2 and not more than 4 committee members. The President, Secretary and Treasurer of the Board of Trustees shall be the Ex-officio President, Secretary and Treasurer of the Executive Committee. The Vice-President, Joint Secretary and required members of the committee shall be elected from the Board of Trustees.

The Executive Committee shall have power :

- a) To fill up the vacancies in the Executive Committee, arising from death, resignation or other causes, but such action of the Executive Committee shall be got ratified by the Board of Trustees in their immediate next meeting.
- b) To appoint such employees and staff as may be necessary to carry on the day to day work and affairs of the Trust and to fix their salary and emoluments and service conditions subject to the service conditions as per Clause (g) of Article 7.
- c) To take disciplinary action against the employees or members of the staff appointed under clause (b) above, including the power to suspend, remove or dismiss them from service.
- d) To open and operate in the name of the trust or in the names of the institutions thereunder, account or accounts with such bank or banks as they consider proper and to pay or cause to be paid to the credit of any such account any money forming part of the Trust Fund or to place such money on deposit with any bank subject to the provisions of the income-tax Act, 1961 (Regulating investments by Charitable Bodies).

Dr. George Punnakkottil



- e) To manage, administer and control the Trust properties and the institutions under its management subject to the overall control of the Board of Trustees.
- f) In the event of the President, Vice-President, Secretary, Joint Secretary or the Treasurer ceasing to function on account of death, resignation, retirement or other causes, the Executive committee may elect one from among them to act in such vacancy until the Board of Trustees elects a new incumbent.
- g) The quorum for the meeting of the Executive committee shall be five.

Article 7 – Powers and Duties of the President,

Vice President, Secretary, Joint Secretary and Treasurer

- a) The President, if present, shall preside over the meetings of the Executive Committee. In the absence of the President, the Vice-President shall exercise and discharge the powers and duties of the President.
- b) The bank accounts of the Trust and all the institutions under the Trust shall be opened in the joint names of the President, Secretary and Treasurer and the same shall be operated jointly by the Treasurer and one among the other two.
- c) The Secretary, subject to the control and supervision of the Executive committee, may exercise and perform such powers and duties as the executive committee may from time to time determine and in general carry on the executive functions of the Trust under the Deed of Trust.
- d) The secretary shall be the Manager of the Educational Institutions under the Trust until otherwise decided by the Executive committee and shall exercise such powers in this regard in accordance with the laws in force and that are conferred upon him by the Board of Trustees.
- e) The Secretary shall convene the meetings of the Trust, the board of Trustees and of the Executive committee in consultation with the President. It shall be the duty of the Secretary to make available statement and balance sheet and the annual income and expenditure statement and balance sheet of every year for scrutiny of the Board of Trustees or the executive committee. The agenda for the meeting shall be fixed by the Secretary in consultation with President as the case may be.
- f) The Secretary shall place before the Annual General Meeting of the Board of Trustees to be held within four months of the close of each accounting year the audited income and expenditure statement and balance sheet of the previous year with a report on the working of the Trust and of the Institutions under the Trust and a budget estimate for the succeeding year.

Dr. George Punnakkottil



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- g) The Secretary and in his absence the Joint Secretary shall represent the Trust or Board of Trustees in all legal proceedings.
- h) All documents to be executed or taken by the trust shall be executed or taken in the Joint names of the President and the Secretary.
- i) The Joint Secretary shall assist the Secretary generally and perform such functions and exercise such powers as are delegated to him by the Executive Committee and shall in the absence of the Secretary by death, resignation or other cause, perform all the duties and functions of the secretary till a new Secretary is elected and assumes charge.
- j) The Treasurer shall be responsible for maintaining proper accounts for the Trust Fund, properties and institutions under the Trust and of all the transactions of the Trust, which shall be audited every year. The account year of the Trust shall be the financial year from 1st April to 31st March and the accounts shall be closed on the 31st March every year.

Article 8 – Termination

In the extinction of this Trust by winding up or otherwise, the funds, properties and assets of the trust after meeting debts and liabilities if any shall be handed over to a charitable trust or institution having charitable objects similar to that declared in this deed or vest with the Government.

Article 9 – Income

The income of the Trust from whatever source derived, shall be applied solely for the promotion of the objects of the Trust as the set out in this instrument of Trust and no portion thereof shall be transferred directly or indirectly to the Settler or any of the Trustees. Provided that nothing herein contained shall prevent the payment in good faith lease, rent and similar amounts or of traveling and out of pocket expenses or the payment in good faith to any officer or other staff in return for services actually rendered.

Investment of the Trust Fund shall be made conforming to the Provisions of the Income Tax Act from time to time.

Article 10 – Indemnity

The members of the Board of Trustees shall be indemnified by the Trust against any loss/risk and expenses which may occur in the due discharge of their duties as trustees.

Dr. George Punnakottil



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Article 11 – Notice

Any notice required to be sent by the Trust, to the Trustees, members of the Board of Trustees and Executive Committee may be sent under certificate of posting in the address available with the Trust or personally served. No decision of the General Body, Board of Trustees and the Executive Committee shall be invalidated on account of any defect in the notice or non receipt of notice by any one.

The value of this Trust shall be Rs. 1000/- (Rupees one thousand)

This Trust Deed is to be registered at the Sub Registrar's Office, Kothamangalam.

In witness Whereof the Author of the Trust, Dr. George Punnakottil, the Bishop of the Diocese of Kothamangalam has signed this deed, the day month and year first above written at Kothamangalam.

Signed by. Dr. George Punnakottil

Witnesses : 1. T. I. Joy S/o Ittan, Thalayattuthottathil House, Thankalam,

2. Prepared by Licence No. E D A 182. K.I. Thomas,
S/o Ittan, Thalayattu Thottathil, Thankalam

Trust Deed Printed; Correction Nil

Dr. George Punnakottil





VISWAJYOTHI
COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE New Delhi & Affiliated to APJ Abdul Kalam Technological University

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Ernakulam Dist., Kerala - 686 670
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Email: vjcet@vjcet.org
www.vjcet.org



4. Notices and Minutes (Sample Copies)

4a. Board of Trustees

Diocesan Technical Education Trust, Kothamangalam **(Reg. No. 121/IV/1999)**

15-02-2016

Meeting of the Board of Trustees

To

All the Members of the Board of Trustees

Respected member,

It is decided to hold an ordinary meeting of the Board of Trustees of the Diocesan Technical Education Trust in the Conference Hall of VJCET at 3.00 p.m. on Wednesday, 24th February, 2016.

You are requested to attend the meeting without fail.



Yours sincerely,

Fr. Paul Nedumpurath
Secretary



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Minutes of the meeting of the Board of Trustees held on 24/2/2016.

A meeting of the Board of Trustees of the Diocesan Technical Education Trust was conducted in the Conference Hall of VJCET at 3.00 p.m. on Wednesday, 24th February, 2016. Very Rev. Fr. George Chirappan, the President of the Trust presided over the meeting and twenty members of the Board were present. After the prayer led by Rev. Fr. Kuriakose Kodakkalil, the President made a few introductory remarks. Following the President, the Secretary presented the minutes of the previous meeting held on 16th November 2015. It was approved by the Board.

The President himself opened the discussions by announcing that VJCET has obtained the second position in the final year result of MBA in the MBA University. The Board appreciated and congratulated the MBA department on the achievement. It was also informed that in the I Semester B.Tech examination conducted by the APJ Abdul Kalam Technological University, VJCET has managed to be the 26th among 151 Engineering Colleges and the pass percentage was only 44.61.

There was detailed discussion of the results. We have only the 5th position among the Catholic Colleges. Many suggestions were made by the members to improve the situation, such as encouraging hostel



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providing remedial coaching for the weaker students etc. It was decided to direct the Principal to arrange remedial coaching.

Mr. D. Thomas Malekudy explained at length the need for completing the work of the third floor of the building extension block of the Men's hostel. The construction of the second and the third floor of the building was done without the concurrence of the Board of Trustees. The Board ratified the work already done and resolved to complete the remaining work of the third floor.

