



VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE New Delhi & Affiliated to APJ Abdul Kalam Technological University

Vazhakulam P.O., Muvattupuzha
Ernakulam Dist., Kerala - 686 670
Tel: 0485 2262211 / 44
Email: vjcet@vjcet.org
www.vjcet.org



7.1 Institutional Values and Social Responsibilities

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

Details of Monitoring Committee Composition & Minutes of Meetings, Number of Programmes Organized And Annual Report on Various Programs



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Monitoring Committee Composition and Minutes of Meetings



Composition of Discipline Committee and Anti-Ragging Committee

6. Disciplinary Action Committee 2015-2016		
i	Mr. Vinoj K.	ME
ii	Dr. Pramod Kumar M.	ME
iii	Mr. Jacob Mathai	IT
iv	Mr. Lins Paul Kuriakose	CE
v	Mr. Amel Austine	CSE
vi	Mr. Jomu M. George	EEE
vii	Mr. Midhun Jose	MBA
viii	Mrs. Ranjini Surendran	ECE
ix	Mrs. Lekshmi M. S.	ECE
x	Mr. Jojo P. Kuriakose	S&H



V
J
C
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T

Anti-Ragging Committee 2015-16

No.	Name	Designation	Mobile No.
1	Prof. Dr. Josephkunju Paul C.	Principal	9495471288
2	Mr. Naveen Jacob	Vice Principal, Convener	9947679397
3	Dr. Francis Cherunilam	Dean – MBA	9400742566
4	Prof. Jose P Varghese	HOD – ECE	9447811953
5	Dr. K N Ramachandran Nair	HOD – CSE	9961387538
6	Prof. Paul Antony	HOD – EEE	9497373973
7	Mr. Vinoj K	HOD – ME	9847411887
8	Mrs. Anju Susan George	HOD – IT	9846132699
9	Mrs. Tina Jose	HOD – CE	9495675447
10	Rev. Fr. Thomas Kottaram	Warden – Gents Hostel	9496821040
11	Rev. Sr. Gracia	Warden – Ladies Hostel	9539613300
12	Mr. Suvarnakumar B.	Sub Inspector of Police, Vazhakulam	9497980499
13	Mrs. Mary Baby	President, Avoly Panchayath	9496045854
14	Mr. Shajan P J	Representative, Non-teaching Staff	9447181124
15	Mr. Baby John	PTA President	9447157759
16	Mr. Sijumon Francis	PRO	9496500336
17	Mr. Jose K. Jojan	Union Chairman	8086586806
18	Ms. Jayalakshmi S.	Union Vice Chair person	8943938979
19	Mr. Midhun Madhusoodanan	Union General Secretary	9747175010
20		1st year student – Lady representative	
21		1st year student – Boy's representative	
22	Mr. Jibby Peter Dcruz	NSS Co-ordinator	9605855308
23	Mr. Johnson P Augustine	Media Representative Area Manager - Deepika	9349599057



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Anti-Ragging Squad 2015-16

VJCET

No.	Name	Designation		Mobile No.
1	Mr. Vinoj K.	HOD, MED	Co-ordinator	9847411887
2	Mr. Arun Rapheal	Asst. Professor, ME	Gents Hostel	9496348721
3	Mr. Rakesh Jose	Asst. Professor, MED	Gents Hostel	9496804668
4	Ms. Hannah S. Mattam	Asst. Professor, CE	Ladies Hostel	9895562434
5	Mr. Somy P. Mathew	Asst. Professor, ECE	Member	9048104565
6	Mrs. Ranjini Surendran	Asst. Professor, ECE	Member	9961516990
7	Mrs. Lekshmi M.S.	Asst. Professor, ECE	Member	9446485935
8	Mr. Amel Austine	Asst. Professor, CSE	Member	9847671025
9	Mrs. Mayadevi P A	Asst. Professor, CSE	Member	9447917995
10	Mr. Appu John	Asst. Professor, CE	Member	9747977173
11	Ms. Bilu Baby	Asst. Professor, CE	Member	7293810223
12	Mr. Unnikrishnan T G	Asst. Professor, ME	Member	9496339734
13	Mr. Eldhose Paul	Asst. Professor, ME	Member	9744167116
14	Mrs. Breeza Paulose	Asst. Professor, EEE	Member	9745547851
15	Mr. Jomu M George	Asst. Professor, EEE	Member	9495654321
16	Mrs. Ann Preetha Jose	Asst. Professor, IT	Member	9946641293
17	Mr. Jacob Mathai	Asst. Professor, IT	Member	9847972818
18	Mrs. Anila Elizabeth John	Asst. Professor, S&H	Member	9446673574
19	Mr. Biju George	Asst. Professor, S&H	Member	9961681223
20	Mr. Midhun Jose	Asst. Professor, MBA	Member	9847111394
21	Dr. Anu George	Asst. Professor, MBA	Member	9946472227



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6. Disciplinary Action Committee 2016-17		
i	Mr. Vinoj K.	ME
ii	Mrs. Jesline Joseph	IT
iii	Mr. Eldhose Paul	ME
iv	Mr. Jacob Mathai	IT
v	Mr. Lins Paul Kuriakose	CE
vi	Mr. Amel Austine	CSE
vii	Mrs. Smitha Jacob	EEE
viii	Mr. Midhun Jose	MBA
ix	Mrs. Lekshmi M. S.	ECE
x	Mr. Jojo P. Kuriakose	S&H



Anti-Ragging Committee 2016-17

No.	Name	Designation	Mobile No.
1	Dr. Josephkunju Paul C.	Principal	9495471288
2	Mr. Naveen Jacob	Vice Principal, Convener	9947679397
3	Dr. Francis Cherunilam	Dean – MBA	9400742566
4	Prof. Jose P Varghese	HOD – ECE	9447811953
5	Dr. K N Ramachandran Nair	HOD – CSE	9961387538
6	Prof. Paul Antony	HOD – EEE	9497373973
7	Mr. Vinoj K	HOD – ME	9847411887
8	Mrs. Anju Susan George	HOD – IT	9846132699
9	Mrs. Shine George	HOD – CE	9495971178
10	Mrs. Ann Neetha Sabu	HOD - S&H	9495068321
11	Rev. Fr. Thomas Kottarathil	Warden – Gents Hostel	9496821040
12	Rev. Sr. Lissy	Warden – Ladies Hostel	9497804194
13	Mr. T. S. Sivakumar	Sub Inspector of Police, Vazhakulam	9497980499
14	Mr. Jordy Varghese	President, Avoly Panchayath	9946006703
15	Mr. Shajan P J	Representative, Non-teaching Staff	9447181124
16	Mr. Baby John	PTA President	9447157759
17	Mr. Sijumon Francis	PRO	9496500336
18	Mr. K. Jose Francis	Union Chairman	9495426599
19	Ms. Hanna George	Union Vice Chair person	9496182916
20	Mr. Basil George	Union General Secretary	9895195005
21	Ms. Neetha Vincent	1st year student – Lady representative	9447988081
22	Mr. Bestin Chacko	1st year student – Boy's representative	9961030822
23	Mr. Sharone Varghese	NSS Co-ordinator	9895784663
24	Mr. Johnson P Augustine	Media Representative Area Manager - Deepika	9349599057



Anti-Ragging Squad 2016-17

No.	Name	Designation		Mobile No.
1	Mr. Vinoj K.	HOD, MED	Co-ordinator	9847411887
2	Mr. Arun Rapheal	Asst. Professor, ME	Gents Hostel	9496348721
3	Mr. Rakesh Jose	Asst. Professor, MED	Gents Hostel	9496804668
4	Mrs. Hannah S. Mattam	Asst. Professor, CE	Ladies Hostel	9895562434
5	Ms. Vineetha Thankachan	Asst. Professor, CE	Ladies Hostel	9746615581
6	Mr. Somy P. Mathew	Asst. Professor, ECE	Member	9048104565
7	Mrs. Ranjini Surendran	Asst. Professor, ECE	Member	9961516990
8	Mrs. Lekshmi M.S.	Asst. Professor, ECE	Member	9446485935
9	Mr. Amel Austine	Asst. Professor, CSE	Member	9847671025
10	Mrs. Mayadevi P A	Asst. Professor, CSE	Member	9447917995
11	Mr. Appu John	Asst. Professor, CE	Member	9747977173
12	Ms. Bilu Baby	Asst. Professor, CE	Member	7293810223
13	Mr. Unnikrishnan T G	Asst. Professor, ME	Member	9496339734
14	Mr. Eldhose Paul	Asst. Professor, ME	Member	9744167116
15	Mrs. Breeza Paulose	Asst. Professor, EEE	Member	9745547851
16	Mr. Jomu M George	Asst. Professor, EEE	Member	9495654321
17	Mrs. Salini Dev P.V.	Asst. Professor, IT	Member	9947954907
18	Mr. Jacob Mathai	Asst. Professor, IT	Member	9847972818
19	Mrs. Ansu Ann Abraham	Asst. Professor, S&H	Member	9645208068
20	Mr. Biju George	Asst. Professor, S&H	Member	9961681223
21	Mr. Midhun Jose	Asst. Professor, MBA	Member	9847111394
22	Dr. Anu George	Asst. Professor, MBA	Member	9946472227