The Treasurer presented the summary of the financial position of the Trust on the date and observed that by June 2016, Rs. 6 crores out of 10 may have to be availed in order to meet the recurring expenses. It was contended that the financial position is not alarming for the time being.

The following proposals were also approved by the Board:

- ① Rs. 5 lakhs shall be sanctioned to arrange Project Lab (Nanobio Science) in R&D
- ② 3 class rooms shall be constructed over and above the Trust Office portion of the existing building.
- ③ Letter of intent shall be given to the Govt. in view of obtaining Private University status to the College
- ④ Two Ph.D. holders shall be appointed to the EEE dept.

The meeting came to an end by 6.00 p.m.

[Signature]
D. Paul Nedumpurath,
Secretary



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Ernakulam Dist., Kerala - 686 670
Tel: 0485 2262211 / 44
Email: vjcet@vjcet.org
www.vjcet.org



Diocesan Technical Education Trust, Kothamangalam
(Reg. No. 121/IV/1999)

13-06-2016

Meeting of the Board of Trustees


To

**All the Members of the Board of Trustees,
Diocesan Technical Education Trust**

Dear and Respected member,

This is to inform you that a meeting of the Board of Trustees of the Diocesan Technical Education Trust will be held in the Conference Hall of VJCET, at 3.00 p.m. on Friday 24th June, 2016. You are requested to attend the meeting without fail.

Yours sincerely,


Fr. Paul Nedumpurath
Secretary

Agenda

1. Admission for B.Tech 2016-17
2. Construction of the Extension Block of Men's Hostel
3. Multipurpose synthetic court and parking area for the staff and students
4. Rectification of electrical connections
5. Appointment of Dean (HR)
6. Submission of SAR for NBA Accreditation
7. Requirements for Accreditation :
 - Group insurance of Teaching & Non-Teaching staff
 - Contingency Fund to be available with Principal and HODs
 - Research Fund for each dept.
8. Installation of Solar Panel – 1st phase of 50 KVA
9. Proposal to construct a new building for class rooms.



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Minutes of the meeting of the Board of Trustees of DTET, held on 24/6/2016.

A meeting of the Board of Trustees of the Diocesan Technical Education Trust was conducted at 3.00 p.m on Friday, 24th June, 2016. Twenty members were present. The President led the prayer, welcomed all and made a few introductory remarks. Then a short prayer was offered in silence for the repose of the soul of Mr. Francis John, deceased member of the Trust. The minutes presented by the Secretary was passed.

The Director briefed the Board on the admission to B.Tech. The hard work done by the members of the Admission Committee was appreciated by all. It was suggested that Admission Promotion activities for next academic year should be started in the month of November or earlier.

Rev. Dr. Thomas Kalebudy in charge who was in charge of construction of the extension block of Jesu's hostel, along with the Treasurer, explained the progress of the work. The work is nearing completion so as to be ready for blessing and opening by the fourth week of July. He also said that there are two double rooms and nine single rooms set apart for administration and staff; there will be thirty-three rooms available to accommodate 102 students. It was suggested by the Board that accommodation of maximum of number of students should be given priority.



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It was informed that over 18 lakhs of Rupees has been spent from the PTA Fund on multi purpose, synthetic court and parking area for the staff and students. The work will be completed soon.

The Treasurer brought to discussion in the meeting the need for installing lift facility in the main building utilizing PTA Fund. The need for the same in the hostel buildings also was raised by other members. The matter caught the attention of the Board and it was proposed to collect details of expenses etc. and present in the next meeting of the Board.

Regarding NBA accreditation, it was told that the Accreditation fee has been remitted already, and the self appraisal report will be submitted shortly. The Board decided to meet the following requirements for accreditation immediately:

1. Provision of Contingency Fund and Research Fund to each department.
2. Group Insurance Scheme for both Teaching and Non-Teaching Staff.



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The following proposals were approved by the Board for implementation, with immediate effect.

1. Regularisation of electrical connections in the college buildings.
2. Appointment of Mr. Joseph Tullan as Dean (HR) at a monthly salary of Rs. 40000/- plus TA Rs. 10000/-.
3. Signing an MOU with Canara Bank regarding refundable deposit and opening an account in the name of the Trust.

The proposal for the installation of Solar Panel was agreed in principle and it was suggested that Mr. Anish Kurian, Asst. Professor, should be asked to present project report by the next Board meeting. It was also suggested to defer the consideration of the construction of a new building for class rooms, to the next meeting.

The meeting came to an end by 7.00 p.m.

D. Paul Nedumpadath,
Secretary.



VISWAJYOTHI

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Ernakulam Dist., Kerala - 686 670
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Email: vjcet@vjcet.org
www.vjcet.org



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Director Technical Education Trust

		6-8-15
1. Mr. George Chazhuran	President	Ge. Ch.
2. Mr. Johnny Nallor	Vice President	Johnny
3. Dr. Paul Nedumputh	Secretary	Paul
4. Mr. Francis George K	Secretary	Francis
5. Sri. K. T. Mathew	Treasurer	Mathew
6. Dr. George Mananthurampal	Exec. Com. Member	George
7. Dr. Kuriakose Kodakkalil	"	ab
8. Sri. V. V. Kurian	"	V. V. Kurian
9. Sri. Sunny Mananthurampal	"	ab
10. John Mundayakal	Member	John Mundayakal
11. Dr. George Chirappath	"	ab
12. Dr. Joseph Adappur	"	ab
13. Dr. Thomas Kuzhijalil	"	ab
14. Dr. Mathew Kallikil	"	ab
15. Dr. Mathew Pothanarayil	"	ab
16. Dr. Francis Kannadai	"	Kannadai

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Attendance Register of Board of Trustees

27/10/2015	16/11/2015	24/02/2016
Ge. Ch.	Ge. Ch.	Ge. Ch.
ab	Johnny	Johnny
Paul	Paul	Paul
Francis	ab	ab
Mathew	Mathew	Mathew
George	George	George
ab	V. V. Kurian	V. V. Kurian
ab	V. V. Kurian	V. V. Kurian
John Mundayakal	John Mundayakal	John Mundayakal
ab	ab	ab
George	George	George
Joseph	ab	Joseph
Thomas	ab	Thomas
Mathew	Mathew	Mathew
ab	Mathew	Mathew
Francis	Francis	Francis
Kannadai	Kannadai	Kannadai



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14 Diversan Technical Education Trust			15 Attendance Register of Board of Trustees			
17. Dr. Joseph Kaimolagil C.H.I.	Member	6/8/15 <u>Shameel</u>	27/10/2015 <u>Shameel</u>	16/11/2015 <u>Shameel</u>	24/02/2016 <u>Shameel</u> <u>Dr. Thomas K. K. K.</u> <u>Dr. George</u> <u>Dr. N. S. S.</u> <u>Dr. S. S.</u> <u>Dr. S. S.</u> <u>Dr. S. S.</u> <u>Dr. S. S.</u> <u>Dr. S. S.</u> <u>Dr. S. S.</u>	
18. Dr. Thomas Kaimolagil	"	<u>Dr. Thomas Kaimolagil</u>	<u>Dr. Thomas Kaimolagil</u>	<u>Dr. Thomas Kaimolagil</u>		
19. Dr. Rincy F.C.C.	"	ab	Dr. George for Dr. Rincy	Dr. George for Dr. Rincy		
20. Dr. Duvvula C.M.C.	"	<u>Dr. Duvvula</u>	Dr. George for Dr. Duvvula	Dr. George for Dr. Duvvula		
21. Dr. S. S. S.	"	ab	Dr. George for Dr. S. S. S.	Dr. George for Dr. S. S. S.		
22. Dr. Jolly George	"	<u>Dr. Jolly George</u>	ab	ab		
23. Dr. Kennedy Peter	"	ab	ab	<u>Dr. Kennedy Peter</u>		
24. Prof. T. S. Chacko	"	<u>Prof. T. S. Chacko</u>	<u>Prof. T. S. Chacko</u>	<u>Prof. T. S. Chacko</u>		
25. Dr. C. T. Hani	"	ab	ab	ab		
26. Dr. M. Mathappan	"	<u>Dr. M. Mathappan</u>	<u>Dr. M. Mathappan</u>	<u>Dr. M. Mathappan</u>		
27. Dr. P. A. Uthup	"	<u>Dr. P. A. Uthup</u>	<u>Dr. P. A. Uthup</u>	<u>Dr. P. A. Uthup</u>	28. Dr. S. S. S.	
28. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
29. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	30. Dr. S. S. S.	
30. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
31. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	32. Dr. S. S. S.	
32. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
33. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	34. Dr. S. S. S.	
34. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
35. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	36. Dr. S. S. S.	
36. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
37. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	38. Dr. S. S. S.	
38. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
39. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	40. Dr. S. S. S.	
40. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
41. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	42. Dr. S. S. S.	
42. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
43. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	44. Dr. S. S. S.	
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45. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	46. Dr. S. S. S.	
46. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
47. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	48. Dr. S. S. S.	
48. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
49. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	50. Dr. S. S. S.	
50. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
51. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	52. Dr. S. S. S.	
52. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
53. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	54. Dr. S. S. S.	
54. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
55. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	56. Dr. S. S. S.	
56. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
57. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	58. Dr. S. S. S.	
58. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
59. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	60. Dr. S. S. S.	
60. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
61. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	62. Dr. S. S. S.	
62. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
63. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	64. Dr. S. S. S.	
64. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
65. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	66. Dr. S. S. S.	
66. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
67. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	68. Dr. S. S. S.	
68. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
69. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	70. Dr. S. S. S.	
70. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
71. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	72. Dr. S. S. S.	
72. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
73. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	74. Dr. S. S. S.	
74. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
75. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	76. Dr. S. S. S.	
76. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
77. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	78. Dr. S. S. S.	
78. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
79. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	80. Dr. S. S. S.	
80. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
81. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	82. Dr. S. S. S.	
82. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
83. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	84. Dr. S. S. S.	
84. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
85. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	86. Dr. S. S. S.	
86. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
87. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	88. Dr. S. S. S.	
88. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
89. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	90. Dr. S. S. S.	
90. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
91. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	92. Dr. S. S. S.	
92. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
93. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	94. Dr. S. S. S.	
94. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
95. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	96. Dr. S. S. S.	
96. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
97. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	98. Dr. S. S. S.	
98. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		
99. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	100. Dr. S. S. S.	
100. Dr. S. S. S.	"	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>	<u>Dr. S. S. S.</u>		



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www.vjcet.org



16			17			
Dissavan Technical Education Trust			Attendance Register of Board of Members			
		24/6/2016	23/9/2016	30/10/2016	10/02/2017	
1. Mr. George Chingiram	President	Ge. Ch.	Ge. Ch.	Ge. Ch.	Ge. Ch.	
2. Mr. John Nalloor	Vice President	John N.	John N.	John N.	John N.	
3. Dr. Paul Nedumpickal	Secretary	Paul N.	Paul N.	Paul N.	Paul N.	
4. Mr. F. Francis George	X. Secretary	F. Francis	F. Francis	F. Francis	F. Francis	
5. Mr. K. T. Mathan	Treasurer	K. T. Mathan	K. T. Mathan	K. T. Mathan	K. T. Mathan	
6. Dr. George Kananthapuram	Ex. Com. Member	George K.	George K.	George K.	George K.	
7. Dr. Kuriakose Kodakkalil	"	ab	Dr. Kuriakose	Dr. Kuriakose	ab	
8. Mr. V. V. Kurian	"	V. V. Kurian	V. V. Kurian	ab	V. V. Kurian	
9. Mr. Sunny Kannathuram	"	Sunny K.	Sunny K.	Sunny K.	Sunny K.	
10. Dr. Mathan Kallikal	Member	Mathan K.	Mathan K.	Mathan K.	ab	
11. Dr. John Mundakal	"	ab	John M.	John M.	John M.	
12. Dr. George Nirappath	"	George N.	George N.	George N.	George N.	
13. Dr. Joseph Adappan	"	Joseph A.	Joseph A.	Joseph A.	Joseph A.	
14. Dr. Thomas Kurinjilal	"	Thomas K.	Thomas K.	Thomas K.	Thomas K.	
15. Dr. Mathan Pothanurathi	"	ab	ab	ab	Mathan P.	
16. Dr. Francis Kannadan	"	ab	ab	Francis K.	ab	



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13			19		
Discovan Technical Education Trust			Attendance Register of Board of Trustees		
17. Dr. Joseph Kaimalagil CM	Member	24/6/16 [Signature]	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
18. Dr. Thomas Malekudy	"	[Signature]	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
19. Dr. Lucilla F.C.C.	"	Dr. Lucilla	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
20. Dr. Nanya Maria C.M.C.	"	Dr. Nanya	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
21. Dr. Ajaya M.S.T.	"	ab	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
22. Sri. Jolly Ignace	"	[Signature]	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
23. Sri. Kennedy Peter	"	ab	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
24. Prof. T. S. Chacko	"	[Signature]	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
25. Sri. C.T. Mani	"	ab	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
26. Sri M. Mathappan	"	[Signature]	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]
27. Sri. P.A. Uthay	"	[Signature]	23/9/2016 [Signature]	30/10/2016 [Signature]	10/02/2017 [Signature]





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4b. Executive Committee

Diocesan Technical Education Trust, Kothamangalam **(Reg. No. 121/IV/1999)**

17-03-2016

Meeting of the Executive Committee

To

All the Members of the Executive Committee

Dear and Respected member,

A meeting of the Executive Committee of Diocesan Technical Education Trust will be conducted in the Conference Hall of VJCET at 3.30 p.m. on Monday 21st March 2016. You are requested to be kind enough to reach the venue in time.



Yours sincerely,

Fr. Paul Nedumpurath
Secretary



Draft

Minutes of the Executive Committee held on 21-03-2016

The Executive Committee of Diocesan Technical Education Trust met in the Conference Hall of VJCET at 3.30 p.m. on Monday 21st March 2016. The President led the prayer and welcomed the participants. The Secretary presented the minutes of the previous meeting held on 12th February, 2016. The minutes were passed without any change.

The Committee considered a few current issues and made the following resolutions :

1. Licences for 50 numbers of Microsoft Operating System shall be purchased.
2. Bandwidth for internet connectivity shall be raised from 50 to 150 mbps. Purchase committee shall negotiate.
3. Eligible scholarships for BPL students shall be distributed, ie, fees remitted by them shall be refunded.
4. Pincoda Timber would suffice for making door frames for the extension block of men's hostel. The purchasing committee shall make arrangements for the purchase of the same.
5. In view of promotion of admission to the next academic years, addresses and telephone numbers of plus two students in the surrounding schools shall be collected and the students shall be contacted through telephone.
6. Fr. Thomas Malekudy Endowment Lecture as decided earlier shall be conducted without much delay and the Director shall take initiative.
7. An S.B.account shall be opened and operated in South Indian Bank in the names of Principal, Manager and Faculty member for Start up Mission Kerala programme.
8. An Easy Pay Agreement for the Trust shall be signed with Axis Bank Ltd., for online application fee payment, remittance of fee etc. The Principal and Manager of VJCET shall be authorized to sign the agreement with the Bank and to act upon any instructions so given relating to the account.

The meeting was concluded by 5.30 p.m.