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viii	Ms. Sherin Tom	EEE
6. Disciplinary Action Committee 2017-18		
i	Dr. K. Shunmugesh	ME
ii	Mrs. Jesline Joseph	IT
iii	Mr. Eldhose Paul	ME
iv	Mr. Jacob Mathai	IT
v	Mr. Lins Paul Kuriakose	CE
vi	Mr. Amel Austine	CSE
vii	Mrs. Smitha Jacob	EEE
viii	Mr. Midhun Jose	MBA
ix	Mrs. Lekshmi M. S.	ECE
x	Mr. Jojo P. Kuriakose	S&H
7. Community Service Cell / NSS		



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Viswajyothi College of Engineering & Technology

Anti-Ragging Committee 2017-18

No.	Name	Designation	Mobile No.
1	Dr. Josephkunju Paul C.	Principal	9495471288
2	Mr. Somy P. Mathew	Vice Principal, Convener	9048104565
3	Mr. Geo Baby	Dean – MBA	9847922281
4	Prof. Jose P Varghese	HOD – ECE	9447811953
5	Dr. K N Ramachandran Nair	HOD – CSE	9961387538
6	Prof. Paul Antony	HOD – EEE	9497373973
7	Mr. Vinoj K	HOD – ME	9847411887
8	Mrs. Anju Susan George	HOD – IT	9846132699
9	Mrs. Shine George	HOD – CE	9495971178
10	Mrs. Ann Neetha Sabu	HOD - S&H	9495068321
11	Rev. Fr. Thomas Kottarathil	Warden – Gents Hostel	9496821040
12	Rev. Sr. Lissy	Warden – Ladies Hostel	9497804194
13	Mr. T. S. Sivakumar	Sub Inspector of Police, Vazhakulam	9497980499
14	Mr. Jordy Varghese	President, Avoly Panchayath	9946006703
15	Mr. Shajan P J	Representative, Non-teaching Staff	9447181124
16	Mr. Baby John	PTA President	9447157759
17	Mr. Sijumon Francis	PRO	9496500336
18	Mr. K. Jose Francis	Union Chairman	9495426599
19	Ms. Hanna George	Union Vice Chair person	9496182916
20	Mr. Basil George	Union General Secretary	9895195005
21	Ms. Neetha Vincent	1st year student – Lady representative	9447988081
22	Mr. Bestin Chacko	1st year student – Boy's representative	9961030822
23	Mr. Sharone Varghese	NSS Co-ordinator	9895784663
24	Mr. Johnson P Augustine	Media Representative Area Manager - Deepika	9349599057



Academic Schema

Anti-Ragging Squad 2017-18

No.	Name	Designation		Mobile No.
1	Dr. Shunmugesh K.	Asso. Professor, ME	Co-ordinator	9947929956
2	Mr. Arun Rapheal	Asst. Professor, ME	Gents Hostel	9496348721
3	Mr. Rakesh Jose	Asst. Professor, MED	Gents Hostel	9496804668
4	Mrs. Hannah S. Mattam	Asst. Professor, CE	Ladies Hostel	9895562434
5	Ms. Vineetha Thankachan	Asst. Professor, CE	Ladies Hostel	9746615581
6	Mr. Krishnendu K. R.	Asst. Professor, ECE	Member	
7	Mrs. Ranjini Surendran	Asst. Professor, ECE	Member	9961516990
8	Mrs. Lekshmi M.S.	Asst. Professor, ECE	Member	9446485935
9	Mr. Sivadas T. Nair	Asst. Professor, CSE	Member	9447349948
10	Mrs. Silpa Joseph	Asst. Professor, CSE	Member	9495543913
11	Mr. Appu John	Asst. Professor, CE	Member	9747977173
12	Ms. Bilu Baby	Asst. Professor, CE	Member	7293810223
13	Mr. Unnikrishnan T G	Asst. Professor, ME	Member	9496339734
14	Mr. Eldhose Paul	Asst. Professor, ME	Member	9744167116
15	Mrs. Breeza Paulose	Asst. Professor, EEE	Member	9745547851
16	Mr. Jomu M George	Asst. Professor, EEE	Member	9495654321
17	Mrs. Salini Dev P.V.	Asst. Professor, IT	Member	9947954907
18	Mr. Jacob Mathai	Asst. Professor, IT	Member	9847972818
19	Mrs. Ansu Ann Abraham	Asst. Professor, S&H	Member	9645208068
20	Mr. Biju George	Asst. Professor, S&H	Member	9961681223
21	Mr. Midhun Jose	Asst. Professor, MBA	Member	9847111394
22	Dr. Anu George	Asst. Professor, MBA	Member	9946472227



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50. DISCIPLINE		EEE
2018 - '19		
i	Dr. Shunmugesh K	ME
ii	Mr. Babu T Chacko	EEE
iii	Mr. Eldhose Paul	ME
iv	Mr. Unnikrishnan T. G	ME
v	Ms. Sindhu Jose	CSE
vi	Mr. Amel Austine	CSE
vii	Ms. Smitha Jacob	EEE
viii	Ms. Lekshmi M S	ECE
ix	Mr. Krishnendu K	ECE
x	Ms. Jesline Joseph	IT
xi	Mr. Jacob Mathai	IT
xii	Mr. Lins Paul Kuriakose	CE
xiii	Ms. Bilu Baby	CE
xiv	Mr. Midhun Jose	MBA
xv	Ms. Liz Emmanuel	MBA
xvi	Mr. Jojo P Kuriakose	S&H
51.	INNOVATION AND ENTREPRENEURSHIP DEVELOPMENT CELL (IEDC)	



Academic Schema 2018-19

Anti-Ragging Committee 2018-19

Sl No	Name	Designation	Mobile No
1	Dr. Josephkunju Paul C.	Principal	9495471288
2	Mr. Somy P. Mathew	Vice Principal	9048104565
3	Mrs. Shine George	HOD - CE	9495971178
4	Dr. K. N. Ramachandran Nair	HOD - CSE	9961387538
5	Dr. B. Aruna	HOD - EEE	9072964416
6	Prof. Jose P. Varghese	HOD - ECE	9447811953
7	Mrs. Anju Susan George	HOD - IT	9846132699
8	Mr. Vinoj K.	HOD - ME	9847411887
9	Mrs. Ann Neetha Sabu	HOD - S&H	9495068321
10	Dr. Geo Baby	HOD - MBA	9847922281
11	Rev. Fr. Thomas Kottarathil	Warden - Gents Hostel	9496821040
12	Rev. Sr. Lissy	Warden -Ladies Hostel	9497804194
13	Mr. Vinu V.	Sub Inspector of Police Vazhakulam	9497980499
14	Mr. Jordy Varghese	President Avoly Grama Panchayath	9946006703
15	Mr. Shajan P. J.	Representativ Non Teaching Staff	9447181124
16	Mr. Baby John	PTA President	9447157759
17	Mr. Sijumon Francis	PRO	9496500336
18	Mr. Adarsh Mathew	Chairman - Students Council	8086911925
19	Ms. Ramya Krishnan R.	Vice Chairperson Students Council	9495939478
20	Mr. Anandhu Krishna	General Secretary Students Council	9544461179
21	Mr. Mathew Raj (S1 ME B)	First Year Boy Representative	9497023278
22	Ms. Reshma Shaji (S1 CS A)	First Year Girl Representative	
23	Mr. Sharone Varghese	NSS Co-ordinator	9895784663
24	Mr. Johnson P. Augustine	Media Representative Area Manager - Deepika	9349599057



9	Dr. Sreenish Kamaswamy	MBA
46. Student Disciplinary Committee (IQAC 10)		
1	Dr. Shunmughesh K.	ME
2	Mr. Babu T. Chacko	EEE
3	Mr. Lins Paul Kuriakose	CE

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Academic Schema 2019-20

4	Mrs. Nisa Ann Mathew	CE
5	Mr. Joe Mathew Jacob	CSE
6	Mrs. Dona Jose	CSE
7	Mrs. Cini K.	EEE
8	Mr. Krishnendu K.	ECE
9	Mrs. Rose Mary Kuruvithadam	ECE
10	Mrs. Ann Preetha Jose	IT
11	Mr. Frenosh K. Francis	ME
12	Mr. Lovin Varghese	ME
13	Mrs. Anila Elizabeth John	S&H
14	Dr. Geo Baby	HOD, MBA
15	Mrs. Ambily Jose	MBA



Anti-Ragging Squad 2019-20

Sl No	Name	Designation		Mobile No.
1	Mr. Babu T. Chacko	Asst. Professor, EEE	Co-ordinator	9656154572
2	Dr. Sajan T John	Asso. Professor, ME	Gents Hostel	9847334344
3	Mr. Arun Raphel	Asst. Professor, ME	Gents Hostel	9496348721
4	Mrs. Anu Rani Philip	Asst. Professor, ECE	Ladies Hostel	9495849063
5	Ms. Sakshy Joy	Asst. Prof. - English	Ladies Hostel	6235344995
6	Mr. Lins Paul Kuriakose	Asst. Professor, CE	Member	9847101711
7	Mrs. Nisa Ann Mathew	Asst. Professor, CE	Member	9446414826
8	Mr. Joe Mathew Jacob	Asst. Professor, CSE	Member	9497818504
9	Mrs. Dona Jose	Asst. Professor, CSE	Member	9567846525
10	Mrs. Cini K.	Asst. Professor, EEE	Member	9447251284
11	Mr. Krishnendu K.	Asst. Professor, ECE	Member	9496803292
12	Mrs. Rose Mary K.	Asst. Professor, ECE	Member	9497187376
13	Mrs. Ann Preetha Jose	Asst. Professor, IT	Member	9946641293
14	Mr. Santhanu P. Mohan	Asst. Professor, IT	Member	9895485975
15	Mr. Frenosh K. Francis	Asst. Professor, ME	Member	9447837325
16	Mr. Lovin Varghese	Asst. Professor, ME	Member	9496461040
17	Mrs. Anila Elizabeth John	Asst. Professor, S&H	Member	9446673574
18	Dr. Geo Baby	HOD, MBA	Member	9847922281
19	Mrs. Ambily Jose	Asst. Professor, MBA	Member	9567252362



Viswajyothi College of Engineering & Technology

Anti-Ragging Committee 2019-20

Sl No	Name	Designation	Mobile No
1	Dr. Josephkunju Paul C.	Principal	9495471288
2	Mr. Somy P. Mathew	Vice Principal	9048104565
3	Mrs. Shine George	HOD - CE	9495971178
4	Mr. Amel Austine	HOD - CSE	9847671025
5	Dr. B. Aruna	HOD - EEE	9072964416
6	Mrs. Smitha Cyriac	HOD - ECE	9447523022
7	Mrs. Anju Susan George	HOD - IT	9846132699
8	Mr. Vinoj K.	HOD - ME	9847411887
9	Mrs. Ann Neetha Sabu	HOD - S&H	9495068321
10	Dr. Geo Baby	HOD - MBA	9847922281
11	Rev. Fr. Sebastian Valloppillil	Warden Gents Hostel	9645728266
12	Rev. Sr. Stany	Warden Ladies Hostel	9446790217
13	Mr. Vinu V.	Sub Inspector of Police, Vazhakulam	9497980499
14	Mr. Jordy Varghese	President, Avoly Grama Panchayath	9946006703
15	Mr. Shajan P. J.	Representative, Non Teaching Staff	9447181124
16	Mr. Noble John	PTA President	9745170151
17	Mr. Sijumon Francis	PRO	9496500336
18	Sean Santhosh Joseph	Chairman - Students Council	9072834494
19	Mariya George	Vice Chairperson - Students Council	9544610611
20	H.Anand	General Secretary - Students Council	8921675093
21	Cyril M. Syriac (S1 ME B)	1st Year Boy Representative	8075555029
22	Parvana Prakash N.(S1 CSEA)	1st Year Girl Representative	7994656072
23	Mr. Shibu K. R.	NSS Co-ordinator	9447828147
24	Mr. Johnson P. Augustine	Media Representative Area Manager - Deepika	9349599057



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Minutes of Meetings of Anti Ragging Committee and Discipline Committee



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ANTI - RAGGING SQUAD COMMITTEE REGISTER



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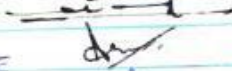


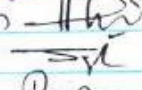

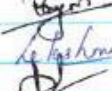









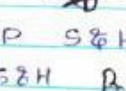

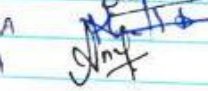
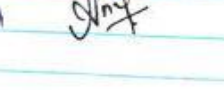


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Email: vjcet@vjcet.org
www.vjcet.org



2

1. Mr. Vinod J K , HOD ME 
2. Mr. Arun Rapphail , AP ME 
3. Mr. Rakesh Jose , AP MED 
4. Mrs. Hannah S Mattom , AP ED 
5. Mr. SONY P. Mathew , AP ECE 
6. Mrs. Ranjini Surendran , AP ECE 
7. Mrs. Lekshmi M.S , AP ECE 
8. Mr. Anel Austine , AP CSE 
9. Mrs. Mayadevi P A , AP CSE 
10. Mr. APPU Jhon , AP CE 
11. Ms. Bilu Baby , AP CE 
12. Mr. Unnikrishnan T.G , AP ME 
13. Mr. Eldhose Paul , AP ME 
14. Mrs. Breeza Paulose , AP EEE 
15. Mr. Jomu M George , AP EEE 
16. Mrs. Ann Preetha Jose , AP IT 
17. Mr. Jacob mathai , AP IT 
18. Mrs. Anila Elizabeth John , AP S&H 
19. Mr. Biju George , AP , MBA S&H 
20. Mr. Midhun Jose , AP , MBA 
21. Dr. Anu George , AP , MBA 



Anti-Ragging Squad Committee meeting for the academic year 2015-16

Venue: Conference Hall

Date : 27-07-2015

Agenda

Create awareness among students and prevent ragging inside and outside the campus

Points discussed

1. Members are directed to prevent the ragging in and outside of the campus. If anything found, members are asked to bring it of the notice to the principal immediately.
2. Members and staff are directed to follow and act accordingly to the law of anti-ragging act.
3. Members of anti-ragging committee in bus are directed to prevent the ragging in the bus. The respective incharges are the responsible for their buses.
4. Frequent rounds in the College Campus and surroundings.
5. Tutors must conduct awareness programme among the students.
6. Advise the students to communicate to their parents and faculty, if any sort of ragging occurs.
7. If any type of ragging is occurred, immediately conduct the meeting and recommend appropriate action to be taken as per the Act of prohibition of ragging .
8. Create peaceful and ragging free atmosphere in the college campus/surroundings.



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4

1	Mr. Vinod K	HOD, MED	
2	Mr. Arun Raphael	AP, ME	
3	Mr. Rakesh Jose	AP ME	
4	Mrs. Hannah S. Mattam	AP CE	
5	Ms. Vineetha Thankachan	AP CE	
6	Mr. Somy P. Mathew	AP ECE	
7	Mrs. Ranjini Surendran	AP ECE	
8	Mrs. Lekshmi M.S	AP ECE	
9	Mr. Amel Austine	AP CSE	
10	Mrs. Mayadevi P.A	AP CSE	
11	Mr. Appu John	AP CE	
12	Ms. Bilu Baby	AP CE	
13	Mr. Unnikrishnan T.G	AP ME	
14	Mr. Eldhose Paul	AP ME	
15	Mrs. Breeza Paulose	AP EEE	
16	Mr. Jomu M. George	AP EEE	
17	Mrs. Salini Dev P.V	AP IT	
18	Mr. Jacob mathai	AP IT	
19	Mrs. Ansu Ann Abraham	AP SEH	
20	Mr. Biju George	AP SEH	
21	Mr. Midhun Jose	AP MBA	
22	Dr. Anu George	AP MBA	



Anti-Ragging Squad Committee meeting for the academic year 2016-17

Venue: Conference Hall

Date : 25-07-2016

Agenda

Discuss the measures being taken to prevent ragging in the Institution/Campus and enforce protocols on anti-ragging

Points discussed

1. Posters, Rules and regulations of Anti ragging will be put up in the College area to generate awareness amongst Students on Anti-Ragging.
2. Decided to give awareness to senior students regarding legal consequences of ragging and misconduct.
3. A professional counselor will be engaged for freshers especially hostlers preparing them for peaceful & enjoyable stay in hostels
4. It shall be the duty of the Anti-Ragging Squad (in hostel) to be called upon to make surprise inspection on hostels
5. Anti-ragging squad may watch the activities of the students especially during lunch hours/recess and also when they come to the college and go back to their Hostels.