Fr. Paul Nedumpurath
Secretary



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Diocesan Technical Education Trust, Kothamangalam
(Reg. No. 121/IV/1999)

03-06-2016

Meeting of the Executive Committee

To

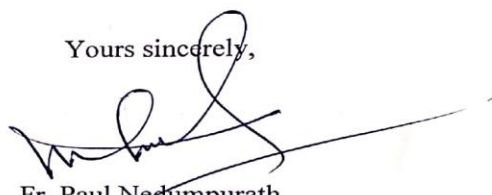
All the Members of the Executive Committee

Dear and Respected member,

This is to inform you that a meeting of the Executive Committee of the Diocesan Technical Education Trust will take place in the Conference Hall of VJCET at 3.30 p.m. on Tuesday, 7th June 2016. You are requested to be in time for the meeting.



Yours sincerely,


Fr. Paul Nedumpurath
Secretary



Draft

Minutes of the Executive Committee of the Diocesan Technical Education Trust held on 07-06-2016

The Executive Committee of the Diocesan Technical Education Trust met at the Conference Hall at 3.30 pm on Tuesday, 7th June 2016. The President said the prayer and a few introductory words. Then a prayer in silence was offered for the repose of the soul of the deceased member of the Trust, Francis John from Kothamangalam.

The Secretary read out the minutes of the previous meeting held on 06-05-2016. It was observed that almost all the decisions of the meeting were implemented. The following decisions were made during the course of discussions as per agenda :

1. The Treasurer shall make arrangements to provide two class rooms in the Civil Department.
2. An elevator shall be provided adjacent to the Civil Engg. Block in the main building.
3. Generator 160 with PLC shall be provided.
4. The following appointments shall be made with the concurrence of the Board of Trustees:
 - a. Dr. Edgar Ruskin Frank A. in the Electronics & Comm. Department at a salary of Rs. 1,15,000/- plus TA Rs. 25,000/-.
 - b. Sri. Joseph Pullan as Head, HR Division at a salary of Rs. 40,000/- plus TA Rs.10,000/-.
5. An MOU shall be signed with the Canara Bank regarding the refundable deposit Rs.1,00,000/- for the students of 2016 admissions. The matter shall be referred to the Board of Trustees.
6. Software for the digital library shall be purchased at Rs. 50,000/-.
7. Advertisement shall be made in the news papers esp. Malayala Manorama and Hindu to attract applications to M.Tech Course.

The Director informed the committee that NBA accreditation process is progressing. The first step is over. The Committee expressed satisfaction over it.

The Treasurer informed that one of the buses is to be re-bodied and he has negotiated with Matha Auto Engg. Works, Edakkattukayattam to get work done at a cost of Rs.1,68,500/-. The Committee approved the work.

The meeting was concluded by 6.15 pm.

Fr. Paul Nedumpurath
Secretary



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Diocesan Technical Education Trust, Kothamangalam
(Reg. No. 121/IV/1999)

25-08-2016

Meeting of the Executive Committee

To

All the Members of the Executive Committee

Dear and Respected member,

This is to inform you that a meeting of the Executive Committee of the Diocesan Technical Education Trust will take place in the Conference Hall of VJCET at 3.00 p.m. on Monday, 5th September 2016. You are requested to be in time for the meeting.

Yours sincerely,

Fr. Paul Nedumpurath
Secretary



Draft

Minutes of the meeting of the Executive Committee of the Diocesan Technical Education Trust held on 5th September, 2016

A meeting of the Executive Committee of the Diocesan Technical Education Trust was conducted in the Conference Hall of VJCET at 4.00 pm on Monday, 5th September 2016. All the members were present at the meeting. Very Rev. Mgr. George Oliapuram, the President of the Trust said a short prayer and welcomed all and opened the discussions. The Secretary presented the minutes of the previous meeting held on 29-7-2016. The Committee approved the minutes.

At the very outset of discussions, Mr. Anceesh Kurian, Asst. Professor, entrusted with the study of the proposal for installation of Solar Panel, was invited to present his report before the Committee. In the light of his report and considering the fact that an agreement was entered into earlier with M/s. Sungrace Energy Solutions, Hyderabad through Mr. Peter Thettayil from Angamaly, the Committee resolved to install Solar Panel in the College, paying a sum of Rs. 21,63,960 on our part.

The Committee considered in detail the issue of settling the accounts with M/s. Meshilogic who was entrusted with the automation process. The Committee resolved to pay the total amount of Rs. 3,51,700 as per bill which includes Rs.74,200/- the AMC amount also. However, it was suggested that the Treasurer and Director shall negotiate with the service provider regarding the AMC amount.

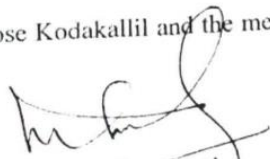
The following proposals were accepted by the Committee for implementation as part of staff welfare measures:

1. Avail an institutional connection of Idea mobile paying Rs. 200 per month in order to help the staff to have Idea mobile connections in such a way that they can have free call among them.
2. Issue salary certificates and other necessary papers for the staff so that they may together purchase 100 laptops paying one installment of Rs. 10000/- each and avail bank loan for the balance amount to be repaid in monthly installments of Rs. 2000/- each.
3. Pay festival allowance of Rs. 1000/- to each member of staff in connection with Onam celebrations.
4. Grant 26 weeks maternity leave for staff with protection of salary for three months only.

There were a few other proposals discussed in the meeting and the following decisions were taken:

1. The salary of two lady sweepers in the gents' hostel shall be increased by Rs. 2,000/- each per month, considering their increased workload.
2. The pending work of the parking area shall be completed utilising the PTA Fund being collected this year.
3. Refund of fees of the dropouts after one month of admission shall be restricted to whatever payment over and above Rs. 75,000/- of tuition fees. Tuition fees shall not be returned.

A concluding prayer was recited by Rev. Fr. Kuriakose Kodakallil and the meeting was ended by 7.00 p.m.


Fr. Paul Nedumpurath
Secretary



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24			Attendance Register	Executive Committee					25
S.No	Name	Designation	21-3-2016	6-5-2016	7-6-2016	8-7-2016	29/7/2016		
1.	Mr. P. G. George Chappidan	President	Gpa Ote	Gpa Ote	Gpa Ote	Gpa Ote	Gpa Ote		
2.	Mr. Johny Nelloor	Vice President	ab	ab	Johny	Johny	Johny		
3.	Mr. Dr. Paul Vidumpeeth	Secretary	Paul	Paul	Paul	Paul	Paul		
4.	Mr. K. Francis George	Secretary	Francis	ab	Francis	Francis	Francis		
5.	Mr. K. T. Mathan	Treasurer	Mathan	Mathan	Mathan	ab	Mathan		
6.	Mr. Dr. George Thangampadam	Member	George	George	George	George	George		
7.	Mr. Dr. Kuriakose Kallakallil	Member	ab	Kuriakose	Kuriakose	Kuriakose	Kuriakose		
8.	Mr. V. V. Kurian	Member	Vallamattam	Vallamattam	Vallamattam	Vallamattam	Vallamattam		
9.	Mr. Sunny Kannathukaran	Member	Sunny	Sunny	Sunny	Sunny	Sunny		



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26			Executive Committee					27
Attendance Register			17/10/2016	7/11/2016	18/11/2016	1/12/2016		
S.No.	Name	Designation	05/09/2016					
1	Vijay P. N. George Oliapuram	President	Gpa Oe	Gpa Oe	Gpa Oe	Gpa Oe	Gpa Oe	
2	Dr. Johny Nallas	Vice President	Dr. Johny	ab	Dr. Johny	Dr. Johny	Dr. Johny	
3	Dr. E. Paul Nedumpuzha	Secretary	Dr. Paul	Dr. Paul	Dr. Paul	Dr. Paul	Dr. Paul	
4	Dr. K. Francis George	Secretary	Dr. Francis	ab	Dr. Francis	Dr. Francis	Dr. Francis	
5	Mrs. K. T. Mathew	Treasurer	Mrs. Mathew	Mrs. Mathew	Mrs. Mathew	Mrs. Mathew	Mrs. Mathew	
6	Dr. B. George Kanakaparampil	Member	Dr. George	Dr. George	Dr. George	Dr. George	Dr. George	
7	Dr. E. Furiakon Kodakalil	Member	Dr. Furiakon	ab	Dr. Furiakon	ab	ab	
8	Mrs. V. V. Lurian	Member	Mrs. V. V. Lurian	ab	ab	ab	Mrs. V. V. Lurian	
9	Mrs. Sunny Mananthakudi	Member	Mrs. Sunny	Mrs. Sunny	Mrs. Sunny	Mrs. Sunny	Mrs. Sunny	





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4c. Governing Body

INVITATION



VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

Vazhakulam P.O., Muvattupuzha. Ernakulam Dist. Kerala, India - 686670
Phone: 0485 - 2262211, 2262255, 2262977, 2262244, 2262311

Governing Board Meeting

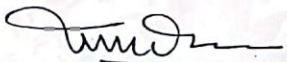
We hope this letter finds you in the best of health and cheer. We are much privileged to invite you for the **Meeting of the Governing Board to be held at 10.30 am on Monday 7th August 2017** in the Conference Hall of Viswajyothi College of Engineering and Technology, Vazhakulam.