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1. Dr. Shunmugesh K , AP ME *K. S. S.*
2. Mr. Arun Rappadi , AP ME *Ar.*
3. Mr. Rakesh Jose , AP MED *R. J.*
4. Mrs. Hannah S Mattam , AP CE *H. S.*
5. Ms. Vineetha Thankachan , AP CE *V. T.*
6. Mr. Krishnendu K , AP ECE *K. K.*
7. Mrs. Ranjini Suresh , AP ECE *R. S.*
8. Mrs. Lekshmi M S , AP ECE *L. M. S.*
9. Mr. Sivadas T Nair , AP CSE *S. T. N.*
10. Mrs. Silpa Joseph , AP CSE *S. J.*
11. Mr. Appu John , AP CE *A. J.*
12. Ms. Bilu Baby , AP CE *B. B.*
13. Mr. Unnikrishnan T.G , AP ME *U. T. G.*
14. Mr. Eldhose Paul , AP ME *E. P.*
15. Mrs. Breeza Paulose , AP EEE *B. P.*
16. Mr. Tomu M George , AP EEE *T. M. G.*
17. Mrs. Salini Dev P V , AP IT *S. D. P. V.*
18. Mr. Jacob Mathai , AP IT *J. M.*
19. Mrs. Ansu Ann Abraham , AP S&H *A. A. A.*
20. Mr. Bilu George , AP S&H *B. G.*
21. Mr. Midhun Jose , AP MBA *M. J.*
22. Dr. Anu George , AP MBA *A. G.*



Anti-Ragging Squad Committee meeting for the academic year 2017-18

Venue: Conference Hall

Date : 026/07/2017

Agenda

To improve the anti-ragging squad activities.

Points discussed

1. To aware the students of dehumanizing effect of ragging inherent in its perversity.
2. To keep a continuous watch and vigil over ragging so as to prevent its Occurrence.
3. Members are directed to prevent the ragging in the hostel.
4. Members and tutors are directed for a frequent round in the College corridor and canteen.
5. Tutors must instruct students to follow proper dress code inside the campus.
6. Students are instructed to be on time for classes on a regular basis.



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1. Mr. Babu T. Chacko Babu
2. Dr. Sajam T. John Sajam
3. Mr. Ann Raphael Ann
4. Mrs. Anne Rami Philip Anne
5. Vineetha Thankachan Vineetha
6. Louis Paul Kuriankose Louis
7. Saanya R Saanya
8. Joe Mathew Jacob Joe
9. Dona Jose Dona
10. Anilk Anilk
11. Krishnendu K Krishnendu
12. Rose Mary Kuruvilla Rose Mary
13. Ann Preetha Jose Ann
14. Jacob Mathan Jacob Mathan
15. Presha K. Francis Presha
16. Lovin Varghese Lovin
17. Anila Elizabeth John Anila
18. Tony Augustine Tony
19. Midhun Jose Midhun
20. Anubhava Jose Anubhava



Anti-Ragging Squad Committee meeting for the academic year 2018-19

Venue: Conference Hall

Date : 26-07-2018

Agenda

Create awareness among students and prevent ragging inside and outside the campus

Points discussed

1. Members and staff are directed to follow and act accordingly to the law of anti-ragging act
2. Members are directed to prevent the ragging in and outside of the campus. If anything found, members are asked to bring it of the notice to the principal immediately.
3. Tutors must conduct awareness programme among the students
4. Members of anti-ragging committee in bus are directed to prevent the ragging in the bus. The respective incharges are the responsible for their buses.
5. Frequent rounds in the College Campus and surroundings.
6. Advise the students to communicate to their parents and faculty, if any sort of ragging occurs.
7. If any type of ragging is occurred, immediately conduct the meeting and recommend appropriate action to be taken as per the Act of prohibition of ragging .
8. Create peaceful and ragging free atmosphere in the college campus/surroundings.



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DISCIPLINE COMMITTEE RECORDS



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2015



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Meeting - HOD & All Group Leaders

6/2/15

Agenda

- * ~~Hotels~~ Collaboration ban in campus.
- * Student's duty leave issue - Ard Fest - Dressing
- * Students vehicle Parking issue.

Attendance

1. Dr. Francis C. Pute (Principal)
2. Mr. Narayan Jacob (Vice Principal)
3. K. R. Ramachandran Nair (HOD, CS) ~~Present~~
4. Vinod K. (HOD - MED)
5. Anju Susan George (HOD - IT)
6. Ann Neetha Sabu (HOD - S&H)
7. Dilip Kumar P. (GT, S&EEEB)
8. Amel Anstine (G.T S&M.Tech.CS)
9. Lins Paul Kurakose (G.T, S&CEE)
10. Anand M.Tech IEM
11. Appu John (GT, S&CE)
12. Tijo Jose (S&ME)
13. Sivadas T. Nair (S&CSA)
14. Mithu John (S&MBA)
15. Melvin C. Jose (S&EC-B)
16. Unnikrishnan T. G. (S&MEB)
17. Dijo Issa John (S&ME)
18. John John (S&MBA)
19. Elathose Paul (S&ME)
20. Elathose Kurian (S&ME-A)
21. Tina Jose (HOD-CEB)
22. Minu George (S&EC A)



23. Somy P. Mathew		S ₆ ECA
24. Anju R		S ₄ ECEA
25. Emy Paulose		S ₁ , S ₂ CE
26. Bili. Baby		S ₆ CE
27. Noora Shams		S ₁₂ EEB
28. Tham James		S ₁₂ EEEA
29. Merreya Baby		S ₈ EEE
30. Cinci. K		f. HOD (EEE)
31. Priya. G. L		S ₄ EC B
32. Manju Thomas. T		S ₁ , S ₂ ECA
33. Nye Mathewas		S ₈ ECB
34. Dr. Ann George		MBA. (for HOD)
35. Dona Jose		PLS-2
36. Alphonsa Kuriakose		for on-T S ₄ CSB
37. Ritty Jacob		S ₁ , S ₂ - CS - B
38. Vinija Kuriar		S ₁ , S ₂ - EC - B
39. Uk. Vanitha Rugmini		S ₄ ECE - A.
40. Diana Baby		S₈ S ₈ IT
41. Tiny Molly		S ₁ , S ₂ IT
42. Maryadevi P A		S ₆ CS A
43. Soumya Mathew		S ₈ CSB
44. Penny Chetan		S ₈ CS A
45. Jesone Joseph		S ₄ IT
46. Smitha Jacob		for S ₈ EEE
47. Josi P. Varghese		HOD (ECE)



From,

House Captains of Unicorn, Hydra & Phoenix

To,

The Vice Principal

VJCET

Respected Sir,

Subject: Appeal for the violation against rules.

According to the rules of the sport play only 10 participants were allowed & all the activities should be done by these 10 people. But the Pegamur house took external help during the play which is against the rules & regulations of the programme. So we kindly request you to take necessary actions against these violations.

Yours faithfully,



✓ Unicorn House Captain Elia Sebastian
Vice Captain
✓ Phoenix House Captain Balu Anto Jose
✓ Hydra House Captain Albert George



Meeting - Appellate Committee

27.3.15
3.15 PM

Attendance

- 1) Mr. Narayan Jacob 
- 2) Jose P Varjane 
- 3) Anja Susan George 
- 4) Tina Jose 
- 5) TISO JOSE 
- 6) Vinod K. 
- PAUL ANTON 
- John Pulappan 




Meeting - Appellate Committee - Arts Festival

27-3-15

Minutes

Appellate Committee considered the complaint regarding from House captain of Unicorn, Hydra and Phoenix, regarding the inclusion of an extra member in street play performing team of Pegasus house, and there by violating the rule that "maximum no. of participants cannot exceed 10."

The committee constituted an enquiry and found that ~~the~~ no extra member other than 10 participants was present in the play area during the performance. Hence the extra member cannot be considered as the member of the performing team. Thus the committee came into a conclusion that the allegation against the performing team of Pegasus house does not exist.


Naveen Jaesh
Vice-Chairman —
(Chairman
Appellate Committee)



Meeting - Discipline Committee
(Chair Collaboration)

20/2/15

(8)

Attendees

1. Dr Joseph Kurian Paul E. (Principal)
2. Mr. Naveen Jacob (Vice Principal)
3. Dr. Mathew Jacob (CSE)
4. Vinod K.
5. Dr. Prameela
6. Sharme Varghese (EEE)
7. Leela Varghese (ME)
8. Sijo P. Raviakere (SSH)
9. Mithun Jose (MBA)
10. Jacob Mathai
11. Jomu M. George
12. Susan Joshy
13. Ferny John
14. Ainita Mary Mathew (CSE)
15. Ann Preetha Jose (ITD)
16. Rose Mary Xavier (CB)
17. Lekshmi MS (ECE)
18. Rajini Sundaran (CEE)
19. Neena Alex (ELE)
20. Hannah S. Mattam (CE)



Agenda

- 1) No Exam Celebration for S₁ Students
- 2) Dress Code of S₁ Students - Regular class dress code
- 3) Class for S₁ Students - 11:45 to 12:45 pm.
- 4) ~~For~~ College bus service for S₁ Students up to ~~upto~~
Muvattupuzha & Moolanpuzha.
- 5) ~~"Pavali"~~
- 6) Request from students - "Maveli" riding Jeep
- Rejected.
- 7) Dress code for higher level: ~~with~~ Drawing/~~insert~~ writing
is not allowed.
- 8) Use of vehicles to be controlled.



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38

2016

2016



My,

Vishakh Mohan

Sp. me, Mirzaackles House Captain

To,

Principal
VJCET

4th April 2016

Sir,

sub Appeal for drama results

2-4-16 ന്സം ലഭിക്കുന്ന നടത്തിയ വിവിധിർണ്ണവാനിര (നിലവാരം) അനുഷ്ഠി അറിയിച്ചതാണു്യും വിവിധിർണ്ണവാനിര നടത്തിയ്ക്ക് അറ്റ് ഓരോന്നിരുന്നിരുന്നെന്ന് അറിയിക്കും നടത്തിയ്ക്ക് അറ്റ് ഏതെങ്കിലും വിതരണത്തിന് നോപെടിക്കും. അതല്ല നിർദ്ദിഷ്ടതയ്ക്ക് അപേക്ഷ screening committee പരിശോധിച്ചെടുക്കണം.

ഇത് അനുസരിച്ചു് ഉൾപ്പെടുന്ന നടപടിയ്ക്ക് നോപെക്ഷ പരിശോധിക്കുന്നതായി നോപെടിക്കും.

Yours Sincerely

VISHAKH MOHAN

Vishakh Mohan

Forwarded to
House in charge
ARUN RAPHIL
(Event Staff Coordinator)
4/04/16

Forwarded to
Staff in charge (Arts)
Arum R.R.
(House in charge)
4/4/16

Forwarded to
Anti committee
Surya K. R. R.
Anti in charge

From,



TRASLATION FOR REFERENCE

The document (which is in regional language) given in above page has translated for reference

Vishakh Mohan

S8 ME

Hierakles- House Captain

Team

To,

The Principal

VJCET

Sub: Appeal for Drona result

I hereby express my discontent on being awarded the 4th place in the Malayalam Drama Contest of Drona 2016. I would also like to inquire about the criteria for the scores being awarded. If the script was judged to be inappropriate, I would like to state that it was accepted by the Screening Committee before the event. Hence, I request the judges to reconsider your decision.

Thanking you,

Yours sincerely,

Vishakh Mohan



Appellate Committee Meeting
(Daishya 2016)

6.4.16

Attendances

- 1) Mr. Navan Jacobs (Vice Principal)
- 2) Jose Pularine JAV
- 3) Vinod K. Vinod K.
- 4) Anisha Ray An
- 5) Anji Susan George Anji (HOD - 22)
- 6) Ann Neetha Sabu Ann
- 7) SHINE GEORGE (HOD) CER Shine
- 8) Francis Channan Francis
(HOD Studies)
- 9) PAUL ANTONY (HOD CEE) Paul Antony

Minutes

~~It was announced~~

After hearing student's complaints, the judges panel was informed to be present before the appellate committee.

Judges panel explained the criticism for matter regarding the mark and the reason for placing the Hercules team on 4th position. Main reason was ambiguity in the climax and poor performance of the character "Abbanu" as an actor. These two reasons led to the sweep mark of the team. The meeting explained the above reason to the team Hercules and stated that the complaint is rejected.



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Meeting - Discipline Committee

18.2.2016

College Union Inauguration & Sports day

Venue: Conference Hall

Attendance

- 1) Dr. Joseph Kunju Paul C. (Principal)
- 2) Mr. Narayan Jacob (Vice Principal)
- 3) Mr. UNNIRISHAN. T.G.
- 4) Vinod. K (HOD. MEO)
- 5) Shibu. K. R (Asst. Prof. CSE)
- 6) Dr. Prameela
7. Jacob Mathai
8. Jose. S. Kuriakose
9. Rose Mary Baby
10. Tina Jose (CEO)



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2017



Discipline Committee Meeting

13/3/17

Attendance

1. Dr. Josephkumpu Paul C (Principal)
2. Mr. Naveen Jacob (Vice Principal)
3. Mr. Vinodj. K. (MED)
4. Anishin Raj (CSE)
5. Unnikrishnan T.G (MED)
6. Dr. Anoop. C.K (CED)
7. Amel Austine (CSED)
8. Mrs Paul Kurudhose (CED)
9. Pooja P. Kurudhose (CS&H)
10. Eldhose Pay (ME)
11. Aneesh Kurian (GGD)
12. Sonny P. Mathan (ECE)
13. Tony Augustine (Science)
14. Lekshmi H.S (ECE)
15. Smitha Jacob (EEE)
16. Gini K (EEE)
17. Ranjini Surendran (ECE)
18. Jesline Joseph (IT)



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2018



DISCIPLINARY ACTION COMMITTEE

Date and time

12 OCTOBER 2018 AT 12.50 PM

Venue

CONFERENCE HALL

Members Present

Sony P Mathew (Chairman), Shunmugesh K(Convenor), Babu T Chacko, Jesline Joseph, Fernose K Francis, Jacob Mathai, Lins Paul Kuriakose, Joe Mathew Jacob, Smitha Jacob, Midhun Jose, Lekshmi M S.

Minutes of the meeting

1. Department faculties are reminded to stand on their respective blocks during the starting of the class, interval time, lunch time and at the end of the class.
2. Committee members are asked to check if any alteration being made by the students on the uniform.
3. Members are asked to strictly warn the students coming late and report to the concern group tutor's and HOD.
4. Members are asked to confiscate the cell phone (smart phone's) used by the students inside the campus during working hours
5. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*

Convenor

Chairman



DISCIPLINARY ACTION COMMITTEE

Date and time

21 AUGUST 2018 AT 12.50 PM

Venue

CONFERENCE HALL

Members Present

Somy P Mathew (Convenor), Shunmugesh K (Co-ordinator), Babu T Chacko, Jesline Joseph, Fernose K Francis, Jacob Mathai, Lins Paul Kuriakose, Joe Mathew Jacob, Smitha Jacob, Midhun Jose, Lekshmi M S, Jojo P Kuriakose.

Minutes of the meeting

1. Department faculties are reminded to stand on their respective blocks during the starting of the class, interval time, lunch time and at the end of the class.
2. Committee members are asked to check the Identity Card and dress code of the students.
3. Committee members are asked to check if any alteration being made by the students on the uniform.
4. Members are asked to strictly warn the students coming late and report to the concern group tutor's and HOD.
5. Members are asked to confiscate the cell phone (smart phone's) used by the students inside the campus during working hours
6. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*


Co-ordinator


Convenor



DISCIPLINARY ACTION COMMITTEE

Date and time

11/8/2018 12.30 pm

Students Union Inauguration

Venue

CONFERENCE HALL

Members Present

Somy P Mathew (Convenor), Shunmugesh K (Co-ordinator), Jesline Joseph, Eldhose Paul, Jacob Mathai, Lins Paul Kuriakose, AmelAustine, Smitha Jacob, Midhun Jose, Lekshmi M S, Jojo P Kuriakose.