In our endeavour towards excellence we have been able to make a difference only because of the support and advice we have been receiving from people like you. This meeting is intended to review the previous academic year and to prepare the future plan of the college

We earnestly solicit your esteemed presence on the occasion.

Agenda

1. NBA accreditation
2. Research and Development
3. Industry Institute interaction
4. Any other issue of relevance


Director

Vazhakulam
29-7-2017




Principal



22

The minutes of the Governing Body Meeting
held at 2 PM on 7 August 2017

Agenda

1. The road map for the next five years
2. Vision and mission of Placement Cell
3. Institute-Industry interaction
4. Evaluation of placement activities
5. Assessment of NBA accreditation process

Members present

Msgs. Cherian Kanjirakompil. Cherian

Msgs. George Chidambaram Geo

Rev. Fr. Thomas Malekudy Thomas

Rev. Dr. Francis Alappatt Francis

Adv. Johnny Nelloor Johnny

Rev. Fr. Paul Nedumpurath Paul

Adv. Francis George Francis

Mr. K. T. Mathew Mathew

Mr. Isaac Joseph Kottukappilly Isaac

Dr. Josephkunju Paul C. Paul

Rev. Dr. George Thanaamparambil George

Dr. Pramodkumar M. Pramod

The meeting started at 2:10 PM with prayer led by Msgs. Cherian Kanjirakompil. Rev. Dr. George Thanaamparambil, Director welcomed the members of the Governing Body. Dr. Josephkunju Paul C, Principal presented the minutes of the last meeting. This was followed by ^{discussing on the} action taken on various resolutions of the previous meeting.

Many of the resolutions were taken to expedite and complete the process of NBA accreditation.



The Principal explained the steps taken in this regard. He also said that the college is now equipped in all respects to invite the Peer Team for the visit.

Dr Pramodkumar M gave clarification. He said that all depts evolved their vision and mission from the institute vision and mission. Inputs for the survey to collect the feedback from various stakeholders have been distributed to the departments and the data is being collected. Various initiatives have been taken by the industry institute interaction cell and R & D department to boost industry internship, placement and research promotion.

Having completed the discussion on the action taken on the resolutions of the previous meeting the members started the discussion on the agenda for the meeting. The road map for the next five years came up for discussion. A blue print of the future plan was presented by the Principal and clarifications were provided by the co-ordinators of NBA.

1. It was resolved that the road map for the next five years must be centred around three strategic plans
 - a. Creating innovative and experiential learning environment
 - b. Expanding knowledge through research and consultancy
 - c. Strengthening industry and community partnerships.

Discussions were mostly on



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how to accomplish their strategic plans.

Specific actions plans were proposed.

In order to achieve create innovative and experiential learning environment the members resolved

- i to offer courses to enhance professional preparedness
- ii to audit and upgrade the requirements commensurate with collaboration and hands on learning
- iii to select multifunctional labs for industry use and collaboration
- iv to explore access to virtual lab environment
- v to review the present curriculum to integrate more experiential learning
- vi to provide incentives for effective innovative and experiential curriculum development
- vii to provide experiential learning through labs, group projects, internships and other innovative methods.

With regard to the second strategic plan of expanding knowledge through research and consultancy the following steps were proposed

- i to expand the project lab, fab lab and research lab
- ii to integrate aptitude training in the curriculum and provide materials to students
- iii Enhance the Ph.D registration upto 30% of the faculty



25

Focusing on the third strategic plan of strengthening industry and community partnership the following suggestions were proposed

- i to increase the MOUs with the intention of expanding industry institute interaction and placement
- ii to strengthen student internship in industries
- iii to invite companies with internship for interaction
- iv to organise brainstorm sessions to incorporate career training continuously for four years

The Governing Body resolved to accept and proceed with the vision and mission of the department of Career Guidance and Placement Cell.

Vision: Training and preparing engineers globally competent and employable.

Mission:

1. to provide the best training opportunity as to enhance technical skills, soft skills and thereby employability
2. To create awareness among students about industrial / corporate scenario through invited talks, workshops by experts and alumni
3. Arrange and organise placement opportunities, participate / conduct campus drives and pool drives

The meeting ended at 5.00 P.m.





4d. Advisory Board

Minutes of the Meeting held on 11-06-2016

15

Minutes of the Advisory Board meeting
held on 11 June 2016 at 10 am

Agenda

- 1 Academic Budgeting
- 2 Ph.D programme of the Faculty
- 3 Automation of DBE practices
- 4 Academic Calendar

Members present

- 1 Msgr George Ohiapuram
- Dr. Cyriac Thomas
- Prof T.L. Jose
- Rev. Fr. Paul Veldumpurath
- Rev. Fr. Thomas Malekudy
- Rev. Dr. George Thavathparambil
- Prof. Josephkunju Paul C.
- Dr. Santha Joseph M.D.
- Mr. Isaac Joseph Kottukappilly
- Rev. Dr. Francis Alappatt
- Dr. Abu Sebastian

The meeting started at 10 am with prayer. A warm welcome was extended to the members by the Director. Minutes of the last meeting was read out. The president introduced the agenda.

Before entering into the agenda Action taken on the previous meeting was proposed by the Principal. The Principal explained the status of NBA accreditation. He also informed about the feasibility of new courses. The manager said that for the near future we don't apply for any new course.

Discussion on the agenda

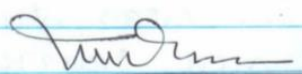


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started. Fr. Paul Nedumpuzha introduced academic budgeting for the various departments. It was agreed by the members that a detailed plan, timing and approximate estimate should be presented by all departments preferably by the beginning of June and after discussion in the executive committee, the budget should be approved.

Dr. Cyriac Thomas proposed that teachers with more than 5 years experience in the institution may be encouraged for Ph.D. programme. In the discussion that ensued the members expressed their anxiety over rejoining after awarding the Ph.D. Few members suggested that a bond should be executed for five years. Finally it was resolved to allow the faculty with more than five years experience to pursue Ph.D. both full time and part time after executing bond for serving the parent institution for five years. A monthly allowance was also proposed for full time Ph.D. study.

It was also discussed that the academic calendar with all details should be released by the beginning of the academic year. Some of the members proposed separate department academic calendar. However it was resolved to prepare department calendar and incorporate it into the college calendar. The meeting ended at 12.45 pm


Dr. George Thanaamparambil
Secretary



Minutes of the Meeting held on 16-01-2017

17

Minutes of the Advisory Board Meeting held
at 10 am on 16 January 2017

Agenda

- 1 industry internship
- 2 Social involvement and extension activities
- 3 Academic Advisory Committee and IQAC

Members present

Msgr. George Oliapuram, Manager Cpe. Of
Rev. Fr. Thomas Malekudy & Thomas Malekudy
Rev. Dr. Francis Adappatt
Rev. Fr. Paul Nedumpurath
Prof. T.L. Jose
Mr. Isaac Joseph Kottukapilly
Dr. Josephkunju Paul C.
Rev. Dr. George Thranathiparambil
Dr. Samtha Joseph M.D.
Dr. Abu Sebastian

The meeting started at 10 am
in the conference hall with prayer. The manager
presided over. He welcomed the members.
The secretary read out the minutes of the
previous meeting

The action taken on the decisions
of the previous meeting was briefly discussed.
Msgr. George Oliapuram explained that
each department is allocated funds after
evaluating the budget proposal from the
department and administrative sanction
is accorded as per resolution in the
last meeting. A circular has been
issued to the faculty with the details
on the incentives provided to the



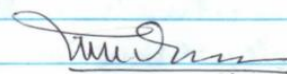
18

faculty for pursuing Ph.D.