Group Tutors of all the Batches

Minutes of the meeting

1. Committee members are asked to check the Identity Card and dress code of the students.
2. Committee members are asked to report to the Main Auditorium at 1.00 pm and involve in the proceeding of the college counsel inauguration.
3. Members are asked to vigilant thorough out the day in view of any misbehaviour among the students.
4. Group Tutors are asked to bring their respective students to the Main Auditorium.
5. Members along with Group Tutors of all the class are inform to be at the back of the main auditorium.
6. Committee members and Group Tutors are asked to be inside Main Auditorium till the end of the program.
7. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*


Co-ordinator


Convenor



DISCIPLINARY ACTION COMMITTEE

Date and time

09-08-2018 and 1.00 pm

Venue

CONFERENCE HALL

Members Present

Somy P Mathew (Convenor), Shunmugesh K (Co-ordinator), Babu T Chacko, Jesline Joseph, Fernose K Francis, Jacob Mathai, Lins Paul Kuriakose, Joe Mathew Jacob, Smitha Jacob, Midhun Jose, Lekshmi M S, Jojo P Kuriakose.

Minutes of the meeting

1. Department faculties are reminded to stand on their respective blocks during the starting of the class, interval time, lunch time and at the end of the class.
2. Committee members are asked to check the Identity Card and dress code of the students.
3. Committee members are asked to report to the PTC seminar at 11.00 am and involve in the proceeding of the college counsel.
4. Members are asked to vigilant thorough out the day in view of any misbehaviour among the students.
5. Members are asked to inform the students not to bring any the cell phone inside the PTC seminar hall were the election takes place.
6. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*


Co-ordinator


Convenor



DISCIPLINARY ACTION COMMITTEE

Date and time

01 AUGUST 2018 AT 12.50 PM

Venue


CONFERENCE HALL

Members Present

Somy P Mathew (Convenor), Shunmugesh K (Co-ordinator), Babu T Chacko, Jesline Joseph, Fernose K Francis, Jacob Mathai, Lins Paul Kuriakose, Joe Mathew Jacob, Smitha Jacob, Midhun Jose, Lekshmi M S, Jojo P Kuriakose.

Minutes of the meeting

1. The chairman directed the committee members to observe the student movements and any type of teasing or ragging before starting of the class work, during the lunch hour, after closing of the class work and college route busses. If you noticed any type of ragging immediately, you advice the students and also brought into the notice of your HOD/ Chairman / Principal.
2. Department faculties are asked to stand on their respective blocks during the staring of the class, interval time, lunch time and at the end of the class.
3. Members are asked to check the dress code of the students.
4. Members are asked to warn the students coming late and report to the concern group tutor's.
5. Members are asked to monitor the usage of cell phone (smart phone's)
6. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*


Co-ordinator


Convenor



VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

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2019



DISCIPLINARY ACTION COMMITTEE

Date and time : 18 JANUARY 2019 AT 12.50 PM

Venue : CONFERENCE HALL

Agenda

1. Commencement of even semester
2. Students Dress Code and Use of Mobile in the Campus
3. Any other points with the permission of chair

Members Present

1. Mr. Somy P Mathew (Convenor), Vice-Principal
2. Dr. K. Shunmugesh (Coordinator), Asso. Professor, ME Dept.
3. Mr. Babu T Chacko (Head), Asst. Professor, EEE Dept.
4. Mr. Jesline Joseph, Asst. Professor, IT Dept.
5. Mr. Fernosh K Francis, Asst. Professor, ME Dept.
6. Mr. Lovin Varghese, Asst. Professor, ME Dept.
7. Mr. Lins Paul Kuriakose, Asst. Professor, CE Dept.
8. Mrs. Soorya R, Asst. Professor, CE Dept.
9. Mr. Joe Mathew Jacob, Asst. Professor, CSE Dept.
10. Mrs. Dona Jose, Asst. Professor, CSE Dept.
11. Mrs. Smitha Jacob, Asst. Professor, EEE Dept.
12. Mr. Midhun Jose, Asst. Professor, MBA Dept.
13. Mrs. Ambly Jose, Asst. Professor, MBA Dept.
14. Mrs. Lekshmi M S, Asst. Professor, ECE Dept.
15. Mr. Jojo P Kuriakose, Asst. Professor, S&H Dept.
16. Mr. Anila Elizabeth John, Asst. Professor, S&H Dept.

Minutes of the meeting

1. Department faculties are reminded to stand on their respective blocks during the starting of the class, interval time, lunch time and at the end of the class.
2. Committee members are asked to check the Identity Card and dress code of the students.
3. Committee members are asked to check if any alteration being made by the students on the uniform.
4. Members are asked to strictly warn the students coming late and report to the concern group tutor's and HOD.
5. Members are asked to confiscate the cell phone (smart phone's) used by the students inside the campus during working hours
6. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*

Convenor



DISCIPLINARY ACTION COMMITTEE

Date and time : 7FEBRUARY 2019 AT 3 PM

Venue : CONFERENCE HALL

Agenda

1. Technical fest
2. Arts fest
3. Any other points with the permission of chair

Members Present

1. Mr. Somy P Mathew (Convenor), Vice-Principal
2. Dr. K. Shunmugesh (Coordinator), Asso. Professor, ME Dept.
3. Mr. Babu T Chacko (Head), Asst. Professor, EEE Dept.
4. Mr. Jesline Joseph, Asst. Professor, IT Dept.
5. Mr. Fernosh K Francis, Asst. Professor, ME Dept
6. Mr. Lovin Varghese, Asst. Professor, ME Dept
7. Mr. Lins Paul Kuriakose, Asst. Professor, CE Dept.
8. Mrs. Soorya R, Asst. Professor, CE Dept.
9. Mr. Joe Mathew Jacob, Asst. Professor, CSE Dept.
10. Mrs. Dona Jose, Asst. Professor, CSE Dept.
11. Mrs. Smitha Jacob, Asst. Professor, EEE Dept.
12. Mr. Midhun Jose, Asst. Professor, MBA Dept.
13. Mrs. Ambly Jose, Asst. Professor, MBA Dept.
14. Mrs. Lekshmi M S, Asst. Professor, ECE Dept.
15. Mr. Jojo P Kuriakose, Asst. Professor, S&H Dept.
16. Mr. Anila Elizabeth John, Asst. Professor, S&H Dept.

Minutes of the meeting

1. The chairman directed the committee members to observe the student movements and any type of teasing during the arts and tech fest. If you noticed any problems immediately advice the students and also brought into the notice of the concern HOD/ Chairman / Principal.
2. Committee members are reminded to stand on their respective venues till the end of the program.
3. Committee members are asked to watch the Identity Card and dress code of the students.
4. Committee members are requested to inform students through Group Tutors about entry and exit of vehicles inside the campus.
5. Committee members are asked to monitor the activities of the outside students participating in various events.
6. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*

Convenor

Chairman



DISCIPLINARY ACTION COMMITTEE

Date and time : 30 JULY 2019 AT 12.50 PM

Venue : ME CAD LAB

Agenda

1. Commencement of odd semester
2. Commencement of first year class
3. Any other points with the permission of chair

Members Present

1. Mr. Somy P Mathew (Convenor), Vice-Principal
2. Dr. K. Shunmugesh (Coordinator), Asso. Professor, ME Dept.
3. Mr. Babu T Chacko (Head), Asst. Professor, EEE Dept.
4. Mrs. Ann Preetha Jose, Asst. Professor, IT Dept.
5. Mr. Fernosh K Francis, Asst. Professor, ME Dept.
6. Mr. Lovin Varghese, Asst. Professor, ME Dept.
7. Mr. Lins Paul Kuriakose, Asst. Professor, CE Dept.
8. Mrs. Nisa Ann Mathew, Asst. Professor, CE Dept.
9. Mr. Joe Mathew Jacob, Asst. Professor, CSE Dept.
10. Mr. Dona Jose, Asst. Professor, CSE Dept.
11. Mr. Cini K, Asst. Professor, EEE Dept.
12. Dr. Geo Baby, HOD MBA Dept.
13. Mrs. Ambily Jose, Asst. Professor, MBA Dept.
14. Mrs. Rose Mary Kuruvihadam, Asst. Professor, ECE Dept.
15. Mr. Krishnendu K, Asst. Professor, ECE Dept.
16. Mrs. Anila Elizabeth John, Asst. Professor, S&H Dept.

Minutes of the meeting

1. The chairman directed the committee members to observe the student movements and any type of teasing or ragging before starting of the class, during the lunch hour, after closing of the class and college buses. If you noticed any type of ragging immediately advice the students and also brought into the notice of concerned HOD/Chairman/Principal.
2. Department faculties are asked to stand on their respective blocks during the starting of the class, interval time, lunch time and at the end of the class.
3. Members are asked to check the dress code of the students.
4. Members are asked to warn the students coming late and report to the concern group tutor's.
5. Members are asked to monitor the usage of cell phone (smart phone's)
6. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*

Convenor

Chairman



DISCIPLINARY ACTION COMMITTEE

Date and time : 04 SEPTEMBER 2019 AT 12.50 PM

Venue : ME CAD LAB

Agenda

1. Onam Celebration
2. Any other points with the permission of chair

Members Present

1. Mr. Somy P Mathew (Convenor), Vice-Principal
2. Dr. K. Shunmugesh (Coordinator), Asso. Professor, ME Dept.
3. Mr. Babu T Chacko (Head), Asst. Professor, EEE Dept.
4. Mrs. Ann Preetha Jose, Asst. Professor, IT Dept.
5. Mr. Fernosh K Francis, Asst. Professor, ME Dept.
6. Mr. Lovin Varghese, Asst. Professor, ME Dept.
7. Mr. Lins Paul Kuriakose, Asst. Professor, CE Dept.
8. Mrs. Nisa Ann Mathew, Asst. Professor, CE Dept.
9. Mr. Joe Mathew Jacob, Asst. Professor, CSE Dept.
10. Mr. Dona Jose, Asst. Professor, CSE Dept.
11. Mr. Cini K, Asst. Professor, EEE Dept.
12. Dr. Geo Baby, HOD MBA Dept.
13. Mrs. Ambily Jose, Asst. Professor, MBA Dept.
14. Mrs. Rose Mary Kuruvithadam, Asst. Professor, ECE Dept.
15. Mr. Krishnendu K, Asst. Professor, ECE Dept.
16. Mrs. Anila Elizabeth John, Asst. Professor, S&H Dept.

Minutes of the meeting

1. The chairman directed the committee members to observe the student movements and any type of teasing during the onam celebration. If you noticed any problems immediately advice the students and also brought into the notice of concerned HOD/ Chairman / Principal.
2. Committee members are reminded to stand on their respective venues till the end of the program.
3. Committee members are asked to watch the Identity Card and dress code of the students.
4. Committee members are requested to inform students through Group Tutors about entry and exit of vehicles in the campus.
5. Members are asked to confiscate the cell phone (smart phone's) used by the students inside the campus during working hours
6. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*

Convenor

Chairman



DISCIPLINARY ACTION COMMITTEE

Date and time : 17 OCTOBER 2019 AT 12.50 PM

Venue : EEE COMPUTER LAB

Agenda

1. Technical fest-Bodhi
2. Any other points with the permission of chair

Members Present

1. Mr. Somy P Mathew (Convenor), Vice-Principal
2. Dr. K. Shunmugesh (Coordinator), Asso. Professor, ME Dept.
3. Mr. Babu T Chacko (Head), Asst. Professor, EEE Dept.
4. Mrs. Ann Preetha Jose, Asst. Professor, IT Dept.
5. Mr. Fernosh K Francis, Asst. Professor, ME Dept.
6. Mr. Lovin Varghese, Asst. Professor, ME Dept.
7. Mr. Lins Paul Kuriakose, Asst. Professor, CE Dept.
8. Mrs. Nisa Ann Mathew, Asst. Professor, CE Dept.
9. Mr. Joe Mathew Jacob, Asst. Professor, CSE Dept.
10. Mr. Dona Jose, Asst. Professor, CSE Dept.
11. Mr. Cini K, Asst. Professor, EEE Dept.
12. Dr. Geo Baby, HOD MBA Dept.
13. Mrs. Ambily Jose, Asst. Professor, MBA Dept.
14. Mrs. Rose Mary Kuruvithadam, Asst. Professor, ECE Dept.
15. Mr. Krishnendu K, Asst. Professor, ECE Dept.
16. Mrs. Anila Elizabeth John, Asst. Professor, S&H Dept.

Minutes of the meeting

1. The chairman directed the committee members to observe the student movements and any type of teasing during technical fest. If you noticed any problems immediately advice the students and also brought into the notice of concerned HOD/Chairman/ Principal.
2. Committee members are reminded to stand on their respective venues till the end of the program.
3. Committee members to inform registration committee about to verify the Identity Cards of other college students.
4. Committee members are requested to inform students through Group Tutors about entry and exit of vehicles permitted only during the intervals.
5. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*

Convenor

Chairman



DISCIPLINARY ACTION COMMITTEE

Date and time : 03 JANUARY 2020 AT 12.50 PM

Venue : ME CAD LAB

Agenda

1. Commencement of even semester
2. Any other points with the permission of chair

Members Present

1. Mr. Somy P Mathew (Convenor), Vice-Principal
2. Dr. K. Shunmugesh (Coordinator), Asso. Professor, ME Dept.
3. Mr. Babu T Chacko (Head), Asst. Professor, EEE Dept.
4. Mrs. Ann Preetha Jose, Asst. Professor, IT Dept.
5. Mr. Fernosh K Francis, Asst. Professor, ME Dept.
6. Mr. Lovin Varghese, Asst. Professor, ME Dept.
7. Mr. Lins Paul Kuriakose, Asst. Professor, CE Dept.
8. Mrs. Nisa Ann Mathew, Asst. Professor, CE Dept.
9. Mr. Joe Mathew Jacob, Asst. Professor, CSE Dept.
10. Mr. Dona Jose, Asst. Professor, CSE Dept.
11. Mr. Cini K, Asst. Professor, EEE Dept.
12. Dr. Geo Baby, HOD MBA Dept.
13. Mrs. Ambily Jose, Asst. Professor, MBA Dept.
14. Mrs. Rose Mary Kuruvithadam, Asst. Professor, ECE Dept.
15. Mr. Krishnendu K, Asst. Professor, ECE Dept.
16. Mrs. Anila Elizabeth John, Asst. Professor, S&H Dept.

Minutes of the meeting

1. Department faculties are reminded to stand on their respective blocks during the starting of the class, interval time, lunch time and at the end of the class.
2. Committee members are asked to check the Identity Card and dress code of the students.
3. Committee members are asked to check if any alteration is made by the students on the uniform.
4. Members are asked to strictly warn the students coming late and report to the concern group tutor's and HOD.
5. Members are asked to confiscate the cell phone (smart phone's) used by the students inside the campus during working hours
6. The chairman concluded the meeting with the message of *maintaining strict discipline in the campus.*

Convenor

Chairman



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Code of Conduct Committee




OFFICE ORDER

09.01.2020

Sub: Code of Conduct Committee-Reg

The Management has hereby constituted a Code of Conduct Committee, which will serve to support two existing committees of the college, namely the Anti -Ragging committee and the Discipline committee, with immediate effect.

Sl. No	Committee Member, Department
1	Director, VJCET
2	Principal, VJCET
3	Vice- Principal, VJCET
4	HOD, MBA
5	HOD - CE
6	HOD - CSE
7	HOD - EEE
8	HOD - ECE
9	HOD - IT
10	HOD - ME
11	HOD - S&H
12	Administrative Officer


Principal


Manager



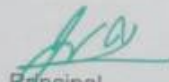
OFFICE ORDER


10.01.2020

Sub: Code of Conduct Monitoring Committee - Reg.

The following faculty members have been nominated as members of "Code of Conduct Monitoring Committee" for the academic year 2019-2020.

Sl. No	Name of Committee Member	Department
1	Rev. Dr. George Thanathuparambil	Director, VJCET
2	Prof. Josephkunju Paul C	Principal, VJCET
3	Mr. Somy P Mathew	Vice- Principal, VJCET
4	Dr. Geo Baby	HOD, MBA
5	Mrs. Shine George	HOD-CE
6	Mr. Amal Augustine	HOD - CSE
7	Dr. B. Aruna	HOD - EEE
8	Mrs. Smitha Cyriac	HOD - ECE
9	Mrs. Anju Susan George	HOD - IT
10	Mr. Vinoj K	HOD - ME
11	Mrs. Ann Neetha Sabu	HOD - S&H
12	Mr. Sunny Jacob	Administrative Officer


Principal


Manager



VISWAJYOTHI COLLEGE OF ENGINEERING & TECHNOLOGY, VAZHAKULAM
CODE OF CONDUCT COMMITTEE – Minutes of Meeting

14.01.2020

Minutes of Meeting

Members Present

Sl. No	Name of CCC Member	Department
1	Rev. Dr. George Thanathuparambil	Director, VJCET
2	Prof. Josephkunju Paul C	Principal, VJCET
3	Mr. Somy P Mathew	Vice- Principal, VJCET
4	Dr. Geo Baby	HOD, MBA
5	Mrs. Shine George	HOD-CE
6	Mr. Amel Augustine	HOD - CSE
7	Dr. B. Aruna	HOD - EEE
8	Mrs. Smitha Cyriac	HOD - ECE
9	Mrs. Anju Susan George	HOD - IT
10	Mr. Vinoj K	HOD - ME
11	Mrs. Ann Neetha Sabu	HOD – S&H
12	Mr. Sunny Jacob	Administrative Officer

The scheduled meeting was conducted on time. The Director addressed the meeting. The discipline of the staff and the students were discussed in the meeting. Conclusions of the meeting after the discussion among its members were

1. A decision has been taken to prepare a new policy document which include the disciplinary rules and the responsibilities of both the students and staff of the Institution.