After discussion on the actions taken the agenda for the meeting was discussed. Members expressed their views. It was resolved that more MOUs with industries may be executed to increase the industry interactions, industrial talks and internship. Prof. A. J. Jose suggested that inputs from industries where our alumni have got placed would be beneficial to assess the attainment level.

Dr. Josephkunju Paul explained the extension activities carried out by the college every year. Members expressed their desire to assess the need of agriculturists and industrialists and submit proposals to research institutions like BARC to help them.

It was resolved that the academic advisory committee and IQAC should take a leading role in the qualitative improvements and institution building. A monthly meeting of these bodies convened and minutes documented will help to streamline improvements in the system. The meeting ended at 1 PM.


Dr. George Thanaithamparankal





VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE New Delhi & Affiliated to APJ Abdul Kalam Technological University

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Tel: 0485 2262211 / 44
Email: vjcet@vjcet.org
www.vjcet.org



4e. Academic Council

Viswajyothi College of Engineering and Technology, Vazhakulam

20/11/2017

Notice

It is decided to conduct academic Council meeting on 23/11/2017 at 11.50 am

Venue: Conference Hall

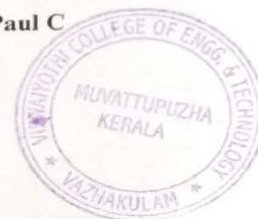
Agenda:

- 1) To discuss Internal Marks distribution and Moderation .

Dr. Josephkunju Paul C

Principal

PRINCIPAL
VISWAJYOTHI COLLEGE OF
ENGG. & TECHNOLOGY
VAZHAKULAM



The following members are requested to attend:

Dr. Josephkunju Paul C

Principal

Mr. Somy P Mathew

Vice Principal

Mrs Shine George

HOD, CE

Dr. K N Ramachandran Nair

HOD, CSE

Prof. Jose P Varghese

HOD, ECE

Mrs. Anju Susan George

HOD, IT

Mr Vinoj K

HOD, ME

Mrs Ann Neetha Sabu

HOD, S&H

Mr Anilkumar R

AP, ECE

Prof. George Kuriakose

AP. S & H



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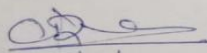
Viswajyothi College of Engineering and Technology, Vazhakulam

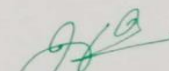
Academic Council meeting

Minutes

1. The Principal informed that the discussion on internal marks distribution with the consideration of awarding moderation marks to the weak students on the meeting 23/11/2017. All members are unanimously decided that moderation marks distribution in semester wise as follows.

1. Semester 1 Maximum moderation up to 5 Marks
2. Semester 3 Maximum moderation up to 7 Marks
3. Semester 5 Maximum moderation up to 5 Marks


23/11/2017
Anil Kumar P.
Coordinator


Principal





4f. College Council

Viswajyothi College of Engineering and Technology, Vazhakulam

12-02-2018

Notice

It is decided to conduct a meeting of the College Council on 14-02-2018 at 11.50 am.

Venue: Conference Hall

Agenda:

To discuss about the postings by the students in the social media about the college and about its authorities, related to disciplinary actions initiated against students and other policy matters involving students of our college.


Principal

The following members are requested to attend:

Mr. Somy P. Mathew

Mrs. Shine George

Dr. K. N. Ramachandran Nair

Prof. Jose P Varghese

Dr. B Aruna

Mrs. Anju Susan George

Mr. Vinoj K

Mrs. Ann Neetha Sabu

Mr. Geo Baby

Dr. Pramod Kumar

Mrs. Smitha Cyriac

Vice Principal 

HOD - CE 

HOD - CSE 

HOD - ECE 

HOD - EEE 


HOD - IT 

HOD - ME

HOD - S & H 

HOD - MBA 

Associate Prof. - ME 

Assistant Prof. - ECE 



Viswajyothi College of Engineering and Technology, Vazhakulam

14-02-2018

College Council Meeting

Minutes

The meeting discussed the issues related to the postings of our students in social media which is related to disciplinary actions initiated against students and other policy matters involving students of our college. The council discussed about the matter and found that these postings are very much offensive. The council unanimously remarked that these sorts of activities are highly unbecoming on the part of students, and defaming the college. The council opined that the complete conspiracy behind such actions shall be brought to light by conducting an enquiry with the following faculty members

- | | | | |
|----------------------|---|---------------------------|--------------|
| 1. Mr. Prince Kurian | - | Asst. Professor IT Dept | (Convener) |
| 2. Mr. Babu T Chacko | - | Asst. Professor EEE Dept. | (Member) |
| 3. Mr. Jomu M George | - | Asst. Professor EEE Dept. | (Member) |


Dr. Josephkunju Paul C
Principal

Members Present

Mr. Somy P. Mathew

Mrs. Shine George

Dr. K N Ramachandran Nair

Prof. Jose P Varghese

Dr. B Aruna

Mrs. Anju Susan George

Mr. Vinoj K

Mrs. Ann Neetha Sabu

Dr. Geo Baby

Dr. Pramod Kumar

Mrs. Smitha Cyriac


Vice Principal 

HOD - CE 


HOD - CSE 


HOD - ECE 

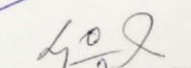
HOD - EEE 

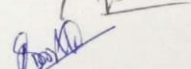
HOD - IT 

HOD - ME

HOD - S & H 

HOD - MBA 

Associate Prof. - ME 

Assistant Prof. - ECE 





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- **R&D CELL**

a)

**3 DAY WORKSHOP ON
Advanced Speech Processing**

Main Course Contents

1) Over view of speech processing
2) Text to speech synthesis 3) Speech recognition
4) srtt tool for speech recognition and other lab sessions

Who all can participate?

Faculties, **B.Tech** CSE/IT/EE and **M.Tech** CSE/EE Students

Fees Structure

Student: 150 **Rs.**
Faculty: 450 **Rs.**

TA/DA/ Accommodation

No TA/DA will be paid to the participants. Participants are requested to make their own arrangements for stay during the course period.

Lunch & Tea/Coffee will be served to the participants



**VISVAJYOTHI COLLEGE OF
ENGINEERING AND TECHNOLOGY
VAZHAKULAM,
ERNAKULAM, KERALA**

**3 DAY WORKSHOP
ON
Advanced Speech Processing**
10th and 11th August, 2015, 10.00 am
Venue: R & D Hall & Lab



ORGANISED BY
Centre for Research and Development(R&D) and
Department of Computer Science
IN ASSOCIATION WITH
Indian Society for Technical Education (ISTE)
and

Course Coordinators

1. Dr. **Anish Raj M M**
2. Dr. **Pranod Kumar**

About The College
Vivekananda College of Engineering and Technology (VCET) is www.vcet.ac.in, a hallmark of the commitment and experience of the Catholic, Decare of Mother Superior in this field of Education. Established in the year 1990, as a self-financing Engineering College affiliated to Infatista Gandhi University, Kottayam, Vivekananda College of Engineering and Technology has grown manifold and has earned the reputation as a trend setter in Engineering and Management Education. The college now offers six Tech Degree Programmes in ECE, CSE, IT, ME, EEE & CE, three InterTech Programmes in highly specialised areas under the departments of ECE, CSE & ME and an MBA programme under the Department of Management Studies. The Institute has been continuously striving for excellence in education and research with an introduction of Research and Development Centres on the campus.