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2. With the permission of the concerned class tutor, usage of mobile phones inside the campus has been permitted on special occasions such as college day, technical festivals, project days for final year students, etc
3. Principal reminded to follow up discipline of students and monitor their attendance.


Sony P. Muttu



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Number of Programmes Organized and Annual Report on Various Programs



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NUMBER OF PROGRAMMES ORGANIZED

Sl. No.	Academic Year	Number of Programmes Organized
1	2015-16	2
2	2016-17	3
3	2017-18	6
4	2018-19	4
5	2019-20	7



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ANNUAL REPORT

2015-16



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- **Talk by Social Service Club:** A talk on “Cancer - I CAN CURE” by Dr. V. P. Gangadharan, Oncologist Lakeshore Hospital, Maradu was conducted on 19/03/2015 for the students of the college.



Talk by Dr. V. P. Gangadharan



Faculty and students attending the talk



- **Value Development Program:** A two-day 'Value Development Program' was held for all staff and students of the college by Rev. Fr. Joseph Puthenpura and Mr. Suresh Warrior on 22.07.15 and 23.07.15



Principal addressing students



Talk being conducted in Mini-Auditorium



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ANNUAL REPORT

2016-17



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- **Value Development Program:** A two-day 'Value Development Program' was held for all staff and students of the college on 16.08.16 and 17.08.16



Talk held at Main Auditorium



- **Street Play by NSS:** The NSS volunteers of VJCET conducted a Street Play on 27/08/2016, 28/08/2016 and 29/08/2016 at Muvattupuzha, Vazhakulam and college campus respectively. The street play focused upon socially relevant issues such as drug addiction, stray dog issues and molest. Ten volunteers participated in the street play.



Street Play by NSS unit at Muvattupuzha, Vazhakulam and VJCET



- **Punarjjani 7 Day NSS Camp:** As part of the 7-day NSS camp, 50 National Service Scheme volunteers took part in the repainting of Thodupuzha Taluk Hospital equipment from 7th October 2016 to 13th October 2016. Assets restoration worth Rs. 8, 57,500 was done at the hospital.



An activity from Day 1 of Punarjjani camp



NSS Volunteers doing restoration works at Govt. Taluk Hospital Thodupuzha



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ANNUAL REPORT

2017-18



- **Awareness of Donor Force and Free Health Insurance Policy for disabled on NSS Day:** The National Service Scheme unit of VJCET, Vazhakulam celebrated NSS Day by organising an 'Awareness Class on Donor Force and Free Health Insurance Policy for the Disabled' on 23/09/17. Indian magician Shri. Gopinath Muthkad was the chief guest of the program.



Inaugural Prayer



Donor Force volunteers attending the program



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Punarjjani 7 Day NSS Camp: As part of the 7-day NSS camp, 50 National Service Scheme volunteers took part in the repainting of Thodupuzha Taluk Hospital equipment from 26th December 2017 to 1st January 2018. Assets restoration worth Rs. 17,67,200 was done at Kothamangalam Taluk Hospital.



7 Day Punarjjani Camp Inauguration



Restoration works at Kothamangalam Taluk hospital



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Value Development Program: A two-day 'Value Development Program' was held for all staff and students of the college by Dr. Anoop K.V (Psychologist)



Students attending program at Main Auditorium



At Mini Auditorium



- **Honesty Shop Inauguration:** To inculcate ethical behaviour among students, a 'Honesty Shop' was inaugurated inside the campus on 14.02.2018.



Honesty Shop Inauguration

- **School Supplies Donation:** On 28 April 2018, school supplies including a bag, umbrella and necessary stationery were distributed at Kavana L P School by the NSS unit of the college. The function is inaugurated by Mr. Jordy, President Avoly Gramapanchayat and Presided by Prof. (Dr) Josephkunju Paul C., Principal VJCET.



NSS volunteers handing out school supplies to students



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- **Swachh Bharat Clean Up:** On 7th May 2018, the surroundings of Lavana L P School were cleaned by the NSS volunteers in connection with **Swachh Bharat Abhiyan**





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ANNUAL REPORT

2018-19



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- **Supplies Collection Drive for Flood Relief:** From 14th to 16th of August 2018, NSS volunteers actively participated in collecting the necessary items of food and clothing from Viswajyothi family to be distributed in relief camps of the flood affected areas. All the collected materials were distributed in the relief camps in the nearby areas.



Poster



Collected items ready for distribution



- **Faculty Development Program:** A one-day faculty development program 'Ethics & Students' was conducted in the college on 14.01.2019 by the resource person Prof. Samson Thomas (MBA Dept, Marian International Institute of Management)



Samson Thomas addressing faculty



- **Fundraiser Marathon:** To raise money for Emmanuel Children's Home, Jibby Peter D'cruz (Assistant Prof, ECE- VJCET) completed a full marathon distance of 42.2 km inside the college campus. Students of the college also participated in the run. Rs. 1,00,000 was raised.



VJCET faculty Jibby Peter running the marathon



VJCET faculty supporting the event



- **Faculty Development Program:** A one-day faculty development program 'Being An Example Inside and Outside Classrooms' was conducted by Mr. Paul Thaliath for all faculty in the college on 23.07.2019.



Inaugural address by Civil Department HOD, Mrs. Shine George



Paul Thaliath addressing faculty



VISWAJYOTHI

COLLEGE OF ENGINEERING & TECHNOLOGY

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Ernakulam Dist., Kerala - 686 670
Tel: 0485 2262211 / 44
Email: vjcet@vjcet.org
www.vjcet.org



ANNUAL REPORT

2019-20



- **Notebook Collection Drive:** As a part of flood relief, the NSS volunteers has collected new notebooks on 22nd August 2019 and were handed over to NSS (Technical Cell) core committee members, Mr. Charles T George and Mr. Anand James for distributing it to the students who were affected by the Flood of 2019.



- **Ethics/Narcotics Workshop:** A workshop on both ethics and narcotics was conducted by the college for first year students on 29.07.2019.



Anti-Narcotic class in progress



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Anti-Narcotic Class by Police Department

- **Orientation Class for Fresher's:** An orientation class titled 'My Campus, Career & Life' for the first year students was conducted by Dr. Geo M Baby (HOD-MBA, VJCET) on 23.09.2019.



Students and parents attending talk



- **7-day Punarjjani Camp:** The National Service Scheme unit of VJCET, Vazhakulam successfully managed to conduct an Annual Seven-day special camp, PUNARJANI 2019 from 2nd October 2019 to 8th October 2019. The camp was inaugurated by the college principal Dr. Josephkunju Paul C. Camp witnessed participation of 86 students from the two units of the NSS, unit 197 and 587 and it reinstated various hospital equipment's and created an asset of about 17,42,300 Rupees. The camp was held at Muvattupuzha Government Taluk hospital.



Morning Parade at Camp for Volunteers



Restoration works at Muvattupuzha Taluk hospital



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- **Hospital Clean-Up:** NSS units of VJCET had conducted a cleaning program at primary health centre pandappilly, Muvattupuzha on 9th and 10th October 2019.





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- **College Bus Drivers Workshop:** A workshop on 'Basic Rules for Driving' was conducted by the college for its bus drivers on 30.10.2019.



College bus drivers attending the program



- **Service Visit to Providence Home:** The NSS volunteers had visited the Providence Home, (a home for mentally and physically challenged females) & spend a day with the inmates in the home on Feb 1st 2020. A variety of cultural programs were done in order to entertain the senior citizens. Lunch was also provided by the NSS unit.



Students engaged in cultural programs