Vision
Modeling Engineers per excellence with integrity, fairness and human values

Mission

- We commit to develop the Institution into a Centre of Excellence of International Standards.
- We strive to make our students in the attainment of intellectual and professional competence for successfully coping with the rapid and challenging advancements in technologies and the ever changing world of business, industry and services.
- We help and support our students in their personal growth shaping them into mature and responsible individuals.
- We strive to cultivate a sense of social and civic responsibility in our students, empowering them to serve humanity.
- We propose to ensure a free environment where quest for the truth is encouraged.

About Centre for R&D & CSE Department.

In order to attract and encourage the young talents, the Research and Development Centre of our college was started in late 1996 by Prof. Dr. R. Balu Joseph, former Vice-Chancellor, CUSAT as its Dean. He has initiated new ideas to kindle the research interest of the students. The staff and students were encouraged to undertake project works and few of them were successfully completed. Dr. K.T. Mathew, Emeritus Professor and former Principal of the college was in charge of centre for research and development. The newly constructed R&D building has fully furnished Seminar Hall, Audio-visual Centre room for a learning & outreach programs of IITs and provision to start an incubation Centre. The centre for research and development coordinate several activities of the college. We were one among them. V-GATE completion of three projects, namely e-CHIRACH, Spoken Tutorial and Aakash.

Started in the year 2003, the department of Computer Science & Engineering offers both undergraduate (B. Tech.) and postgraduate (M. Tech.) programs. The CSE department runs under the invaluable guidance of the HOD, **Dr. K.J. Rao, Ramanathan** (Retired). The annual intake of the B. Tech. program is 160 students and that of the M. Tech. is 24. The department provides its students an environment that stimulates their intellectual growth and personality development. Infrastructure facilities are excellent with well-equipped computer labs, classrooms and libraries. We also have high-speed broadband internet connection for all. The department has all these facilities. A team of well-qualified faculty has been providing knowledge by lectures by attending conferences and workshops on a regular basis is a major asset of the department.

Resource Person:

Dr. Govind D (Ph.D.-IIT)
Assistant Professor,
Anna University,
Coimbatore.

For further details contact Course Co-ordinators:



VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

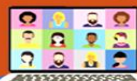
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www.vcet.org



b)

Indian Space Programme : An Inspiring Story



December 2020

30



02.00 pm IST

Organized by
R & D Cell and
Industry Institute
Interaction Cell (IIIC)



Mr. P Aravindakshan
Former Chief General Manager
ISRO Satellite Centre,
Department of Space
Government of India, Bengaluru-17



Meeting ID : 960 5071 9372
Passcode : space

Dr. Anishin Raj M.M.
Professor, CSE
9061348871

Co-ordinators

Mr. Vinoj K
Asso. Professor, ME
9847411887



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- IEDC

ENTREPRENEURSHIP – AN ATTRACTIVE OPTION IN POST COVID ERA

LIVE
WEBINAR

**21st August
2020**
03.00 pm-04.00 pm

Google Meet
zgm-ktmu-jgh

Er. Joseph T Cyriac
B.Sc.(Engg in Mechanical), ADM
Proprietor- JOCYT PRECOMP
Managing Partner – JOCYT AEROSPACE

Coordinator
Mr. Vinoj K.
Nodal Officer
IEDC, VJCET

Organised by
IEDC
in association with
R&D, VJCET

9847411887

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• III CELL

REGISTRATION FORM

NEAS 2016	
Name of Faculty/Student	
Year and Branch/Department	
Name of College and Address	
Address for Communication	
Mobile No.	
Email ID	
Signature of the Student	
Signature of the Institution Head with seal	
Date	
NO REGISTRATION FEE	
Kindly mail the registration form to kkrajan@vjcet.org	
Last date of registration : 20.09.2016	

Speakers and topics

Topic	Name of Speaker
Keynote address on theme of the seminar	Dr. M. Saibaba, AD, RMG, IGCAR, Kalpakkam
Power scenario and role of nuclear energy	Dr. K. K. Rajan, Former Director, FRTG, IGCAR, Kalpakkam
Kudankulam Nuclear Power Plant, the past, the present & the future	Shri. P. A. Suresh Babu, CE, KKNPP, NPCIL
Nuclear radiation effects and protective measures	Dr. M. T. Jose, Head, RSS, IGCAR, Kalpakkam
Relevance of FBRs and experience on FBTR	Shri. K. V. Suresh Kumar, Station Director, FBTR, IGCAR, Kalpakkam
Research and Development on FBRs	Shri. G. Padmakumar, Head, CTD & SEHD, IGCAR, Kalpakkam
Societal applications of Nuclear energy	Dr. R. Bhaskaran, Head, RSD, IGCAR, Kalpakkam

Advisory Committee

Rt. Rev. Dr. George Madathikandathil
Bishop, Kothamangalam Diocese,
Patron, VJCET

Msgr. Dr. George Oliapuram
Manager, VJCET

Rev. Dr. George Thanathuparambil
Director, VJCET

Dr. B. Venkatraman
Director, Health, Safety & Environment Group, IGCAR, Kalpakkam

Dr. M. Saibaba
Associate Director, Resource Management Group, IGCAR, Kalpakkam

Mr. K. A. David
Director (Operations), BHAVINI, Kalpakkam

Mr. R. S. Sundar
Site Director, KKNPP, NPCIL

Dr. Pethuru Raj
Architect, IBM Bangalore

Mr. N. N. Shaji
Chief Engineer, Load Dispatch Center, KSEB

Dr. Ravibabu Mulaveesala
Dept. of Electrical Engineering, IIT Ropar, Punjab

Dr. John Jose
Dept. of Computer Science & Engineering, IIT Guwahati

Organising Committee

Dr. Josephkunju Paul C, Chairman
Principal, VJCET

Dr. K. K. Rajan, Convener
Professor, EEE & Dean III

Mr. Naveen Jacob
Vice Principal

Prof. Paul Antony
Professor & HOD, EEE

Mrs. Shine George
Asst. Professor & HOD, CE

Mr. Jose P. Varghese
Professor & HOD, ECE

Dr. K. N. Ramachandran Nair
Professor & HOD, CSE

Mrs. Anju Susan George
Asst. Professor & HOD, IT

Mrs. Ann Neetha Sabu
Asst. Professor & HOD, S & H

Dr. Francis Cherunilam
Dean & HOD, MBA

Mr. Vinoj K.
Asst. Professor & HOD, ME

Mr. Aneesh Kurian, Secretary
Asst. Professor, EEE.

For more details, contact

Dr. K. K. Rajan
Prof. EEE & Dean, Industry Institute Interaction,
Viswajyothi College of Engineering and Technology,
Vazhakulam, Muvattupuzha, Ernakulam Dist. Kerala
E mail: kkrajan56@gmail.com; kkrajan@vjcet.org
Phone: 0485 226211, Mobile : 9072964417

Industry Institute Interaction Cell of
Viswajyothi College of Engineering and Technology
Vazhakulam, Muvattupuzha, Kerala

In Association with
Indira Gandhi Centre for Atomic Research
Kalpakkam, Tamil Nadu
&
Board of Research in Nuclear Sciences
Mumbai

Organizes

Nuclear Energy Awareness Seminar (NEAS-2016)
at
Viswajyothi College of Engineering and Technology
On 30th September and 1st October 2016.

About Viswajyothi College of Engineering and Technology

Viswajyothi is the lamp of God which brings light to the whole world. It aims to convey glow for the whole world and to bring all to radiance from darkness. Viswajyothi College of Engineering and Technology (VJCET), established in the year 2001, is affiliated to M.G. University and APJ Abdul Kalam Technological University and has earned the reputation as a trend setter in Engineering Education. A highly committed Management Team with the noble vision of transforming Viswajyothi College of Engineering and Technology into an International Center of Excellence in Engineering Education. Competent and dedicated Faculty, scientifically planned infrastructural facilities with state-of-the-art laboratories, workshops and full fledged teaching - learning processes along with an excellent work culture and campus atmosphere have enabled Viswajyothi to carve a niche for itself amongst the self-financing colleges in Kerala within a short span of time. Presently Viswajyothi College of Engineering and Technology offers six B.Tech Engineering Degree courses and four Post Graduate Courses. The building complex of the College is situated in a sprawling campus of 26 acres, nestled among lush greenery over a hillock on the side of the Ernakulam - Thodupuzha State Highway, in central Kerala.

Our Vision

Moulding Engineers par excellence with integrity, fairness and human values

Our Mission

- We commit to develop the institution into a Centre of Excellence of International Standards.
- We guide and mould our students in the attainment of intellectual and professional competence for successfully coping with the rapid and challenging advancements in technologies and the ever changing world of business, industry and services.
- We help and support our students in their personal growth shaping them into mature and responsible individuals.
- We strive to cultivate a sense of social and civic responsibility in our students, empowering them to serve humanity.
- We promise to ensure a free environment where quest for the truth is encouraged.

About NEAS 2016

Energy is an essential commodity for human development and per capita energy consumption is a measure of human development index. India's per capita consumption is close to 1000 kWh and is almost one third of world average. Our target is to achieve a per capita consumption of 5000 kWh by 2050. Considering the growing population and the increasing energy demand a five fold increase in installed capacity is required in the next 35 years. The estimated coal reserves are around 200 billion tonnes and it can last only for few years at the targeted consumption rate. Considering the environmental impacts and limitations of mining & transportation, the use of coal has to be minimized. Hydraulic sources are almost fully utilized. Additional hydro potential available is mostly in the north eastern region and those will lead to submergence of vast area of land, deforestation and evacuation of people. All non conventional energy sources has to be effectively used. However, the potential is no where near the requirement. Green house gas emission and global warming is an alarming issue and each country has to limit the emission. In this context, it is pointed out that solar and nuclear are the only two sources through which our target power generation can be achieved. Large area requirement, seasonal in nature and high maintenance challenges are the major issues with solar power. In the Indian specific situation, nuclear energy appears to be a choice for energy security. Around 400 nuclear reactors are in operation in the world and 12% of the electricity generated in the world today is from nuclear source. In India the contribution of nuclear energy is only 3%. Nuclear energy has significant application in agriculture, medical and in industrial sectors. Fortunately, in India, we have moderate quantity of Uranium and abundant quantity of Thorium resources. Fertile Thorium can be converted into fissile nuclear fuel, Uranium, through Fast Breeder Reactors.

Safety and economy are the major challenges in the development and utilization of nuclear energy. In spite of being an important energy resource, general public appears to have apprehensions mainly due to lack of awareness. The safety and economy issues related

to nuclear energy has to be addressed by collaborative research and development involving academic institutes.

Objective

It is high time to spread awareness on nuclear energy among the public especially among young engineers. In this view, this seminar is proposed to address the myths about the use of nuclear energy especially among the young generation.

Who can attend NEAS 2016

Faculty and students from Engineering and Arts & Science Colleges, in the central region of Kerala & Professionals and Engineers in Industry are the target group of this seminar.

Exhibition at VJCET

In connection with the Nuclear Energy Awareness Seminar an exhibition on Nuclear Energy is arranged on 30th September and 1st October at VJCET. Materials, models and posters from Indira Gandhi Centre for Atomic Research, Kalpakkam and models from Kudankulam Nuclear Power Station will be displayed in the exhibition. Experts from Department of Atomic Energy will interact with visitors. An exhibition competition will be conducted on the theme "Energy for the future" for Higher Secondary School students. Students from central region of Kerala can participate in the competition. Exhibition will be open to all.

Quiz Competition

As part of the Nuclear Energy Awareness Seminar, Science Quiz Competition will be held at VJCET on 30th September and 1st October. Students of Higher Secondary Schools from central region of Kerala can participate in this competition.

Expected Outcome

- Delegates of this seminar will get an overview of the current nuclear energy programme in the country.
- Delegates will be exposed to the challenges involved in nuclear power generation.
- NEAS will help the delegates to select the best option for achieving energy security of the nation.
- An opportunity to interact with senior nuclear energy experts in the country.



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- UNAI



A New Dawn in America - its International Implications



Mr. T. P. Sreenivasan



KFUNAI Supports Sustainable Development Goals

SUSTAINABLE DEVELOPMENT GOALS



zoom

Meeting ID : 961 6888 6830

Passcode : unai

Join us online !!!

Sri.T.P Sreenivasan after his studies at University College, Thiruvananthapuram, joined the Indian Foreign Service in 1967. As a diplomat he had held several prominent positions and was the Indian Ambassador in Vienna for Austria and Slovenia, as well as the Permanent Representative of India to the United Nations and the Governor of India of International Atomic Energy Agency, Vienna just before his retirement from service in 2004. He was head of the Council for Higher Education of the State of Kerala.



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• VISWAJYOTHI BUSINESS INCUBATION CENTRE(V-BIC)

a) Inauguration of V-BIC on 26-04-2019



b) Screenshot from College Website



Automation of traditional systems through technology up gradation is the only way to uplift the rural people. Development of interdisciplinary technologies is essential way for overall development of the common people. To realize the enthusiasm of our student community into marketable products, it was essential to scale up the IEDC to the level of an incubation centre.

The V-BIC is also be the beginning of a stronger industry-academia-consumer linkage where ideas can flow to and fro, through the three stake holder groups so that everyone benefits. The industry will benefit from technological developments initiated by the V-BIC as well as qualified students who have an innovative mind to join their workforce. Academia will stand to gain from its constant interaction with industry, and consumers will gain from the innovations that are rolled out through the association.

Companies Functioning Form V-BIC

- M/s Teqnocart Innovations (OPC) Pvt. Ltd
- M/s One Cup Beverages Pvt. Ltd.
- M/s Tinos Software and Security Solutions LLP
- M/s Ezoro Technologies Pvt. Ltd.
- M/s Antilia Solutions



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c. Proof – M/s Teqnocart Innovations (OPC) Pvt. Ltd

TEQNO CART
DESIGN. DEVELOP. INNOVATE

+91 755 888 2043, 2053, 2063, 2073

Info@teqnocart.com, sales@teqnocart.com

Teqnocart Innovations (OPC) Pvt Ltd
RO: BUILDING NO. KP/III/168, Nellimabbom P.O Kavalangad,
Kothamangalam, Ernakulam, Kerala, 686693
BO: ROOM NO. CL 402/B, Viswajyothi Business Incubation Centre
(V-BIC), Vazhakulam P.O Muvattupuzha, Ernakulam, Kerala, 686670

Shan Babu
CEO & Managing Director,
Teqnocart Innovations
shan@teqnocart.com

December 14, 2019

Dr. KK Rajan
CEO, V-BIC
Vazhakulam

Dear sir,

Subject: Request for additional space.

This letter is to inform that we are interested in expanding our office from the First Day of January 2020. For that, we need additional space and 3 more chairs. Along with that, we need a table there and for that table, we are expecting a cost of Rs 7,500/- to Rs 8,000/-. And we request you to adjust this amount in the deposit. And the detailed estimation of the table is attached below.

Table Top - Rs 4000/-
Table Building (Labour Cost & Steel) - Rs 3000/-
Carpenter & Traveling Charge Expected - Rs 500-1000/-
Total Expected Cost - Rs 7500/- to Rs 8000/-

We are looking forward for a reply to this letter.

Sincerely,

[Signature]

Shan Babu
CEO & Managing Director,
Teqnocart Innovations

*Kindly Consider this case
favorably*

[Signature]
C. Dr. B. B. Raje

Approved
[Signature] (P. Sotnson)
Mgmt. Coordinator V-BIC

